

## RECORD OF PROCEEDINGS

Minutes of

Concord Township Board of Trustees

Meeting

BEAR GRAPHICS 800-325-8094 FORM NO. 10148

Held

August 2, 2017

20

The Concord Township Board of Trustees met for a regular meeting August 2, 2017, 7:30 p.m., in Township Hall, located at 7229 Ravenna Road. Chairman Paul R. Malchesky called the meeting to order and led in the Pledge of Allegiance. Trustees present were Paul R. Malchesky, Christopher A. Galloway, and Caroline N. Luhta.

**APPROVAL OF MINUTES:**

July 17, 2017 Special Meeting Minutes – approved.

July 19, 2017 Trustees Regular Meeting Minutes– approved as amended.

**ELECTED OFFICIALS REPORTS:****A. FISCAL OFFICER – Amy L. Dawson, Fiscal Officer**

**TREASURER'S REPORT** – As of July, the Treasury Balance for the 20 Funds within the Township was \$6.4 million, which includes \$1.0 million in funds set aside for specific projects.

**CEMETERY REPORT** – Amy L. Dawson, Cemetery Sexton

Amy Dawson and Dan Davis attended a Cemetery Convention today.

**B. TRUSTEES**

Mr. Malchesky – Questions regarding stormwater issues in Quail Hollow and SR 608. Attended the Q & A meeting last night at the Community Center.

Mr. Galloway – Questions regarding stormwater issues and Strategic Planning Meeting that we hold twice a year. Also, attended the Q & A meeting last night at the Community Center.

Mrs. Luhta – Attended the Q & A meeting last night at the Community Center and had 2 conversations about it.

**DEPARTMENT REPORTS:****A. ADMINISTRATION DEPT. – Kathy Mitchell, Administrator (absent)**

- No report

**B. FIRE DEPT. – Chief Sabo**

- **Activities Report for July** – 195 Total Runs for July, 1,034 YTD Runs; 8 MVA, 20 Agency Assists, 1 Fire Alarms, 1 Wire Downs, 29 Basic Rescues, 78 Advance/Paramedic, 25 Public Assists, 1 Structure Fire; **Fire Prevention Bureau** – 4 Plan Reviews; 27 Annual Inspections, 19 Follow-up, 1 Special Inspection Event (Quail Hollow CC Fireworks); 20 Fire Protection System Testing; **Public Education** – 3 Knox Box; 3 PR Events; 2 Fire Extinguisher training.
- **Safety Tip: Stand by your oven!** According to the National Fire Prevention Association, ranges or cooktops accounted for the majority (62%) of home cooking fire incidents (2010-2014), and Concord Township can add to these statistics. This summer we have responded to several calls for residential fires which happened when our residents walked away from their stoves. Never leave your oven or stove unattended. Cooking fires can happen in an instant. Stand by your pan!
- Mr. Malchesky asked the question of how often the ladder truck is used. Chief responded on every structure fire.

**C. SERVICE DEPT. – Frank Kraska, Service Director**

- A request to advertise for the Gallant Way Reconstruction Project (replacement of approximately 1,000 yards of concrete)
- Pacheco Cement Inc., replaced 400 square yards of concrete on Buckboard Lane and is scheduled to complete a similar repair on Tiffany Drive.
- Currently, Township crews are working in Kellogg Park Estates on Cheryl Drive and Colleen Drive where multiple repairs will be completed.
- This past month, we have been busy with cemetery burials and assorted follow-up work necessary at any given time.
- Cascade Road chip seal repairs have been completed and crews are currently crack sealing roads in the northwest section of Concord.
- Update: On August 10, 2017, Karvo Paving will begin work repairing and resurfacing Little Mountain Country Club Subdivision, Hobby Horse Development, Lambton Court and Tanglewood Trail. Motorists and Pedestrians may encounter delays and should use caution while traveling in active work zones.

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- Contact the Service Department for any additional details on projects within Concord Township.

#### D. ZONING DEPT. – Heather Freeman, Zoning Director

- During the month of July, the Zoning Department processed 45 zoning permit applications and collected \$6,900 in fees.
- Year to date, the department processed 261 zoning permit applications, of which 54 were for new dwellings.
- BZA heard two variance request applications.

