

RECORD OF PROCEEDINGS

Minutes of

Concord Township Board of Trustees

Meeting

BEAR GRAPHICS 800-325-8094 FORM NO. 10148

Held August 3, 2016 20

The Concord Township Board of Trustees met for a regular meeting August 3, 2016, 7:30 p.m., in Township Hall, located at 7229 Ravenna Road. Chairman Caroline N. Luhta called the meeting to order and led in the Pledge of Allegiance.

APPROVAL OF MINUTES:

June 15, 2016 Public Hearing minutes approved as written
June 15, 2016 Regular Meeting minutes approved as written

June 24, 2016 Special Meeting minutes approved as written

July 6, 2016 Public Hearing minutes approved as written
July 6, 2016 Regular Meeting minutes approved as written

July 20, 2016 Regular Meeting minutes – TABLED

ELECTED OFFICIAL REPORTS:

- A. FISCAL OFFICER – Amy L. Dawson
TREASURER'S REPORT – As of July 31st, the Treasury Balance for the 20 Funds was \$7.4 million. This includes \$1.3 million in funds set aside for specific projects.
- B. TRUSTEES:
- Mr. Galloway attended an Economic Development meeting
 - Mr. Malchesky gave an update of the Jordan Creek Project
 - Mrs. Luhta – No report

DEPARTMENT REPORTS:

- A. ADMINISTRATION DEPT. – Kathy Mitchell, Administrator
- Road closures update
- B. FIRE DEPT. – D.C. Ron Terriaco
- **Activities Report for July** – 1,244 Runs YTD; 196 Runs for July: 12 MVAs, 28 Agency Assists, 10 Fire Alarms, 2 Wires Down, 34 Basic Rescues, 55 Advance/ Paramedics, 21 Public Assists, 0 Structure Fires
 - **Sale of Vehicles/Equipment** – 1347, 1367, old squad, 3 cots
 - **New Fire Inspector** – John Pitchler

SAFETY TIP: Road Closures

- C. SERVICE DEPT. – Frank Kraska, Service Director
- Far Hills Road Replacement Project Update
 - Hunting Lake Drainage Improvement Project Update
 - Melridge Drainage & Road Improvement Project Update
 - Crews – Crack Sealing, Dura Patching, & Concrete Replacement
- D. ZONING DEPT. – Kathy Mitchell, Administrator
Activities Report for July – 258 Report YTD; 44 Permits for July: Total Fees: \$3,440.00; Estimated Value: \$3,091,682.00

BOARD OF ZONING APPEALS: 3 Variances, all approved

Zoning Commission met Tuesday evening, August 2, 2016. Board of Zoning Appeals will be meeting next Wednesday, August 10, 2016 at 7 pm.

- E. RECREATION DEPT. – Debra Esker, Recreation Director
- **Concord Community Days:** Friday, August 12th, 6 pm, Uncorked, \$5 admission
Saturday, August 13th Family Day
 - 8:00 am Annual Miller Marut 5K Run & Walk
 - 8-11:00 am Fire Dept. Pancake Breakfast
 - 2:30 pm Old School House Open House
 - 4:00 pm Parade
 - Activities Begin
 - 9:30 pm Fireworks
 - **55+ Group** – Armchair tour of Alaska from photographer Jim Sedlacek;
Next meeting: Wed., August 17th – Historian speaker Dennis Sutcliffe will talk about Cleveland in the WW II days & the battle against Cleveland Nazi's

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- Classes this month: Jams & Jellies and Getting Started with Medicare
- Fall Classes: Ballroom Dancing, Power Yoga & Gentle Yoga, Photography, Stained Glass, Watercolors, Cooking Classes for adults & kids, Wealth Management, and Getting Started with Medicare

AUDIENCE:

No one spoke

OLD BUSINESS:

No old business

NEW BUSINESS:

- A. JULY FINANCIAL REPORTS. Mr. Malchesky moved to approve the financial reports for July. Mr. Galloway seconded. Vote: 3 ayes
- B. RESOLUTION 2016-22 / CONCORD COMMUNITY DAYS CITIZEN OF THE YEAR: JOSEPH IMONDI. Mrs. Luhta read the following Resolution:

