

RECORD OF PROCEEDINGS

Minutes of

Concord Township Board of Trustees

Meeting

BEAR GRAPHICS 800-325-8094 FORM NO. 10148

Held

October 4, 2017

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The Concord Township Board of Trustees met for a regular meeting October 4, 2017, 7:30p.m., in Township Hall, located at 7229 Ravenna Road. Chairman Paul R. Malchesky called the meeting to order and led in the Pledge of Allegiance. Trustees present were Paul R. Malchesky, Christopher A. Galloway, and Caroline N. Luhta.

APPROVAL OF MINUTES:

September 20, 2017 – approved as written.

ELECTED OFFICIALS REPORT:

A. FISCAL OFFICER – Amy L. Dawson / Cemetery Sexton

TREASURER'S REPORT – As of September 30, 2017, the Treasury Balance for the 20 active funds was \$7.0 million which includes \$1 million set aside for specific projects; reviewed the Gas Tax Fund.

B. TRUSTEES:

Mr. Malchesky – Painesville water main breaks; Pinehill Rd. concerns.

Mr. Galloway – Attended the last Eastern Lake County Chamber of Commerce meeting; Quail Hollow announcement on renovations.

Mrs. Luhta – Attended an Eagle Scout Ceremony and an EPA Kellogg Creek meeting.

DEPARTMENT REPORTS:

A. LEGAL DEPT. – Michael Lucas, Attorney, Wiles & Richards

- Mr. Lucas explained the Innovative/Site Plan and the zoning process (see transcript).

B. ADMINISTRATION DEPT. – Kathy Mitchell, Administrator

- Town Center RFP process overview (see transcript).

C. FIRE DEPT. – Chief Sabo

- **Activities Report for September** – 215 Runs for September: 16 MVAs, 23 Agency Assists, 14 Fire Alarms, 1 Odor Investigation, 34 Basic Rescues, 70 Advance/Paramedic, 22 Public Assists, 1 Structure, 3 Wires Down; **Fire Prevention Bureau** – 3 Plan Reviews, 22 Annual Inspections, 10 Follow-up, 4 Special Inspection Licensing, 25 Fire Protection System Testing; **Public Education** – 1 Knox Box, 6 Public Education Events, 1 PR Event (Quail Hollow CC), 3 Consultations.
- Smoke detectors are available, free to Concord Township residents, so please call the Fire Station and we will come and install the detector for you.
- **Safety Tip:** Every Second Counts: Plan 2 Ways out! Take time to discuss your home escape plan with your family.

D. SERVICE DEPT. – Frank Kraska, Service Director

- Concord Hills Park: will have new chains that are plastic coated to meet current standards; Garden Club donated a Japanese umbrella pine tree to further enhance the landscape.
- Barchester Park's walking path will soon be paved.
- Service crews completed crack seal program in September and will finish out the season with Dura Patching.
- Removing of overgrowth on the face of Oakridge Dam and cleaned a pond forebay on Eagle Ridge in conjunction with the Lake County Storm Water Management.
- Various roadside ditches on Cascade Rd., Conley Rd., Pinehill Rd. and Marlo Dr. have been cleaned.
- Replaced driveway culverts on Althea Drive and Breezewood Road.
- Service Dept. concrete crews continue to make progress in September replacing close to 1100 square yards of concrete pavement on Colleen Drive, Conestoga Trail, Carriage Hills Drive and Equestrian Court. This brings our season total close to 3000 square yards.
- Pacheco Cement was awarded the contract to replace the Gallant Way cul-de-sac and repair sections on Waterfowl Way located in Quail Hollow subdivisions. A combined replacement was nearly 1400 square yards.
- A thank you note was sent by a resident on Conestoga Trail to the Service Department thanking them of what a great job they did during the road project.
- Residents are able to drop off their brush and yard waste this year on Saturday October 14th from 8:00am-2:00pm. Yard waste will be accepted in biodegradable bags or containers easily dumped. Personnel will be on hand to assist residents in off-loading materials at our service garage. The

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chipped brush will be available to residents on a first come first serve basis during regular business hours, Monday - Friday.

