

Concord Township Board of Trustees
RECORD OF PROCEEDINGS

Minutes of

Meeting

BEAR GRAPHICS 800-325-8094 FORM NO. 10148

July 19, 2017

Held _____ 20____

The Concord Township Board of Trustees met for a regular meeting July 19, 2017, 7:30 p.m., in Township Hall, located at 7229 Ravenna Road. Chairman Paul R. Malchesky called the meeting to order and led in the Pledge of Allegiance. Trustees present were Paul Malchesky, Christopher Galloway, and Caroline N. Luhta.

FIRE DEPARTMENT: SWEARING IN OF CHAPLAIN RON DAVIS

Ron Davis was sworn in as the Concord Township Fire Department's Chaplain.

APPROVAL OF MINUTES:

June 21, 2017 Trustees Regular Meeting - approved as written.
July 05, 2017 Trustees Regular Meeting - approved as written, with Mr. Malchesky abstaining.
July 17, 2017 Trustees Special Meeting - tabled.

ELECTED OFFICIALS REPORT:

- A. FISCAL OFFICER – Amy Dawson (no report).
- B. TRUSTEES
 - Mr. Malchesky – Received a few emails; storm water issues seem to be ok right now.
 - Mr. Galloway – Received some phone calls.
 - Mrs. Luhta – Received some phone calls.

DEPARTMENT REPORTS:

ADMINISTRATION DEPT. – Kathy Mitchell

- Bridge work on Rt. 608 will be closed on 8/7/2017 for about 45 days, detours posted.
- City of Painesville water work on Auburn Rd. progressing and then the Lake County Engineer will repave.
- Shredding Day is scheduled for September 9th, 10-Noon.

AUDIENCE:

Tim Marlowe of 7372 Hunting Lake Drive had comments for the Trustees.

OLD BUSINESS: None

NEW BUSINESS:

- A. RESOLUTION 2017-18, AUTHORIZATION FOR TRUSTEES TO ENTER INTO MOU WITH CONCORD-PAINSVILLE JEDD AND CAPRA BUSINESS CENTER, LLC. Mrs. Luhta moved to approve the following resolution.

RESOLUTION NO. 2017-18

**A RESOLUTION AUTHORIZING THE BOARD OF TRUSTEES OF
CONCORD TOWNSHIP TO ENTER INTO A MEMORANDUM OF UNDERSTANDING WITH
CAPRA BUSINESS CENTER, LLC. TO
INCLUDE ITS REAL PROPERTY, PERMANENT PARCEL NUMBER
08-A-020-0-00-020-0, AS PART OF RISINGER + ASSOCIATES, INC.'S REQUEST FOR
QUALIFICATION ("RFQ") AND REQUEST FOR
PROPOSAL ("RFP") PROCESSES, RESPECTIVELY, FOR THE
PROPOSED PLANNING, DEVELOPMENT AND IMPLEMENTATION
OF THE TOWNSHIP'S TOWN CENTER MODEL.**

WHEREAS, in consideration of the benefits to be received by Concord Township and the Concord Township-City of Painesville Joint Economic Development District, the Board of Trustees believes that it is in its best interests to enter into a Memorandum of Understanding to include Capra Business Center, LLC.'s real property as identified herein as part of Risinger + Associates, Inc.'s Request for Qualification ("RFQ") and Request for Proposal ("RFP") Processes, respectively, for the proposed planning, development, and implementation of the Concord Town Center Master Plan through private developers;

NOW, THEREFORE, BE IT RESOLVED by the Board of Trustees, Concord Township, Lake County, State of Ohio as follows:

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Section 1. That the Board of Trustees is hereby authorized to enter into a Memorandum of Understanding with Capra Business Center, LLC., in a form substantially similar to the Memorandum of Understanding annexed as Exhibit A and incorporated herein, and to execute any and all documents necessary to complete the contractual obligations required thereunder and as required by law.

Section 2. All formal actions of this Board of Trustees concerning the passage of this Resolution were adopted in an open meeting, and that all deliberations of this Board of Trustees or any of its Committees, which resulted in such formal action, were in meetings open to the public, in compliance with all legal requirements, including Chapter 107 of the Codified Ordinances and Section 121.22 of the Ohio Revised Code.

NOW, THEREFORE, this Resolution shall be in full force and effect upon its passage and approval by the Board of Trustees and as further provided under Ohio law.