RESOLUTION 2016-22

***Concord Community Days
2016 Citizen of the Year
Joseph Imondi***

Whereas, Joseph Imondi, friend, neighbor, and good citizen of Concord Township for over 28 years, has through his dedication to home, family, community and profession, consistently set the finest example for the values of good citizenship, and

Whereas, Joe was born in Boston, grew up in Ohio and is a graduate of Kent State University, working for Micheli Dairy Products for over 25 years; Joe became an active and valued member of the community, through his dedication, hard work, and generosity throughout the years while residing in Concord Township; and

Whereas, Joe possesses strength of character, compassion for others, and intelligence, as a valued and active contributor to the betterment of Concord Township through his countless volunteer hours to many events offered through the Recreation Department, in particular, our annual family events, with boundless enthusiasm and committed service to our community.

Now therefore be it resolved, that we, the Concord Township Board of Trustees, Lake County, State of Ohio, on behalf of the residents of Concord Township, do hereby, with great privilege, recognize and pay honor and tribute to Joe Imondi as the Concord Township Citizen of the Year for 2016.

Mr. Galloway moved to adopt Resolution 2016-22 honoring Concord Community Days 2016 Citizen of the Year Joseph Imondi. Mr. Malchesky seconded. Vote: 3 ayes

- C. ADVERTISE FOR BID: TOWN HALL CAMPUS SEWER IMPROVEMENT PROJECT. Mr. Galloway moved to approve advertising for bid for the Town Hall Campus Sewer Improvement Project. Mr. Malchesky seconded. Vote: 3 ayes
- D. PETITION FOR LANDOWNER TO BE INCLUDED IN THE JEDD (Township Owned Property located at Auburn Rd. & Capital Parkway). Mr. Galloway moved to approve petition for landowner, Concord Township, to be included in the JEDD. Mr. Malchesky seconded. Vote: 3 ayes
- E. SET RECORDS COMMISSION MEETING. Mr. Galloway moved to set Records Commission Meeting for Wednesday, August 17th, at 7:25 pm. Mr. Malchesky seconded. Vote: 3 ayes
- F. FIRE DEPT.: P.O. #60-2016, \$14,775.00, OHIO FIRE CHIEFS ASSOCIATION, INC., FOR ASSESSMENT & LOCATION ANALYSIS. Mr. Malchesky moved to approve P.O. #60-2016 to Ohio Fire Chiefs Association, Inc., 450 West Wilson Bridge Rd., Suite 150, Worthington, OH, in the amount of \$14,775.00, for Fire Dept. assessment & location analysis. Mr. Galloway seconded. Vote: 3 ayes

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- G. FIRE DEPT. - ADVERTISE FOR BID: STATION EXHAUST SYSTEMS. Mr. Malchesky moved to approve advertising for bid for the Fire Dept. Station Exhaust Systems. Mr. Galloway seconded. Vote: 3 ayes
- H. SERVICE DEPT.: P.O. #59-2016, \$7,175.25, OHIO CATT, FOR EXCAVATOR REPAIR. Mr. Malchesky moved to approve P.O. #59-2016 to Ohio CATT, PO Box 774439, 4439 Solutions Center, Chicago, IL, in the amount of \$7,175.25, for excavator repairs. Mr. Galloway seconded. Vote: 3 ayes
- I. ITEMS VOTED ON AT STAFF MEETING 8-2-16:
- 1) Recreation Dept.: P.O. #56-2016 / House of LaRose Inc., for Concord Community Days Beer Order, \$3,788.14 - Mr. Malchesky moved to approve P.O. #56-2016 to House of LaRose, Inc., 6745 Southpointe Parkway, Brecksville, OH, in the amount of \$3,788.14, for the Concord Community Days beer order. Mr. Galloway seconded. Vote: 3 ayes
 - 2) Recreation Dept.: P.O. #57-2016 / Cardamone Marketing Group, for Concord Community Days Marketing, \$3,000.00. - Mr. Malchesky moved to approve P.O. #57-2016 to Cardamone Marketing Group, in the amount of \$3,000.00, for Concord Community Days marketing. Mr. Galloway seconded. Vote: 3 ayes
 - 3) Return Check Policy: Institute charge of \$15 per check returned. - Mr. Malchesky moved to adopt a return check policy of instituting a charge of \$15.00 per check returned. Mr. Galloway seconded. Vote: 3 ayes
- J. FUTURE MEETINGS & ANNOUNCEMENTS:
- | | | | |
|------|------|------------|---|
| Fri. | 8-5 | 10:00 AM | SPECIAL MEETING: SR 84 & Old Johnnycake Ridge Rd.
Roundabout Feasibility Study / Concord Community Ctr |
| Wed. | 8-10 | 7:00 PM | BOARD OF ZONING APPEALS MEETING / Town Hall |
| Fri. | 8-12 | 6-10:00 PM | UNCORKED COMMUNITY DAYS / Town Hall Campus |
| Sat. | 8-13 | 8:00 AM | 5K RUN & WALK / Gazebo, Town Hall Campus |
| | | 8-11:00 AM | FIRE DEPT. PANCAKE BREAKFAST / Station #1 |
| | | 2:30 PM | OLD STONE SCHOOL OPEN HOUSE |
| | | 4:00 PM | PARADE |
| | | | FAMILY DAY COMMUNITY DAYS ACTIVITIES BEGIN /
Town Hall Campus |
| | | 9:30 PM | FIREWORKS |
| Wed. | 8-17 | 6:30 PM | TRUSTEE HOURS / Conference Room |
| | | 7:25 PM | RECORDS COMMISSION MEETING / Conference Room |
| | | 7:30 PM | TRUSTEE MEETING / Town Hall |