- Snow barricade applications are available online or at Town Hall. The fee for a snow barricade is \$40.00, which includes installation. Currently, over 500 residents are participating in the program and we installed ten this week.

E. ZONING DEPT. – Heather Freeman, Zoning Director

- During the month of September, the department processed 41 zoning permit applications and collected \$5,850.00 in fees.
- The most requested permits were for fences (9), sheds (8), and for single-family dwellings (6).
- Year to date, the department has processed 354 zoning permit applications.
- Year to date, 69 applications were processed for new dwellings.
- In the month of September, the BZA heard two conditional use permit applications, of which one was denied and one was approved.

F. RECREATION DEPT. – Debra Esker, Recreation Director

- Fall classes available at the Community Center: Tai Chi, POUND!, Essential Oils 101, Photography from A to Z, Adult Cooking Classes, A Kid's 'Monster Mash' Cooking Class, Mah Jongg, Computer Controlled Christmas Lights, Dot Rocks, Put Your Best Self Forward, Fall Tennis Camps, Ghost Stories of Lake County.
- 55+ Group – Today's class was Changes to Medicare; next class is October 18th with the League of Women Voters to host a Candidates Forum at the Community Center.
- 9th Annual Halloween Haunt at Gristmill Village will begin at 6:30pm on October 26th.
- Neighborhood trick-or-treating will be on Halloween, October 31st, from 6-8pm.
- Get your Zombie on at our Thriller Dance Workshop & Party on Friday, October 27th at the Community Center.
- Enter the Concord Township Photo Contest this fall. Photos will be on display from October 21st through November 9th at Vista Springs Quail Highland gallery at 7960 Auburn Road. Entry forms are on the township's website or at the Community Center. The deadline to enter is October 19th.
- Take the stress out of parties by renting the Concord Community Center for your get-together.
- Cable Station Channels: Spectrum (Time Warner)-1020, AT&T Uverse-99

G. CONCORD LAW ENFORCEMENT – Sgt. Harpster

- **Activities Report for September** – 1,440 Total Calls for September; **Accidents** – 2 Injury, 12 Property Damage; **Arrests** – 3; **Alarms** – 57; **Business Checks** – 253; **Crime Prevention** – 273; **Citations** – 19; **Warnings** – 127; **Driving Under Suspension** – 2; **OVI** – 1; **New Investigations** – 4 Assaults - Auburn Rd., Melridge Rd., Girdled Rd., Village Dr.; 1 B&E – Auburn Rd.; 1 B&E to vehicle – Easton Way; 1 Burglary; - Deerhaven; 4 Drugs – Concord Hambden Rd., Andrea Dr., Auburn Rd.; 15 Thefts – Auburn Rd., Girdled Rd., Barchester Rd., Concord Hambden Rd., Sittingbourne Dr., Hermitage Rd., Fredle Dr.; 1 Vandalism – South Meadow; 2 Stolen Vehicles – Auburn Rd., Morley Rd.

PRESENTATION: SENIOR SERVICES LEVY ISSUE 4 – Alyea Barajas, Sr. Services Coordinator

Ms. Barajas talked about Issue 4, a renewal of the existing levy with an increase.

AUDIENCE

The following members asked the Trustees questions. See the transcript for more detail.

Brian Massie of 8196 Rainbow Drive

Vanessa Pesec of 11705 Cali Court

Faith Andrews of 10441 Prouty Rd.

Mr. Lucas made a clarification of the zoning classification, referencing 519.12 referendum, classification subject within 30 days of zoning passage.

OLD BUSINESS

None

NEW BUSINESS

A. SEPTEMBER FINANCIAL REPORTS – Mrs. Luhta moves to approve the financial reports for September. Mr. Galloway seconded. Vote 3 ayes.

