

RECORD OF PROCEEDINGS

Held December 29, 2017 20

The Concord Township Board of Trustees met for a special meeting December 29, 2017, in the Conference Room of Township Hall, located at 7229 Ravenna Road. Chairman Paul R. Malchesky called the meeting to order. Trustees present were Paul R. Malchesky, Christopher A. Galloway and Caroline N. Luhta.

Others present: Fiscal Officer Amy L. Dawson

It was established notice had been made.

The purpose of the meeting was to discuss end-of-the-year business along with personnel reviews and compensation, employment considerations, and to approve and sign year-end checks.

Trustees met with Department Heads to discuss staff performance: Heather Freeman, Frank Kraska, Debra Esker, and Chief Sabo. Upon completion Mrs. Luhta moved to increase salaries by 2.75% to every employee unless noted. The Trustees also moved to increase Legal Counsel's monthly rate to \$1,400.00 Mr. Galloway seconded. Vote 3 ayes.

2018 CONCORD TOWNSHIP EMPLOYEE PAY RATES

Employee (S) = Exempt / (H) Non-Exempt	Title	% Incr.	2018 Hourly Rate	2018 Annual Gross
<b>ADMINISTRATION:</b>				
S) Kathy Mitchell	Administrator 6/4/14	0.00%	38.02	\$ 79,108.13
Amy Dawson	Sexton (monthly)	2.75%	750.00	
(H)Cindy Sadler	Payroll/Benefits/Actng Asst. (2080)	2.75%	20.29	
(H)Debbie Powell	Office Coordinator (1560)	2.75%	16.95	
(H)Karen Warner	Admin Assistant (1560)	2.75%	15.41	
<b>COMMUNITY CENTER:</b>				
Debra Bechel-Esker	Recreation Director	2.75%	28.48	\$ 59,238.40
Bonnie Kraska	PT Administrative Assistant	2.75%	16.95	
Star Bruno	PT Office Assistant	2.75%	9.25	
Susie Cobb	PT Office Assistant	2.75%	10.79	
Pete Booth	Facilities Attendant	2.75%	9.48	
Tom Borris	Facilities Attendant	2.75%	10.02	
Cindy Cormack	Facilities Attendant	2.75%	11.31	
Diane Crecraft	Facilities Attendant	0.00%	10.08	
Paul Engel	Facilities Attendant	2.75%	10.03	
Heather McCue	Facilities Attendant	2.75%	9.20	
James Meadows	Facilities Attendant	2.75%	11.54	
Heidi Nelson	Facilities Attendant	2.75%	11.48	
Lora Peterson	Facilities Attendant	0.00%	10.59	
Matt Senyes	Bldg. & Grounds Maint.	2.75%	16.00	
Melanie Senyes	Facilities Attendant	2.75%	10.73	
<b>SERVICE DEPARTMENT:</b>				
(S) Frank Kraska	Service Director	2.75%	37.63	\$ 78,270.40
Clayton Ansell	FT Maintenance Worker (1/1/17)	2.75%	19.52	
Brad Berg	Operator 1	2.75%	24.06	
Paul Bryant	Head Mechanic	2.75%	29.73	
Dan Davis	Sr. Crew Leader /Safety Mgr.	2.75%	34.44	
Jason Davis	Operator 2	2.75%	26.96	
Camron Edwards	Maintenance Worker 1	2.75%	22.93	
Chad Gillenwater	Maintenance Worker (FT 9/17/17)	2.75%	17.47	
Janet Hlavac	Administrative Asst. (1560)	2.75%	19.25	
Bob Janouskovec	Operator 2	2.75%	26.96	
Scott Montz	Operator 1	2.75%	24.06	
Brian Thirion	Crew Leader	2.75%	29.73	
Joe Vunak	Operator 2	2.75%	26.96	
Joe Williams	Operator 1 (1/1/17)	2.75%	23.18	
Eric Wolcott	Crew Leader	2.75%	29.73	
<b>Zoning Department:</b>				
Heather Freeman	Zoning Inspector/Director (1/1/17)	2.75%	24.70	\$ 51,376.00
	Asst Zoning Inspector/Planner	0.00%	18.27	
Claudia Hemphill	PT Zoning Office Assistant	2.75%	15.14	
Zoning Boards	ZC & BZA (per meeting)	0.00%	75.00	