#### E. RECREATION DEPT. – Debra Esker, Recreation Director

Come and celebrate Concord Community Day, August 12, 2017 on the campus of Town Hall. Below is a list of the fun family-friendly activities for the day:

- 8:00-10am - Miller Marut 5K Run
- 8:00-Noon – Fire Dept. Pancake Breakfast
- 10-11:30am – Whiffle Ball Home Run Derby (bats & balls provided)
- 10-Noon – Frog Jump (frogs included)
- 10am-8pm – Chinese Raffle (tickets sold during this time, with 25 baskets including various items and gift cards)
- 10am-9pm – Kids World (bungee trampoline, rock wall, inflatables, and more)
- Noon – Community Parade
- Noon-10pm – Food Truck & Craft Beer
- 1-5pm – Interactive toy trains and Connie's Little Hanger with toy plane activity
- 1:30-3pm – Family Dog Band
- 2-3pm – Outback Ray Live Animal Show
- 2-4pm – Tours at Old Stone School
- 3:30pm – Awards Ceremony
- 4-9:30pm – Uncorked (wine tasting)
- 4-7pm – Gaetano's Jazz Trio
- 6-9pm – Hot Air Balloon Rides
- 7-10pm – Sumrada Band
- 10pm – Fireworks

#### F. LAW ENFORCEMENT – Lt. Sherwood

- **Activities Report for July** – 1,485 Total Calls for July; **Accidents** – 5 Injury; 8 Property Damage; **Arrests** – 8; **Alarms** – 60; **Business Checks** – 260; **Crime Prevention** – 227; **Citations** – 36; **Warnings** – 148; **Driving Under Suspension** – 6; **OVI** – 4; **New Investigations** – 1 Abuse – Johnnycake Ridge Rd.; 2 Assaults – Johnnycake Ridge Rd., Exmoor Dr.; 2 B & E to Vehicle – Johnnycake Ridge Rd.; Auburn Rd.; 4 Burglary – Johnnycake Ridge Rd., Chestnut St., Fairgrounds Rd.; 3 Drugs – Rippling Brook, Crile Rd., Palmer Rd.; 1 Sex Offense – Sylvan Ln.; 4 Thefts – South Meadow, Fox Hill Tr., Village Dr., Hoose Rd.; 3 Threats – Jason Ave., Auburn Rd., Ravenna Rd.; 4 Vandalism – Morley Rd., Concord-Hambden Rd.; 1 Stolen Vehicle – Auburn Rd.

#### AUDIENCE

The following audience members asked the Trustees questions and engaged in dialog.

1. Bob Patterson of 10940 Girdled Rd.
2. Brian Massie of 8196 Rainbow Dr.
3. Denny Crews of 7291 Mountain. Quail Place
4. Bill Wiegand of 11895 Girdled Rd.
5. Lisa LaConti of 8140 Mount. Royal Dr.
6. Chris Lazuka of 8130 North Orchard
7. Vanessa Pesec of 11705 Cali Court

#### OLD BUSINESS

None

#### NEW BUSINESS

- A. JULY FINANCIAL STATEMENTS – Mr. Galloway moved to approve the July Financial Statements. Mrs. Luhta moved to second. Vote 3 ayes.

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- B. SET PUBLIC HEARING FOR THE PROPOSED AMENDMENTS TO THE CONCORD TOWNSHIP ZONING RESOLUTION REGARDING THE INNOVATIVE SITE/PD OVERLAY DISTRICT AND OTHER RELATED AMENDMENTS, AS RECOMMENDED BY THE ZONING COMMISSION AND FURTHER OUTLINED IN THE ATTACHED LETTER DATED AUGUST 2, 2017. A Public Hearing is set for Wednesday August 16, 2017 at 6:30 pm., in Township Hall, located at 7229 Ravenna Rd., to consider the following proposed amendments to the Concord Township Zoning Resolution, as recommended by the Concord Township Zoning Commission.
- C. RESOLUTION 2017-22, A RESOLUTION BY THE CONCORD TOWNSHIP BOARD OF TRUSTEES, OHIO, TO ADOPT AND IMPLEMENT THE ACTIONS AS PRESCRIBED IN THE MULTI-JURISDICTIONAL HAZARD MITIGATION PLAN SUBMITTED BY THE LAKE COUNTY EMERGENCY MANAGEMENT AGENCY FOR REVIEW AND CERTIFICATION BY THE FEDERAL EMERGENCY MANAGEMENT AGENCY (FEMA). Mrs. Luhta moved to approve the following resolution.