B. FUTURE MEETINGS & ANNOUNCEMENTS:

MON.	10/9	CLOSED	CLOSED IN OBSERVANCE OF COLUMBUS DAY
WED.	10/11	7:00 PM	BZA MEETING / Town Hall
SAT.	10/14	8 AM-2 PM	BRUSH & YARD WASTE DAY / Town Hall Campus (Service Dept.)

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WED. 10/18 6:30 PM TRUSTEE OFFICE HOURS / Conference Room
7:30 PM TRUSTEE MEETING / Town Hall
THUR. 10/26 6:30 PM 9th ANNUAL HALLOWEEN HAUNT / Gristmill Village
TUES. 10/31 6 PM-8 PM HALLOWEEN / (Trick or Treat)

Upon proper motion, the meeting was adjourned.

Transcripts on file in Town Hall and online.

Trustees approved and signed the following checks:

CONCORD TOWNSHIP, LAKE COUNTY
Payment Listing
9/21/2017 to 10/4/2017

10/6/2017 1:40:08 PM
UANv2017.2

Advi	Post Date	Date	Type	Vendor / Payee	Amount
69-2017	08/23/201	08/23/2017	CH	OH PUBLIC EMPLOYEES RETIREMENT	\$16,125.10 *
69-2017	09/29/201	10/05/2017	NEG	OH PUBLIC EMPLOYEES RETIREMENT	-\$0.04
82-2017	09/25/201	09/25/2017	CH	HENNES COMMUNICATIONS	\$2,500.00
83-2017	10/02/201	10/03/2017	CH	FIRST FEDERAL OF LAKEWOOD	\$415.43
84-2017	10/03/201	10/03/2017	CH	CONCORD PAYROLL	\$117,903.62
85-2017	10/03/201	10/03/2017	CH	OH PUBLIC EMPLOYEES RETIREMENT	\$12,397.34
86-2017	10/03/201	10/03/2017	CH	OH CHILD SUPPORT PAYMENT	\$1,933.23
87-2017	10/04/201	10/04/2017	CH	FIFTH THIRD BANK	\$15.00
39265	09/06/201	09/06/2017	AW	MARK JOHNSON	\$75.00 *
39265	09/30/201	10/05/2017	AW	MARK JOHNSON	-\$75.00
39348	09/29/201	09/29/2017	AW	A&B TIRE SERVICE	\$3,140.00
39349	09/29/201	09/29/2017	AW	ADP INC	\$600.34
39350	09/29/201	09/29/2017	AW	AT&T U-VERSE	\$73.83
39351	09/29/201	09/29/2017	AW	ATWELL'S POLICE AND FIRE	\$21.60
39352	09/29/201	09/29/2017	AW	CINTAS FAS LOCKBOX 636525	\$33.02
39353	09/29/201	09/29/2017	AW	CINTAS CORPORATION #259	\$1,570.94
39354	09/29/201	09/29/2017	AW	CLASSIC FORD	\$29,020.32
39355	09/29/201	09/29/2017	AW	CONCORD AUTO SERVICE	\$100.99
39356	09/29/201	09/29/2017	AW	ELBER SUPPLY INC	\$78.00
39357	09/29/201	09/29/2017	AW	ELECTRIC CONTROL & MOTOR	\$1,391.00
39358	09/29/201	09/29/2017	AW	EUCLID BLUE PRINT & SUPPLY INC	\$144.80
39359	09/29/201	09/29/2017	AW	GRUBER RESCUE	\$1,473.00
39360	09/29/201	09/29/2017	AW	HALLMARK EXCAVATING INC	\$25,670.00
39361	09/29/201	09/29/2017	AW	HANDY RENTS	\$110.74
39362	09/29/201	09/29/2017	AW	KEENEY SAND & STONE, INC.	\$26.12
39363	09/29/201	09/29/2017	AW	KIMBALL-MIDWEST	\$793.59
39364	09/29/201	09/29/2017	AW	LAKE COUNTY INFORMATION	\$1,432.99
39365	09/29/201	09/29/2017	AW	LAKE COUNTY SAFETY COUNCIL	\$60.00
39366	09/29/201	09/29/2017	AW	MELTON REPORTING	\$113.00
39367	09/29/201	09/29/2017	AW	NEO ELECTRICAL SUPPLY CO	\$46.71
39368	09/29/201	09/29/2017	AW	OHIO FIRE CHIEFS ASSOCIATION INC	\$85.00
39369	09/29/201	09/29/2017	AW	SHERMAN-ANDRZEJCZYK GROUP	\$1,500.00
39370	09/29/201	09/29/2017	AW	SIRENNET.COM	\$345.46
39371	09/29/201	09/29/2017	AW	STAPLES ADVANTAGE	\$1,030.12
39372	09/29/201	09/29/2017	AW	STATE INDUSTRIAL PRODUCTS	\$130.00
39373	09/29/201	09/29/2017	AW	STEED HEATING & AIR	\$338.00
39374	09/29/201	09/29/2017	AW	SUTPHEN CORPORATION	\$105.08
39375	09/29/201	09/29/2017	AW	TIME WARNER CABLE - NORTHEAST	\$163.20
39376	09/29/201	09/29/2017	AW	VISION SERVICE PLAN - (OH)	\$1,426.49
39377	09/29/201	09/29/2017	AW	WINTERS LEASING & EQUIPMENT	\$86.48
39378	09/29/201	09/29/2017	AW	CAROLINE N LUHTA	\$25.00
39379	10/03/201	10/03/2017	AW	OHIO PUBLIC EMPLOYEES DEFERRED	\$2,325.00
39380	10/03/201	10/03/2017	AW	SECURITY BENEFITS	\$2,098.36
39381	10/03/201	10/03/2017	AW	POLICE & FIREMEN'S INSURANCE	\$487.87