Adopted this 19th day of July, 2017.

Mr. Galloway seconded. Vote 3 ayes.

- B. RESOLUTION 2017-19, AUTHORIZATION FOR TRUSTEES TO ENTER INTO MOU WITH CONCORD-PAINESVILLE JEDD AND ELAINE ESTADT TRUSTEE. Mr. Galloway moved to approve the following resolution.

RESOLUTION NO. 2017-19

A RESOLUTION AUTHORIZING THE BOARD OF TRUSTEES OF CONCORD TOWNSHIP TO ENTER INTO A MEMORANDUM OF UNDERSTANDING WITH DANIEL ESTADT AND ELAINE ESTADT TO INCLUDE THEIR REAL PROPERTY, PERMANENT PARCEL NUMBER 08-A-020-0-00-007-0, AS PART OF RISINGER + ASSOCIATES, INC.'S REQUEST FOR QUALIFICATION ("RFQ") AND REQUEST FOR PROPOSAL ("RFP") PROCESSES, RESPECTIVELY, FOR THE PROPOSED PLANNING, DEVELOPMENT AND IMPLEMENTATION OF THE TOWNSHIP'S TOWN CENTER MODEL.

WHEREAS, in consideration of the benefits to be received by Concord Township and Concord Township-City of Painesville Joint Economic Development District, the Board of Trustees believes that it is in its best interests to enter into a Memorandum of Understanding to include Daniel Estadt and Elaine Estadt's real property as identified herein as part of Risinger + Associates, Inc.'s Request for Qualification ("RFQ") and Request for Proposal ("RFP") Processes, respectively, for the proposed planning, development, and implementation of the Concord Town Center Master Plan through private developers;

NOW, THEREFORE, BE IT RESOLVED by the Board of Trustees, Concord Township, Lake County, State of Ohio as follows:

Section 1. That the Board of Trustees is hereby authorized to enter into a Memorandum of Understanding with Daniel Estadt and Elaine Estadt, in a form substantially similar to the Memorandum of Understanding annexed as Exhibit A and incorporated herein, and to execute any and all documents necessary to complete the contractual obligations required thereunder and as required by law.

Section 2. All formal actions of this Board of Trustees concerning the passage of this Resolution were adopted in an open meeting, and that all deliberations of this Board of Trustees or any of its Committees, which resulted in such formal action, were in meetings open to the public, in compliance with all legal requirements, including Chapter 107 of the Codified Ordinances and Section 121.22 of the Ohio Revised Code.

NOW, THEREFORE, this Resolution shall be in full force and effect upon its passage and approval by the Board of Trustees and as further provided under Ohio law.

Adopted this 19th day of July, 2017.

Mrs. Luhta seconded. Vote 3 ayes.

- C. RESOLUTION 2017-20, AUTHORIZATION FOR TRUSTEES TO ENTER INTO MOU WITH CONCORD-PAINESVILLE JEDD AND JOSEPH AND SUSAN PLESNICAR. Mrs. Luhta moved to approve the following resolution.

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RESOLUTION NO. 2017-20

A RESOLUTION AUTHORIZING THE BOARD OF TRUSTEES OF CONCORD TOWNSHIP TO ENTER INTO A MEMORANDUM OF UNDERSTANDING WITH JOSEPH PLESNICAR AND SUSAN PLESNICAR TO INCLUDE THEIR REAL PROPERTY, PERMANENT PARCEL NUMBER 08-A-020-0-00-021-0, AS PART OF RISINGER + ASSOCIATES, INC.'S REQUEST FOR QUALIFICATION ("RFQ") AND REQUEST FOR PROPOSAL ("RFP") PROCESSES, RESPECTIVELY, FOR THE PROPOSED PLANNING, DEVELOPMENT AND IMPLEMENTATION OF THE TOWNSHIP'S TOWN CENTER MODEL.

