

# RECORD OF PROCEEDINGS

Concord Township Board of Trustees

Minutes of

Meeting

Held

December 23, 2016

20

The Concord Township Board of Trustees met for a Special Meeting December 23, 2016, 10:00 a.m., in the Conference Room of Town Hall, located at 7229 Ravenna Road. Chairman Caroline N. Luhta called the meeting to order. Trustees present were Caroline N. Luhta, Paul R. Malchesky, and Christopher A. Galloway.

Others present: Fiscal Officer Amy L. Dawson and Administrator Kathy Mitchell.

It was established notice had been made.

The purpose of the meeting was to discuss end-of-the-year business along with personnel benefits & compensation, and to approve and sign year-end checks.

Trustees met with Department Heads to discuss staff performance: Chief Sabo, Bruce Bullard, Debra Bechel-Esker, Frank Kraska & Kathy Mitchell. Upon completion, Mr. Malchesky moved to increase salaries by 2.75% to every employee unless noted. Mr. Galloway seconded. Vote: 3 ayes

### 2017 CONCORD TOWNSHIP EMPLOYEE PAY RATES

Employee (S) = Exempt / (H) Non-Exempt	Title	% Incr.	2017 Hourly Rate	2017 Annual Gross
<b>ADMINISTRATION:</b>				
S) Kathy Mitchell	Administrator 6/4/14	2.75%	38.03	\$ 79,108.13
(H) Linda Thirion	Admin. Asst. (2080)	2.75%	19.44	
	Asst. Sexton (monthly)	2.75%	70.00	\$ 840.00
Amy Dawson	Sexton (monthly)	2.75%	700.00	\$ 8,400
(H)Cindy Sadler	Payroll/Benefits/Actng Asst. (2080)	4.00%	19.25	
(H)Debbie Powell	Office Coordinator (1560)	5.40%	16.50	
<b>COMMUNITY CENTER:</b>				
Debra Bechel-Esker	Recreation Director	4.00%	27.72	\$ 57,649.28
Bonnie Kraska	P/T Administrative Assistant	13.75%	16.49	
Susie Cobb	P/T Office Assistant	10.50%	10.50	
Pete Booth	Facilities Attendant	2.75%	9.23	
Tom Borris	Facilities Attendant	2.75%	9.75	
Cindy Cormack	Facilities Attendant	3.00%	11.00	
Diane Crecraft	Facilities Attendant	2.75%	10.08	
Paul Engel	Facilities Attendant	2.75%	9.76	
Heather McCue	Facilities Attendant	2.75%	8.95	
James Meadows	Facilities Attendant	2.75%	11.23	
Heidi Nelson	Facilities Attendant	2.75%	11.17	
Lora Peterson	Facilities Attendant	2.75%	10.59	
Matt Senyes	Bldg. & Grounds Maint.	2.75%	15.58	
Melanie Senyes	Facilities Attendant	2.75%	10.44	
<b>SERVICE DEPARTMENT:</b>				
(S) Frank Kraska	Service Director	2.75%	36.62	\$ 76,169.46
Clayton Ansell	FT Maintenance Worker (1/1/17)	18.75%	19.00	
Brad Berg	Operator 1	2.75%	23.42	
Paul Bryant	Head Mechanic	2.75%	28.93	
Dan Davis	Sr. Crew Leader /Safety Mgr.	5.90%	33.52	
Jason Davis	Operator 2	2.75%	26.24	
Camron Edwards	Maintenance Worker	2.75%	22.32	
Chad Gillenwater	PT Maintenance Worker	2.75%	16.44	
Janet Hlavac	Administrative Asst. (1560)	2.75%	18.74	
Bob Janouskovec	Operator 2	2.75%	26.24	
Scott Montz	Operator 1	2.75%	23.42	
Brian Thirion	Crew Leader	2.75%	28.93	
Joe Vunak	Operator 2	2.75%	26.24	
Joe Williams	Operator 1 (1/1/17)	3.85%	22.56	
Eric Wolcott	Crew Leader	2.75%	28.93	
<b>Zoning Department:</b>				
Bruce Bullard	Zoning Inspector/Director (6/4/14)	2.75%	31.06	\$ 56,520.69
Heather Freeman	Zoning Inspector/Director (1/1/17)	19.00%	24.04	\$ 50,000.00
Sydney Martis	Asst Zoning Inspector/Planner (1/9/17)	0.00%	18.27	
Claudia Hemphill	P/T Zoning Office Assistant	2.75%	14.73	
Zoning Boards	ZC & BZA (per meeting)	0.00%	75.00	
<b>Contractors:</b>				
Michael Lucas	Legal Counsel (monthly)	0.00%	1,300.00	

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BEAR GRAPHICS 800-325-8094 FORM NO. 10148