**Resolution 2017-22**

**WHEREAS**, Lake County has developed a Multi-Jurisdictional Hazard Mitigation Plan that includes all hazards to which the County is susceptible pursuant to Section 322 of the Robert T. Stafford Disaster Relief and Emergency Assistance Act; and

**WHEREAS**, Lake County has been assessed for its susceptibility to all hazards and, in addition, has compiled a list of all structural assets that could be affected by the identified hazards and has estimated potential losses which structural assets could suffer in the event of a hazard; and

**WHEREAS**, Lake County has developed goals, objectives and strategies to mitigate against the hazards that have been identified in the County as well as identified and analyzed mitigation measures together with prioritizing the aforementioned mitigation strategies; and

**WHEREAS**, the Lake County Hazard Mitigation Core Planning Committee and the Emergency Management Agency (EMA) has agreed to periodically review and update the Multi-Jurisdictional Hazard Mitigation Plan.

**NOW, THEREFORE, BE IT RESOLVED** by the Board of Trustees of Concord Township, County of Lake, and State of Ohio:

**SECTION 1.** That the Board of Trustees hereby adopts the Multi-Jurisdictional Hazard Mitigation Plan as developed by the Lake County Emergency Management Agency.

**SECTION 2.** All formal actions of this Board of Trustees concerning the passage of this Resolution were adopted in an open meeting, and that all deliberations of this Council, or any of its Committees, which resulted in such formal action, were in meetings open to the public, in compliance with all legal requirements.

**SECTION 3.** The Fiscal Officer is directed to make copies of this Resolution available to Larry Green, Director of the Lake County Emergency Management Agency.  
Mr. Galloway seconded. Vote 3 ayes.

- D. RESOLUTION 2017-23, AUTHORIZING THE FISCAL OFFICER TO CERTIFY ASSESSED STREET LIGHTING TO THE COUNTY AUDITOR FOR THE TAX YEAR 2017, WITH SUCH ASSESSED STREET LIGHTING BEING COLLECTABLE IN THE CALENDAR YEAR 2018. Mr. Galloway moved to approve the following resolution.

**Resolution 2017-23**

**WHEREAS**, the Concord Township Board of Trustees wishes to continue the following Concord Township, Lake County, Ohio, lighting assessments:

SPEAR ROAD, MARLO DRIVE, FAIRGROUNDS ROAD, MORLEY HILLS 4-A, MORLEY HILLS, QUAIL HOLLOW DEVELOPMENT, CAMBDEN CREEK, NATURE PRESERVE SOUTH, NOBLE RIDGE ESTATES, NATURE PRESERVE NORTH, HUNT CLUB/FREDLE, QUAIL HIGHLANDS INDUSTRIAL PARK, SUMMERWOOD AND CONCORD RIDGE, ORCHARD SPRINGS I AND II, AND AUBURN BUSINESS CORRIDOR LIGHTING DISTRICTS.

**NOW, THEREFORE, be it resolved** by the Board of Trustees of Concord Township, Lake County, Ohio:

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Section 1. That the Fiscal Officer of Concord Township is hereby authorized and directed to certify such renewal to the Lake County Auditor for a one (1) year period as specified above for the above-listed lighting districts, as set forth in the attached Schedule which is incorporated by reference as if fully rewritten herein.

Section 2. It is found and determined that all formal actions of the Board of Trustees of Concord Township concerning and relating to the adoption of this Resolution were taken in an open meeting of the Board of Trustees of Concord Township and that all deliberations of this Board that resulted in those formal actions were in a meeting open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

NOW, THEREFORE, this Resolution shall be in full force and effect upon its passage and approval by the Board of Trustees and as further provided under Ohio law.

Adopted this 2nd day of August, 2017.

Mrs. Luhta seconded. Vote 3 ayes.