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39382	10/03/2017	10/03/2017	AW	A&A SAFETY	\$1,827.00
39383	10/03/2017	10/03/2017	AW	AQUA OHIO INC	\$112.86
39384	10/03/2017	10/03/2017	AW	AT&T	\$39.50
39385	10/03/2017	10/03/2017	AW	DOMINION EAST OHIO	\$72.88
39386	10/03/2017	10/03/2017	AW	ELBER SUPPLY INC	\$146.40
39387	10/03/2017	10/03/2017	AW	HANDY RENTS	\$76.84
39388	10/03/2017	10/03/2017	AW	THE ILLUMINATING COMPANY	\$3,576.82
39389	10/03/2017	10/03/2017	AW	JEN'S CLEANING SERVICE	\$531.00
39390	10/03/2017	10/03/2017	AW	JRC VENTURE GROUP	\$150.00
39391	10/03/2017	10/03/2017	AW	KLYN NURSERIES	\$170.00
39392	10/03/2017	10/03/2017	AW	L.C.D.U.	\$77.49
39393	10/03/2017	10/03/2017	AW	LAKE COUNTY ENGINEER	\$77.14
39394	10/03/2017	10/03/2017	AW	LAKE COUNTY SHERIFF'S OFFICE	\$1,937.40
39395	10/03/2017	10/03/2017	AW	LAKE COUNTY TREASURER (SHERIFF'S	\$199,176.00
39396	10/03/2017	10/03/2017	AW	MELTON REPORTING	\$134.00
39397	10/03/2017	10/03/2017	AW	OSBORNE CONCRETE & STONE	\$235.50
39398	10/03/2017	10/03/2017	AW	OSBORNE INC	\$1,613.00
39399	10/03/2017	10/03/2017	AW	FASTENAL COMPANY	\$268.59
39400	10/03/2017	10/03/2017	AW	PERFORMANCE ONE	\$698.75
39401	10/03/2017	10/03/2017	AW	PITNEY BOWES, INC	\$167.97
39402	10/03/2017	10/03/2017	AW	SAM'S CLUB/GEMB	\$293.50
39403	10/03/2017	10/03/2017	AW	SIEVERS SECURITY INC	\$93.00
39404	10/03/2017	10/03/2017	AW	BTK TOOLS & EQUIPMENT LLC	\$198.00
39405	10/03/2017	10/03/2017	AW	VERIZON WIRELESS	\$454.62
39406	10/03/2017	10/03/2017	AW	CHAD GILLENWATER	\$64.04
39407	10/04/2017	10/04/2017	AW	JEN'S CLEANING SERVICE	\$233.00
39408	10/04/2017	10/04/2017	AW	440 MARKETING	\$2,250.00
39409	10/04/2017	10/04/2017	AW	BLUE TECHNOLOGIES	\$287.81
39410	10/04/2017	10/04/2017	AW	CHAGRIN VALLEY AUTO PARTS (NAPA	\$428.28
39411	10/04/2017	10/04/2017	AW	CITY OF PAINESVILLE, UTILITIES OFFICE	\$563.89