WHEREAS, in consideration of the benefits to be received by Concord Township and Concord Township-City of Painesville Joint Economic Development District, the Board of Trustees believes that it is in its best interests to enter into a Memorandum of Understanding to include Joseph Plesnicar and Susan Plesnicar's real property as identified herein as part of Risinger + Associates, Inc.'s Request for Qualification ("RFQ") and Request for Proposal ("RFP") Processes, respectively, for the proposed planning, development, and implementation of the Concord Town Center Master Plan through private developers;

NOW, THEREFORE, BE IT RESOLVED by the Board of Trustees of Concord Township, Lake County, State of Ohio as follows:

Section 1. That the Board of Trustees is hereby authorized to enter into a Memorandum of Understanding with Joseph Plesnicar and Susan Plesnicar, in a form substantially similar to the Memorandum of Understanding annexed as Exhibit A and incorporated herein, and to execute any and all documents necessary to complete the contractual obligations required thereunder and as required by law.

Section 2. All formal actions of this Board of Trustees concerning the passage of this Resolution were adopted in an open meeting, and that all deliberations of this Board of Trustees or any of its Committees, which resulted in such formal action, were in meetings open to the public, in compliance with all legal requirements, including Chapter 107 of the Codified Ordinances and Section 121.22 of the Ohio Revised Code.

NOW, THEREFORE, this Resolution shall be in full force and effect upon its passage and approval by the Board of Trustees and as further provided under Ohio law.

Adopted this 19th day of July, 2017.

Mr. Galloway seconded. Vote 3 ayes.

- D. RESOLUTION 2017-21, AUTHORIZATION FOR TRUSTEES TO ENTER INTO MOU WITH CONCORD-PAINESVILLE JEDD AND DIANA TRUBIANI TRUSTEE. Mr. Galloway moved to approve the following resolution.

RESOLUTION NO. 2017-21

A RESOLUTION AUTHORIZING THE BOARD OF TRUSTEES OF CONCORD TOWNSHIP TO ENTER INTO A MEMORANDUM OF UNDERSTANDING WITH DIANA TRUBIANI TO INCLUDE ITS REAL PROPERTY, PERMANENT PARCEL NUMBER 08-A-020-0-00-022-0, AS PART OF RISINGER + ASSOCIATES, INC.'S REQUEST FOR QUALIFICATION ("RFQ") AND REQUEST FOR PROPOSAL ("RFP") PROCESSES, RESPECTIVELY, FOR THE PROPOSED PLANNING, DEVELOPMENT AND IMPLEMENTATION OF THE TOWNSHIP'S TOWN CENTER MODEL.

WHEREAS, in consideration of the benefits to be received by Concord Township and the Concord Township-City of Painesville Joint Economic Development District, the Board of Trustees believes that it is in its best interests to enter into a Memorandum of Understanding to include Diana Trubiani's real property as identified herein as part of Risinger + Associates, Inc.'s Request for Qualification ("RFQ") and Request for Proposal ("RFP") Processes, respectively, for the proposed planning, development, and implementation of the Concord Town Center Master Plan through private developers;

NOW, THEREFORE, BE IT RESOLVED by the Board of Trustees of Concord Township, Lake County, State of Ohio as follows:

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Section 1. That the Board of Trustees is hereby authorized to enter into a Memorandum of Understanding with Diana Trubiani, in a form substantially similar to the Memorandum of Understanding annexed as Exhibit A and incorporated herein, and to execute any and all documents necessary to complete the contractual obligations required thereunder and as required by law.

Section 2. All formal actions of this Board of Trustees concerning the passage of this Resolution were adopted in an open meeting, and that all deliberations of this Board of Trustees or any of its Committees, which resulted in such formal action, were in meetings open to the public, in compliance with all legal requirements, including Chapter 107 of the Codified Ordinances and Section 121.22 of the Ohio Revised Code.

NOW, THEREFORE, this Resolution shall be in full force and effect upon its passage and approval by the Board of Trustees and as further provided under Ohio law.
Adopted this 19th day of July, 2017.

Mrs. Luhta seconded. Vote 3 ayes.

E. ADMINISTRATION DEPT.: - WEBSITE REDESIGN PROPOSAL FROM BLACKBIRD DIGITAL, A LAKE COUNTY WEBSITE DEVELOPMENT AND DESIGN FIRM, NOT TO EXCEED \$37,815. Mr. Galloway moved to approve the website redesign from Blackbird, a Lake County website development and design firm, not to exceed \$37,815. Mrs. Luhta seconded. Vote 3 ayes.

F. FIRE DEPT.: - RECIND VOTE TO TERMINATE FIREFIGHTER DANIEL GREEN FROM 6/30/17 STAFF MEETING. Mrs. Luhta moved to recind the vote to terminate Firefighter Daniel Green from the 6/30/2017 staff meeting. Mr. Galloway seconded. Vote 3 ayes.