2018 CONCORD TOWNSHIP EMPLOYEE PAY RATES

Contractors:				
Michael Lucas	Legal Counsel	(monthly)	0.00%	1,400.00

Employee (S) = Exempt / (H) Non-Exempt	Title	% Incr.	2018 Hourly Rate	2018 Annual Gross
<b>FIRE DEPARTMENT:</b>				
(S) Matt Sabo	Fire Chief 1/3/16	2.75%	45.68	\$ 95,014.40
(S) Ron Terraco	Deputy Chief	2.75%	45.25	\$ 94,120.00
(H) Karen Pirc	Administrative Asst.	2.75%	20.87	
(H) Ken Avram	P/T Civilian Fire Inspector	2.75%	19.46	
(H) John Pitchler	P/T Civilian Fire Inspector	2.75%	17.66	
(H) Kenneth Weldig	P/T Civilian Fire Educator (approx. 10-20 hrs/wk, 9-10 mo. out of the year)	2.75%	19.46	

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Concord Township Board of Trustees

Minutes of

Meeting

BEAN GRAPHICS, 800 325 8094 FORM NO 10148

Held

December 29, 2017

20

2018 CONCORD TOWNSHIP EMPLOYEE PAY RATES

Effective 1/1/2018		2018		
Position	Name	%	Hourly Rate	Hourly Rate
		Incr.	Regular	Holiday
Probationary FF/EMT Basic		2.75%	\$ 12.01	\$ 18.01
Probationary FF/Paramedic	Gartner, Sabas	2.75%	\$ 13.51	\$ 20.27
Regular Firefighter/EMT Basic	Folk, Smith			
Regular Firefighter/Paramedic	Angelo, Cassidy, Celliga, Fioritto, Fruh, Keyes, Leovic, Henderson, Meek, Marut, Selby, Stech	2.75%	\$ 14.52	\$ 21.78
Senior Firefighter/EMT Basic	Cimperman, Rodebeaver	2.75%	\$ 16.46	\$ 24.69
Senior Firefighter/Paramedic	Bruening, Fleming, Horvath, Preuer, Russell, Snyder, Telfer, Valletto, Villani	2.75%	\$ 17.52	\$ 26.28
Officer/EMT Basic		2.75%	\$ 18.97	\$ 28.45
Officer/Paramedic		2.75%	\$ 20.07	\$ 30.10
		2.75%	\$ 21.60	\$ 31.50
FULL-TIME FIRE		%	2018	
		Incr.	Hourly Rate	Base Salary
Firefighter/Paramedic (New Hire)				
Firefighter/Paramedic (after 1st yr.)	Sheppard (2/5/17)	2.75%	\$ 20.55	\$ 54,935.30
Firefighter/Paramedic (after 2nd yr.)	Gigliotti, Ianiro, Ivancic, Lerman, Vlach, R. Warner, White, Yoder	2.75%	\$ 24.47	\$ 65,403.52
Lieutenant/Paramedic (New Hire)		2.75%	\$ 27.78	\$ 74,250.54
Lieutenant/Paramedic (after 1st yr.)		2.75%	\$ 28.78	\$ 76,923.34
Lieutenant/Paramedic (after 2nd yr.)	Biddell, Bilal, Brainard, Calhoun, Fearing, Homovec	2.75%	\$ 29.68	\$ 79,324.55
Shift Captain (New Title)		2.75%	\$ 30.56	\$ 81,680.82
		2.75%	\$ 33.61	\$ -
ELECTED OFFICIALS				
Connie Luhta	1/1/2017 = \$22,676/yr = \$1,889.67/month-no change for 2018			
Chris Galloway	1/1/18-\$22,676/yr = \$1,889.67/month			
Paul Malchocy	1/1/18-\$22,676/yr = \$1,889.67/month			
Amy Dawson	1/1/17 = \$31,064/yr = \$2,588.67/month-no change for 2018			

Kathy Mitchell, Administrator, joined the meeting and presented the Trustees with her resignation letter effective 01/12/18. Mr. Galloway moved to accept Kathy's resignation letter with regret. Mrs. Luhta seconded. Vote 3 ayes.

Heather Freeman, Zoning Director, joined the meeting at 1:30 p.m. to interview a candidate for Assistant Zoning Inspector.

Meeting adjourned upon proper motion.