- E. RESOLUTION 2017-24 CONCORD COMMUNITY DAY 2017 CITIZEN OF THE YEAR DANIEL MAXSON. Mrs. Luhta moved to approve the following resolution.

Whereas, Daniel Maxson, friend, neighbor, and good citizen of Concord Township for over 30 years has, through his dedication to home, family, community and profession, consistently set the finest example for the values of good citizenship, and

Whereas, Dan moved to Ohio in his late teens and graduated from Mentor High School in 1975 and Hiram College in 1979. He received his first Master's degree in Education from Cleveland State University in 1982 and his second degree from John Carroll in 1987. Dan worked for Euclid Schools as a teacher and varsity coach and became their Athletic Director before retiring in 2011 and now serves on the Hiram College Alumni Executive Board, and

Whereas, Dan became the volunteer docent for the Old Stone School, Concord Township's history repository, in 2016 and has been integral in facilitating programs and hosting open houses at the schoolhouse providing greater public access, and

Whereas, Dan is a valued and active contributor to the betterment of Concord Township through his countless volunteer hours and committed service to our community,

Now therefore be it resolved, that we, the Concord Township Board of Trustees, Lake County, State of Ohio, on behalf of the residents of Concord Township, do hereby, with great privilege, recognize and pay honor and tribute to Dan Maxson as the Concord Township Citizen of the Year for 2017.

Adopted this first day of August, 2017.

Mr. Galloway seconded. Vote 3 ayes.

- F. MYLAR FOR CONCORD RIDGE PHASE 5, RESIDENTIAL CONSERVATION DEVELOPMENT, FINAL PLAT. Mr. Galloway moved to approve the Mylar for Concord Ridge Phase 5, residential conservation development, final plat. Mrs. Luhta seconded. Vote 3 ayes.
- G. FIRE DEPT., PROMOTION OF PROBATIONARY FIREFIGHTER/PARAMEDIC, LEONARD MEEK. Mr. Galloway moved to promote probationary Firefighter/Paramedic, Leonard Meek, to regular part-time Firefighter/Paramedic, effective 7/27/17. Mrs. Luhta seconded. Vote 3 ayes.
- H. FIRE DEPT., PROMOTION OF PROBATIONARY FIREFIGHTER/PARAMEDIC, CALLAHAN HENDERSON. Mrs. Luhta moved to promote probationary Firefighter/Paramedic, Callahan Henderson, to regular part-time Firefighter/Paramedic, effective 7/27/17. Mr. Galloway seconded. Vote 3 ayes.
- I. SERVICE DEPT., PERMISSION TO ADVERTISE FOR BIDS ON THE GALLANT WAY ROAD RECONSTRUCTION PROJECT. Mr. Galloway moved to advertise for bids on the Gallant Way road reconstruction project. Mrs. Luhta seconded. Vote 3 ayes.
- J. ITEMS VOTED ON AT STAFF MEETING 8/1/17: (1.) FIRE DEPT. - Station Duty Sign-up Policy #1005 rescinded. CL/CG, 2 ayes. (2.) FIRE DEPT. - Approved Staffing Policy #1022. CL/CG, 2 ayes. (3.) SERVICE DEPT. - Snow Barricade Reinstall \$15.00. CL/CG, 2 ayes. (3.) ZONING DEPT. - Employees to attend State APA Conference in Athens, OH, 9/28-9/29. CL/CG, 2 ayes.
- K. FUTURE MEETINGS & ANNOUNCEMENTS:

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TUES. 8/9 7:00 PM BZA MEETING / Town Hall  
 SAT. 8/12 8:00 AM CONCORD COMMUNITY DAY / Town Hall Campus  
 WED. 8/16 6:00 PM TRUSTEE OFFICE HOURS / Conference Room  
 6:30 PM PUBLIC HEARING / Town Hall  
 7:30 PM TRUSTEE MEETING / Town Hall

Upon proper motion, the meeting was adjourned.

Transcripts on file in Town Hall and online.