Meeting adjourned

TRANSCRIPT OF PROCEEDINGS ON FILE IN TOWN HALL AND ON LINE

Trustees approved & signed the following checks:

CONCORD TOWNSHIP, LAKE COUNTY

8/17/2016 3:59:23 PM

Payment Listing

UAN v2016.1

7/21/2016 to 8/3/2016

Payment Advice #	Post Date	Transaction Date	Type	Vendor / Payee	Amount	Status
36972	07/22/2016	07/22/2016	AW	HAS CLAIMS	\$1,000.00	O
36973	07/22/2016	07/22/2016	AW	BAUER SUPPLY	\$294.25	O
36974	07/22/2016	07/22/2016	AW	MASCON EQUIPMENT & SUPPLY CO INC	\$128.74	O
36975	07/22/2016	07/22/2016	AW	NORTHCOAST PRODUCTS	\$2,832.50	O
36976	07/22/2016	07/22/2016	AW	OSBORNE CONCRETE & STONE COMPAN	\$1,001.19	O
36977	07/22/2016	07/22/2016	AW	PARSONS BRINCKERHOFF, INC.	\$5,494.50	O
36978	07/22/2016	07/22/2016	AW	TIME WARNER CABLE - NORTHEAST	\$89.99	O
36979	07/22/2016	07/22/2016	AW	KAARINA SCHROEDER	\$75.00	O
36980	07/22/2016	07/22/2016	AW	REBEKA FRANCIS	\$400.00	O
36981	07/22/2016	07/22/2016	AW	SUSIE COBB	\$19.81	O
36982	07/22/2016	07/22/2016	AW	LEADERSHIP LAKE COUNTY, INC.	\$75.00	O
36983	07/22/2016	07/22/2016	AW	LAKE COUNTY INFORMATION TECHNOLOI	\$380.00	O
36984	07/26/2016	07/26/2016	AW	OH POLICE & FIRE PENSION FUND (OP&F)	\$17,363.63	O
36985	07/26/2016	07/26/2016	AW	OH PUBLIC EMPLOYEES RETIREMENT SY	\$15,342.62	O
36986	07/26/2016	07/26/2016	AW	SECURITY BENEFITS	\$2,385.62	O
36987	07/26/2016	07/26/2016	AW	OHIO PUBLIC EMPLOYEES DEFERRED CO	\$1,835.00	O
36988	07/26/2016	07/26/2016	AW	COLD SPRING GRANITE COMPANY	\$411.00	O
36988	08/04/2016	08/04/2016	AW	COLD SPRING GRANITE COMPANY	-\$411.00 *	V
36989	07/26/2016	07/26/2016	AW	C SUMER ELECTRIC	\$1,154.91	O
36990	07/26/2016	07/26/2016	AW	CT CONSULTANTS	\$1,440.92	O
36991	07/26/2016	07/26/2016	AW	DJL MATERIAL & SUPPLY INC	\$2,925.00	O
36992	07/26/2016	07/26/2016	AW	GRAND RIVER ASPHALT, INC.	\$1,061.12	O