Trustees approved and signed the following checks:

CONCORD TOWNSHIP, LAKE COUNTY  
Payment Listing  
12/21/2017 to 12/29/2017

01/03/2018 12:59:00 PM  
UANv2018.2

Advic	Post Date	Transaction Date	Type	Vendor / Payee	Amount
106-2017	11/28/2017	11/28/2017	CH	OH PUBLIC EMPLOYEES RETIREMENT SY	\$12,003.34 *
106-2017	12/28/2017	01/02/2018	NEG ADJ	OH PUBLIC EMPLOYEES RETIREMENT SY	-\$0.09
117-2017	12/27/2017	12/27/2017	CH	CONCORD PAYROLL	\$134,264.81
118-2017	12/27/2017	12/27/2017	CH	OH CHILD SUPPORT PAYMENT CENTRAL	\$1,805.28
119-2017	12/27/2017	12/27/2017	CH	OH PUBLIC EMPLOYEES RETIREMENT SY	\$17,173.94
120-2017	12/27/2017	12/27/2017	CH	OH POLICE & FIRE PENSION FUND (OP&F)	\$18,210.96
39841	12/27/2017	12/27/2017	AW	POLICE & FIREMEN'S INSURANCE ASSOC	\$541.77
39842	12/27/2017	12/27/2017	AW	SECURITY BENEFITS	\$2,280.40
39843	12/27/2017	12/27/2017	AW	OHIO PUBLIC EMPLOYEES DEFERRED CO	\$2,300.00
39844	12/27/2017	12/27/2017	AW	ADVANCED GAS & WELDING SOLUTIONS,	\$157.65
39845	12/27/2017	12/27/2017	AW	BURRIER SERVICE COMPANY, INC.	\$1,114.50
39846	12/27/2017	12/27/2017	AW	DOMINION ENERGY OHIO	\$218.67
39847	12/27/2017	12/27/2017	AW	FASTENAL COMPANY	\$179.59



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Minutes of

Concord Township Board of Trustees

Meeting

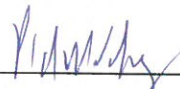
BEAR GRAPHICS 800-325-6094 FORM NO. 10148

Held

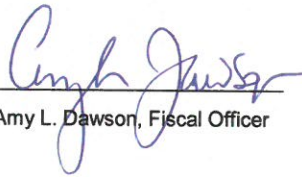
December 29, 2017

20

39849	12/27/2017	12/27/2017	AW	GREAT LAKES OIL COMPANY INC	\$67.90
39850	12/27/2017	12/27/2017	AW	THE ILLUMINATING COMPANY	\$551.41
39851	12/27/2017	12/27/2017	AW	MELTON REPORTING	\$423.00
39852	12/27/2017	12/27/2017	AW	MILL SUPPLY INC	\$83.98
39853	12/27/2017	12/27/2017	AW	SOUTHEASTERN EQUIPMENT CO INC	\$1,320.00
39854	12/27/2017	12/27/2017	AW	SPOK INC	\$215.40
39855	12/27/2017	12/27/2017	AW	TIME WARNER CABLE - NORTHEAST	\$163.20
39856	12/27/2017	12/27/2017	AW	UNIQUE PAVING MATERIALS CORP	\$119.93
39857	12/27/2017	12/27/2017	AW	VISION SERVICE PLAN - (OH)	\$1,427.35
39858	12/27/2017	12/27/2017	AW	BONNIE KRASKA	\$12.23
39859	12/27/2017	12/27/2017	AW	DEBRA BECHEL-ESKER	\$66.00
39860	12/27/2017	12/27/2017	AW	ANN BARTLETT	\$10.00
39861	12/27/2017	12/27/2017	AW	JOANNA ZONA	\$200.00
39862	12/27/2017	12/27/2017	AW	LAKE GEAUGA RECOVERY CENTER	\$200.00
39863	12/27/2017	12/27/2017	AW	LOIS M GIDLEY	\$200.00
39864	12/29/2017	12/29/2017	AW	AQUA OHIO INC	\$10.00
39865	12/29/2017	12/29/2017	AW	CARGILL INC.DEICING TECHNOLOGY	\$7,936.75
39866	12/29/2017	12/29/2017	AW	THE ILLUMINATING COMPANY	\$68.95
39867	12/29/2017	12/29/2017	AW	LAKE COUNTY TELECOMMUNICATIONS D	\$499.07
39868	12/29/2017	12/29/2017	AW	LAKE TRUCK SALES & SERVICE INC	\$10.04
39869	12/29/2017	12/29/2017	AW	STAPLES ADVANTAGE	\$343.57
39870	12/29/2017	12/29/2017	AW	SUMMERS RUBBER COMPANY	\$245.11
39871	12/29/2017	12/29/2017	AW	UNIVERSAL OIL INC	\$734.29
				Total Payments:	\$194,244.87
				Total Conversion Vouchers:	\$0.00
				Total Less Conversion Vouchers:	\$194,244.87



Paul R. Malchesky, Chairman



Amy L. Dawson, Fiscal Officer