Trustees approved and signed the following checks:

CONCORD TOWNSHIP, LAKE COUNTY 8/21/17 11:46:30AM  
 Payment Listing UANv2017.2  
 7/20/2017 to 8/2/2017

Advice #	Date	Type	Vendor / Payee	Amount
50-2017	07/03/2017	CH	FIFTH THIRD BANK	\$86.73
50-2017	07/05/2017	CH	FIFTH THIRD BANK	-\$86.73
59-2017	07/26/2017	CH	CONCORD PAYROLL	\$128,233.55
60-2017	07/26/2017	CH	OH PUBLIC EMPLOYEES RETIREMENT SY	\$15,039.41
66-2017	08/15/2017	CH	FIRST FEDERAL OF LAKEWOOD	\$143.31
38992	07/26/2017	AW	ARIS COMPANY	\$140.00
38993	07/26/2017	AW	THE ARMS TRUCKING CO.	\$701.12
38994	07/26/2017	AW	ATWELL'S POLICE AND FIRE EQUIPMENT	\$205.13
38995	07/26/2017	AW	BLACKBIRD DIGITAL	\$11,885.00
38996	07/26/2017	AW	BURRIER SERVICE COMPANY, INC.	\$1,166.00
38997	07/26/2017	AW	CLASSIC LAWN	\$3,591.00
38998	07/26/2017	AW	CT CONSULTANTS	\$93.14
38999	07/26/2017	AW	DEARBORN NATIONAL	\$1,270.22
39000	07/26/2017	AW	DELTA DENTAL	\$3,102.24
39001	07/26/2017	AW	DJL MATERIAL & SUPPLY INC	\$2,995.00
39002	07/26/2017	AW	CASHEN READY-MIX & BUILDER SUPPLY	\$338.25
39003	07/26/2017	AW	DOMINION EAST OHIO	\$113.78
39004	07/26/2017	AW	HANDY RENTS	\$92.66
39005	07/26/2017	AW	HOME DEPOT CREDIT SERVICES	\$18.17
39006	07/26/2017	AW	THE ILLUMINATING COMPANY	\$2,400.01
39007	07/26/2017	AW	KWIK KLEEN	\$64.50
39008	07/26/2017	AW	LAKE-COUNTY INFORMATION TECHNOLO	\$2,891.98
39009	07/26/2017	AW	LOVE INSURANCE AGENCY	\$110.00
39010	07/26/2017	AW	MELTON REPORTING	\$92.00
39011	07/26/2017	AW	NEO ELECTRICAL SUPPLY CO	\$230.74
39012	07/26/2017	AW	OSBORNE CONCRETE & STONE COMPAN	\$1,140.14
39013	07/26/2017	AW	OSBORNE INC	\$3,123.00
39014	07/26/2017	AW	PAINESVILLE ELEVATOR COMPANY, INC	\$685.94
39015	07/26/2017	AW	SOUTHEASTERN EMERGENCY EQUIPMEN	\$15.00
39016	07/26/2017	AW	SOUTHEASTERN EQUIPMENT CO INC	\$334.08
39017	07/26/2017	AW	STAPLES ADVANTAGE	\$820.28
39018	07/26/2017	AW	VISION SERVICE PLAN - (OH)	\$1,412.21
39019	07/26/2017	AW	WARREN FIRE EQUIPMENT INC	\$1,240.00
39020	07/26/2017	AW	KYLEEN HOPP	\$20.00
39021	07/26/2017	AW	ADP INC	\$26.50
39022	07/26/2017	AW	OH POLICE & FIRE PENSION FUND (OP&F)	\$18,142.37
39023	07/26/2017	AW	OHIO PUBLIC EMPLOYEES DEFERRED CO	\$2,405.00
39024	07/26/2017	AW	SECURITY BENEFITS	\$2,005.25
39025	08/02/2017	AW	ADP INC	\$449.59
39026	08/02/2017	AW	AQUA OHIO INC	\$109.36
39027	08/02/2017	AW	AT&T	\$39.82

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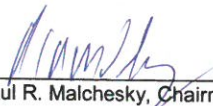
BEAR GRAPHICS 800 375-8094 FORM NO 10148