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36993	07/26/2016	07/26/2016	AW	GREAT LAKES OIL COMPANY INC	\$72.64	O
36994	07/26/2016	07/26/2016	AW	LAKE HEALTH	\$390.00	O
36995	07/26/2016	07/26/2016	AW	MELTON REPORTING	\$158.50	O
36996	07/26/2016	07/26/2016	AW	OSBORNE INC	\$2,084.00	O
36997	07/26/2016	07/26/2016	AW	REFLECTIVE APPAREL FACTORY INC	\$327.80	O
36998	07/26/2016	07/26/2016	AW	SHEPP ELECTRIC CO INC	\$75.00	O
36999	07/26/2016	07/26/2016	AW	SUSAN A.E.KAREL	\$756.25	O
37000	07/26/2016	07/26/2016	AW	US BANK INSTITUTIONAL CUSTODY SERV	\$42,162.98	O
37001	07/29/2016	07/29/2016	AW	ADVANCED GAS & WELDING SOLUTIONS,	\$52.85	O
37002	07/29/2016	07/29/2016	AW	THE ARMS TRUCKING CO.	\$695.40	O
37003	07/29/2016	07/29/2016	AW	BARRINGTON CONSULTING GROUP INC	\$3,050.00	O
37004	07/29/2016	07/29/2016	AW	BURRIER SERVICE COMPANY, INC.	\$998.00	O
37005	07/29/2016	07/29/2016	AW	CSUTEST.COM	\$1,020.00	O
37006	07/29/2016	07/29/2016	AW	EC & M CONTRACTORS INC	\$165.00	O
37007	07/29/2016	07/29/2016	AW	FASTENAL COMPANY	\$26.47	O
37008	07/29/2016	07/29/2016	AW	FIFTH THIRD BANK	\$3,169.16	O
37009	07/29/2016	07/29/2016	AW	FIRE MELON USA	\$787.50	O
37010	07/29/2016	07/29/2016	AW	GEAUGA MEDICAL CENTER	\$15.00	O
37011	07/29/2016	07/29/2016	AW	H & T SUPPLY CO.	\$525.00	O
37012	07/29/2016	07/29/2016	AW	LAFARGE NORTH AMERICA INC	\$715.00	O
37013	07/29/2016	07/29/2016	AW	LAKE TRUCK SALES & SERVICE INC	\$21.16	O
37014	07/29/2016	07/29/2016	AW	MASCON EQUIPMENT & SUPPLY CO INC	\$525.83	O
37015	07/29/2016	07/29/2016	AW	MULLET'S HARNESS SHOP	\$129.50	O
37016	07/29/2016	07/29/2016	AW	O'REILLY AUTO PARTS	\$49.46	O
37017	07/29/2016	07/29/2016	AW	OSBORNE CONCRETE & STONE COMPAN	\$784.76	O
37018	07/29/2016	07/29/2016	AW	OSBORNE INC	\$5,238.00	O
37019	07/29/2016	07/29/2016	AW	SIGNS 'N STUFF INC.	\$95.70	O
37020	07/29/2016	07/29/2016	AW	SOUTHEASTERN EMERGENCY EQUIPMEN	\$380.00	O
37021	07/29/2016	07/29/2016	AW	JANET HLAVAC	\$32.04	O
37022	07/29/2016	07/29/2016	AW	FERRANTE WINERY	\$582.00	O
37023	07/29/2016	07/29/2016	AW	GALE LOY	\$200.00	O
37024	07/29/2016	07/29/2016	AW	HUNDLEY CELLARS	\$468.00	O
37025	07/29/2016	07/29/2016	AW	KAREN NUNES	\$200.00	O
37026	07/29/2016	07/29/2016	AW	KOSICEK VINEYARD	\$600.00	O
37027	07/29/2016	07/29/2016	AW	LAURENTIA VINEYARD & WINERY	\$345.72	O
37028	07/29/2016	07/29/2016	AW	LOVE INSURANCE AGENCY	\$460.00	O
37029	07/29/2016	07/29/2016	AW	PARK AVENUE WINERY	\$1,008.00	O