G. FUTURE MEETINGS & ANNOUNCEMENTS:

- FRI. 7/28 9:00 AM STRATEGIC PLANNING MTG. / Community Center
- TUES. 8/1 12:00 PM STAFF MEETING / Conference Rm
- 7:00 PM ZONING COMMISSION MEETING / Town Hall
- WED. 8/2 6:30 PM TRUSTEE OFFICE HOURS / Conference Room
- 7:30 PM TRUSTEE MEETING / Town Hall

EXECUTIVE SESSION TO CONSIDER THE APPOINTMENT, EMPLOYMENT, AND DISCIPLINE OF AN EMPLOYEE. Mrs. Luhta moved to adjourn to Executive Session to consider the appointment, employment, and discipline of an employee. Mr. Galloway seconded the motion. Roll Call Vote: Mrs. Luhta – yes; Mr. Galloway – yes. Mr. Malchesky – yes. Mrs. Luhta moved to close Executive Session. Mr. Galloway seconded the motion. Vote 3 ayes.

Upon proper motion the meeting was adjourned.

Transcripts on file in Town Hall and online.

Trustees approved and signed the following checks:

Concord Township, Lake County
Payment Listing
7/18/2017-7/19/2017

7/21/2017 4:10:13 PM
UAN v 2017.2

Payment Advice #	Transaction Date	Type	Vendor / Payee	Amount
38962	07/19/2017	AW	ADP INC	\$582.08
38963	07/19/2017	AW	ATWELL'S POLICE AND FIRE EQUIPMENT	\$672.57
38964	07/19/2017	AW	BOB'S GARAGE & TOWING SERVICE	\$95.00
38965	07/19/2017	AW	DOMINION EAST OHIO	\$97.71
38966	07/19/2017	AW	EMS/MC	\$1,250.61
38967	07/19/2017	AW	FINLEY FIRE EQUIPMENT	\$1,823.81
38968	07/19/2017	AW	GEAUGA MEDICAL CENTER	\$45.00
38969	07/19/2017	AW	LAKE COUNTY TELECOMMUNICATIONS D	\$40.00

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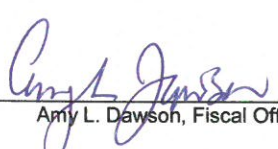
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38970	07/19/2017	AW	LEE'S MACHINERY	\$1,150.00
38971	07/19/2017	AW	OACBHA	\$250.00
38972	07/19/2017	AW	KATHY MITCHELL	\$201.14
38973	07/19/2017	AW	EUCLID BLUE PRINT & SUPPLY INC	\$181.00
38974	07/19/2017	AW	MATTHEW S. SENYES	\$62.50
38975	07/19/2017	AW	MELTON REPORTING	\$310.00
38976	07/19/2017	AW	AABLE RENTS	\$5,211.75
38977	07/19/2017	AW	ARIS COMPANY	\$1,325.00
38978	07/19/2017	AW	AMERICAN FIREWORKS COMPANY	\$4,000.00
38979	07/19/2017	AW	BETTY LAMACCHIA	\$20.00
38980	07/19/2017	AW	BRETT HANEY	\$20.00
38981	07/19/2017	AW	DON LANDIES	\$300.00
38982	07/19/2017	AW	KIM KOENIG	\$400.00
38983	07/19/2017	AW	LISA BEDRICK	\$20.00
38984	07/19/2017	AW	LOVE INSURANCE AGENCY	\$460.00
38985	07/19/2017	AW	OUTBACK RAY	\$225.00
38986	07/19/2017	AW	REEL TIME RECORDINGS	\$1,550.00
38987	07/19/2017	AW	SOLID ROCK SPORTS	\$4,919.82
38988	07/19/2017	AW	SONIA RODRIGUEZ	\$355.00
38989	07/19/2017	AW	TOM LETIZIA	\$650.00
38990	07/19/2017	AW	ROBERT TARR	\$755.00
38991	07/19/2017	AW	TRISHA NEATE	\$45.00

Total Payments: \$27,017.99Total Conversion Vouchers: \$0.00Total Less Conversion Vouchers: \$27,017.99


 Paul R. Malchesky, Chairman



 Amy L. Dawson, Fiscal Officer