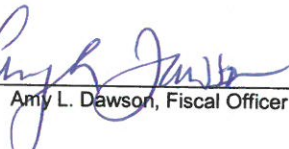
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39028	08/02/2017	AW	AT&T U-VERSE	\$64.20
39029	08/02/2017	AW	ATWELL'S POLICE AND FIRE EQUIPMENT	\$234.18
39030	08/02/2017	AW	BAILEY PEST CONTROL CO	\$200.00
39031	08/02/2017	AW	BOB'S GARAGE & TOWING SERVICE	\$350.00
39032	08/02/2017	AW	BSA LAKE ERIE COUNCIL	\$315.00
39033	08/02/2017	AW	BURRIER SERVICE COMPANY, INC.	\$318.00
39034	08/02/2017	AW	CSUTEST.COM	\$920.00
39035	08/02/2017	AW	FIFTH THIRD BANK	\$2,211.94
39036	08/02/2017	AW	G & L LOCKSMITHS	\$92.50
39037	08/02/2017	AW	THE ILLUMINATING COMPANY	\$838.28
39038	08/02/2017	AW	JEN'S CLEANING SERVICE	\$789.00
39039	08/02/2017	AW	LAKE BLUE, INC	\$168.00
39040	08/02/2017	AW	L.C.D.U.	\$92.62
39041	08/02/2017	AW	LAKE COUNTY ENGINEER	\$100.33
39042	08/02/2017	AW	LAKE COUNTY SAFETY COUNCIL	\$20.00
39043	08/02/2017	AW	LOWE'S	\$63.07
39044	08/02/2017	AW	MELTON REPORTING	\$222.50
39045	08/02/2017	AW	CHAGRIN VALLEY AUTO PARTS (NAPA PV	\$1,359.90
39046	08/02/2017	AW	THE ARMS TRUCKING CO.	\$751.14
39047	08/02/2017	AW	FASTENAL COMPANY	\$238.52
39048	08/02/2017	AW	KEENEY SAND & STONE, INC.	\$22.92
39049	08/02/2017	AW	NORTHCOAST PRODUCTS	\$2,392.50
39050	08/02/2017	AW	OHIO TOWNSHIP ASSOCIATION	\$20.00
39050	08/11/2017	AW	OHIO TOWNSHIP ASSOCIATION	-\$20.00 *
39051	08/02/2017	AW	OSBORNE CONCRETE & STONE COMPAN	\$651.89
39052	08/02/2017	AW	PACHECO CEMENT INC	\$26,997.44
39053	08/02/2017	AW	RW DESIGNS	\$216.25
39054	08/02/2017	AW	SIEVERS SECURITY INC	\$227.15
39055	08/02/2017	AW	STAPLES ADVANTAGE	\$76.49
39056	08/02/2017	AW	TIME WARNER CABLE - NORTHEAST	\$163.20
39057	08/02/2017	AW	AMY L. DAWSON	\$458.00
39058	08/02/2017	AW	CHAGRIN VALLEY AUTO PARTS (NAPA PV	\$80.74
39059	08/02/2017	AW	JEAN LOHISER	\$50.00
39060	08/02/2017	AW	KAREN DEAN	\$150.00
39061	08/02/2017	AW	TAM POLZER	\$100.00
39062	08/02/2017	AW	AL KORAN KORVETTES	\$200.00
39063	08/02/2017	AW	FERRANTE WINERY	\$742.00
39064	08/02/2017	AW	HOUSE OF LAROSE INC	\$2,939.49
39065	08/02/2017	AW	LALEURE VINEYARDS	\$367.56
39066	08/02/2017	AW	LAURENTIA VINEYARD & WINERY	\$1,141.68
39067	08/02/2017	AW	M CELLARS-MEINEKE WINE CELLARS LTD	\$399.72
39068	08/02/2017	AW	MAPLE RIDGE VINEYARD LLC	\$528.00
39069	08/02/2017	AW	PARK AVENUE WINERY	\$672.00
39070	08/02/2017	AW	SHARON JAMES CELLARS	\$755.52
39071	08/02/2017	AW	DEBORAH BLAKELEY	\$200.00
39072	08/02/2017	AW	DIANE FINAZZO	\$200.00
Total Payments:				\$255,987.48
Total Conversion Vouchers:				\$0.00
Total Less Conversion Vouchers:				\$255,987.48

  
Paul R. Malchesky, Chairman

  
Amy L. Dawson, Fiscal Officer