37030	07/29/2016	07/29/2016	AW	SARAH WALLAND	\$250.00	O
37031	07/29/2016	07/29/2016	AW	ST JOSEPH VINEYARDS	\$720.00	O
37032	07/29/2016	07/29/2016	AW	GRAND RIVER CELLARS	\$767.16	O
37033	08/02/2016	08/02/2016	AW	AILINN CONSULTING, LLC	\$500.00	O
37034	08/02/2016	08/02/2016	AW	CINTAS FAS LOCKBOX 636525	\$38.44	O
37035	08/02/2016	08/02/2016	AW	JEN'S CLEANING SERVICE	\$764.00	O
37036	08/02/2016	08/02/2016	AW	L.C.D.U.	\$113.28	O
37037	08/02/2016	08/02/2016	AW	LOWE'S	\$234.06	O
37038	08/02/2016	08/02/2016	AW	MELTON REPORTING	\$127.00	O
37039	08/02/2016	08/02/2016	AW	AMY L. DAWSON	\$457.50	O
37040	08/02/2016	08/02/2016	AW	ADP INC	\$434.80	O
37041	08/02/2016	08/02/2016	AW	THE ARMS TRUCKING CO.	\$1,383.68	O
37042	08/02/2016	08/02/2016	AW	CINTAS FAS LOCKBOX 636525	\$26.62	O
37043	08/02/2016	08/02/2016	AW	CRILE ROAD HARDWARE	\$235.37	O
37044	08/02/2016	08/02/2016	AW	NORTHCOAST PRODUCTS	\$2,832.50	O
37045	08/02/2016	08/02/2016	AW	LEADER MACHINERY COMPANY LTD	\$729.83	O
37046	08/02/2016	08/02/2016	AW	MATTHEW S. SENYES	\$62.50	O
37047	08/02/2016	08/02/2016	AW	JEN'S CLEANING SERVICE	\$35.00	O
37048	08/02/2016	08/02/2016	AW	OSBORNE INC	\$1,972.00	O
37049	08/02/2016	08/02/2016	AW	QUALITY CASTER SUPPLY	\$102.00	O
37050	08/02/2016	08/02/2016	AW	REILLY SWEEPING	\$655.50	O
37051	08/02/2016	08/02/2016	AW	STAPLES ADVANTAGE	\$88.03	O
37052	08/02/2016	08/02/2016	AW	VEDDA PRINTING	\$1,333.53	O
37053	08/02/2016	08/02/2016	AW	HOUSE OF LAROSE INC	\$3,788.14	O
37054	08/02/2016	08/02/2016	AW	AT&T U-VERSE	\$53.50	O
37055	08/02/2016	08/02/2016	AW	AT&T	\$78.86	O
37056	08/02/2016	08/02/2016	AW	AQUA OHIO INC	\$88.99	O
37057	08/02/2016	08/02/2016	AW	CITY OF PAINESVILLE, UTILITIES OFFICE	\$8.88	O
37058	08/02/2016	08/02/2016	AW	VERIZON WIRELESS	\$566.55	O
37059	08/02/2016	08/02/2016	AW	BEN VILLINES	\$200.00	O
37060	08/02/2016	08/02/2016	AW	JUDITH REICH	\$575.00	O
37061	08/02/2016	08/02/2016	AW	MATTHEW MALONE	\$200.00	O
37062	08/02/2016	08/02/2016	AW	ADVANCED APPRAISAL SERVICES	\$450.00	O
37063	08/03/2016	08/03/2016	AW	CASH	\$1,900.00	O
37064	08/03/2016	08/03/2016	AW	MELTON REPORTING	\$285.00	O
37065	08/03/2016	08/03/2016	AW	RW DESIGNS	\$829.50	O

Total Payments: \$146,964.74

Total Conversion Vouchers: \$0.00

Total Less Conversion Vouchers: \$146,964.74

Caroline N. Luhta
 Caroline N. Luhta, Chairman

Amy L. Dawson
 Amy L. Dawson, Fiscal Officer