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Employee	Title	%	2017	2017
(S) = Exempt / (H) Non-Exempt		Incr.	Hourly Rate	Annual Gross
<b>FIRE DEPARTMENT:</b>				
(S) Matt Sabo	Fire Chief 1/3/16			
(S) Ron Terriaco	Deputy Chief	2.75%	44.46	\$ 92,478.90
(H) Karen Pirc	Administrative Asst.	2.75%	44.04	\$ 91,609.22
(H) Ken Avram	P/T Civilian Fire Inspector	3.00%	20.31	
John Pitchler	P/T Civilian Fire Inspector	13.00%	18.94	
(H) Kenneth Weidig	P/T Civilian Fire Educator (appx. 10-20 hrs/wk., 9-10 mo. out of the year)	13.10%	17.22	
			18.94	

ELECTED OFFICIALS:	
Trustees:	
Connie Luhta	1/1/2017 = \$22,676/yr = \$1,889.67/month
Chris Galloway	No change for 2017
Paul Malchesky	No change for 2017
Fiscal Officer:	
Amy Dawson	1/1/17 = \$31,064/yr = \$2,588.67/month

**2017 CONCORD TOWNSHIP EMPLOYEE PAY RATES**

Effective 1/1/2017	Position	2017		
		%	Hourly Rate	Hourly Rate
<b>PART-TIME FIRE:</b>				
		Incr.	Regular	Holiday
Probationary FF/EMT Basic	Meek, Murrey			
Probationary FF/Paramedic	Henderson, Salas, Sweeney, Swetel(12/31/15)	2.75%	\$ 11.69	\$ 17.53
Regular Firefighter/EMT Basic	Folk, Smith	2.75%	\$ 13.15	\$ 19.73
Regular Firefighter/Paramedic	Angelo, Cassidy, Celiga, Fioritto, Fruh, Keyes, Leovic, Marut, Shannon	2.75%	\$ 14.13	\$ 21.20
Senior Firefighter/EMT Basic	Cimperman, Rodeheaver	2.75%	\$ 16.02	\$ 24.03
Senior Firefighter/ParaMedic	Bruening, Fleming, Horvath, Preuer, Russell, Snyder, Strunk, Telfer, Valletto, Villani	2.75%	\$ 17.05	\$ 25.58
Officer/EMT Basic	Kovats	2.75%	\$ 18.46	\$ 27.69
Officer/ParaMedic	Bode, J. Warner	2.75%	\$ 19.53	\$ 29.30
		2.75%	\$ 20.44	\$ 30.65
<b>FULL-TIME FIREFIGHTER:</b>				
		%	Hourly Rate	Base Salary
Firefighter/Paramedic (New Hire)	Sheppard (2/5/16)	Incr.		
Firefighter/Paramedic (after 1st yr.)	Lerman 3/31/15	2.75%	\$ 20.00	\$ 53,465.09
Firefighter/Paramedic (after 2nd yr.)	Gigliotti, Ianiro, Ivancic, Vlach, R. Warner, White, Yoder	2.75%	\$ 23.81	\$ 63,642.01
Lieutenant/Paramedic (New Hire)		2.75%	\$ 27.03	\$ 72,253.26
Lieutenant/Paramedic (after 1st yr.)	Biddell (9/16/15)	2.75%	\$ 28.01	\$ 74,862.72
Lieutenant/Paramedic (after 2nd yr.)	Bilal, Brainard, Calhoun, Fearing, Homovec	2.75%	\$ 28.89	\$ 77,211.24
Shift Captain (New Title)		2.75%	\$ 29.74	\$ 79,500.93
		2.75%	\$ 32.71	

Mr. Malchesky moved to approve Chagrin Valley Paving Settlement for \$5,195.77. Mr. Galloway seconded. Vote: 3 ayes

Meeting adjourned

Trustees approved and signed the following checks:

CONCORD TOWNSHIP, LAKE COUNTY

**Payment Listing**  
12/22/2016 to 12/23/2016

1/6/2017 2:04:29 PM

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Payment Advice #	Post Date	Transaction Date	Type	Vendor / Payee	Amount	Status
37861	12/22/2016	12/22/2016	AW	NEO ELECTRICAL SUPPLY CO	\$89.21	0
37862	12/22/2016	12/22/2016	AW	TREASURER, STATE OF OHIO SFM	\$150.00	0
37863	12/22/2016	12/22/2016	AW	ZEPPE'S PIZZERIA OF CONCORD	\$55.96	0
37864	12/22/2016	12/22/2016	AW	DEE TARANTINO	\$12.00	0
37865	12/23/2016	12/23/2016	AW	CHAGRIN VALLEY PAVING INC.	\$5,195.77	0
Total Payments:					\$5,502.94	
Total Conversion Vouchers:					\$0.00	
Total Less Conversion Vouchers:					\$5,502.94	

*Caroline N. Luhta*  
Caroline N. Luhta, Chairman

*Amy L. Dawson*  
Amy L. Dawson, Fiscal Officer