



Application for Employment
(Please Print Clearly)

Date of Application: _____

Personal Information

Last Name: _____ First Name: _____ Middle Initial: _____

Present Address: _____
Street City State Zip Code

Email Address: _____ Home Phone: () Mobile Phone: ()

- Are you at least 18 years of age? Yes No
- Are you currently employed? Yes No
- May we contact your present employer? Yes No
- Are you prevented from lawfully becoming employed in the United States because of Visa or Immigration status? Yes No

Employment Desired

Position: _____ Available Start Date: / /

How did you learn about us?

- Newspaper Relative/Friend Concord Twp. Website
 Employment Agency Walk-In Other _____

Have you ever previously applied for employment with Concord Township? Yes No

If yes, provide department/position(s) and date(s): _____

Education

	Name and Address	Did you Graduate?	Diploma/Degree or Credit Hours
High School:		<input type="radio"/> Yes <input type="radio"/> No	
Trade/Technical		<input type="radio"/> Yes <input type="radio"/> No	
College		<input type="radio"/> Yes <input type="radio"/> No	
Graduate School/Other (Specify)		<input type="radio"/> Yes <input type="radio"/> No	

Employment Experience (List Most Recent Position First)

Employer:

Job Title:

Address:

Street

City

State

Zip Code

Supervisor:

Email Address:

Phone Number(s):

Employed From:

To:

Starting Salary: \$

Ending Salary: \$

Reason for Leaving:

Summarize the work performed and the job responsibilities:

May we contact your previous supervisor for a reference?

Yes

No

Employer:

Job Title:

Address:

Street

City

State

Zip Code

Supervisor:

Email Address:

Phone Number(s):

Employed From:

To:

Starting Salary: \$

Ending Salary: \$

Reason for Leaving:

Summarize the work performed and the job responsibilities:

May we contact your previous supervisor for a reference?

Yes

No

Employer:

Job Title:

Address:

Street

City

State

Zip Code

Supervisor:

Email Address:

Phone Number(s):

Employed From:

To:

Starting Salary: \$

Ending Salary: \$

Reason for Leaving:

Summarize the work performed and the job responsibilities:

May we contact your previous supervisor for a reference?

Yes

No

Military Service (If Applicable)

Branch of Service:

Period of Active Duty (Month/Year):

From:

To:

Rank at Discharge:

Type of Discharge:

Date:

If other than honorable, please explain:

Additional Experience

Are there any other experiences, skills, or qualifications which you believe would qualify you for work with Concord Township? List type(s) of equipment operated, certifications, computer systems, software skills, and special job-related skills.

References

List three persons, other than supervisors listed under Employment Experience, who are not related to you by blood or marriage, whom we are free to contact and who have knowledge of your character, experience, or ability. Persons familiar with your present or past job performance are strongly preferred.

Name

Company

Address

Phone Number

Email

Additional Information

This space may be used to explain your answers to any items on this Application.

Disclaimer and Signature

The facts set forth above in this application for employment are true and complete to the best of my knowledge. My signature further constitutes my authorization for Concord Township to investigate and verify the facts submitted. I understand falsified information or significant omissions may disqualify me from further consideration for employment and may be considered justification for dismissal if discovered after I am employed.

Signature of Applicant

Date Signed

Concord Township is an Equal Opportunity Employer. We consider all applicants for all positions without regard to race, color, religion, sex, age, national origin, handicap, or any other legally protected status. We will only employ persons authorized for employment in the United States.