39412	10/04/2017	10/04/2017	AW	CONCORD TOWNSHIP-CITY OF	\$14,526.55
39413	10/04/2017	10/04/2017	AW	CRILE ROAD HARDWARE	\$215.56
39414	10/04/2017	10/04/2017	AW	FIFTH THIRD BANK	\$647.06
39415	10/04/2017	10/04/2017	AW	HENNES COMMUNICATIONS	\$2,500.00
39416	10/04/2017	10/04/2017	AW	ILLUMINATING CO (STREET LIGHTING)	\$11,282.77
39416	10/04/2017	10/04/2017	AW	ILLUMINATING CO (STREET LIGHTING)	-\$11,282.77
39417	10/04/2017	10/04/2017	AW	LOWE'S	\$289.31
39418	10/04/2017	10/04/2017	AW	MATTHEW S. SENYES	\$62.50
39419	10/04/2017	10/04/2017	AW	MELTON REPORTING	\$308.00
39420	10/04/2017	10/04/2017	AW	PROVIDEO SYSTEM	\$995.00
39421	10/04/2017	10/04/2017	AW	RW DESIGNS	\$520.00
39422	10/04/2017	10/04/2017	AW	SAM'S CLUB/GEMB	\$86.47
39423	10/04/2017	10/04/2017	AW	CERTIFIED LABORATORIES	\$396.06
39424	10/04/2017	10/04/2017	AW	THE ARMS TRUCKING CO.	\$706.10
39425	10/04/2017	10/04/2017	AW	OSBORNE INC	\$7,459.50
39426	10/04/2017	10/04/2017	AW	ILLUMINATING CO (STREET LIGHTING)	\$11,004.41
39427	10/04/2017	10/04/2017	AW	STAPLES ADVANTAGE	\$308.15
39428	10/04/2017	10/04/2017	AW	BRIAN DANIELS	\$130.00
39429	10/04/2017	10/04/2017	AW	DANIEL O'KEEFE	\$5.00
39430	10/04/2017	10/04/2017	AW	DENISE MOELISH	\$500.00
39431	10/04/2017	10/04/2017	AW	JIM SEDLACEK	\$260.00
39432	10/04/2017	10/04/2017	AW	KELLI SOUVEY	\$10.00
39433	10/04/2017	10/04/2017	AW	LARA PROEGLER	\$20.00
39434	10/04/2017	10/04/2017	AW	PAUL ENGEL	\$350.00
39435	10/04/2017	10/04/2017	AW	REBECCA SCHENK	\$105.00

Total Payments: \$468,496.58
Total Conversion Vouchers: \$0.00

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DAYTON LEGAL BLANK, INC., FORM NO. 10148

Held

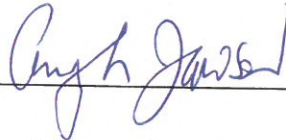
October 4, 2017

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Total Less Conversion Vouchers: \$468,496.58



Paul R. Malchesky, Chairman



Amy L. Dawson, Fiscal Officer