

RECORD OF PROCEEDINGS

Minutes of

Concord Township Board of Trustees

Meeting

BEAR GRAPHICS 800 325 8094 FORM NO 10148

Held

June 15, 2016

20

The Concord Township Board of Trustees met for the continuation of Public Hearing, June 15, 2016, 7:30 p.m., at Township Hall, located at 7229 Ravenna Road. Chairman Caroline N. Luhta called the meeting to order. Trustees present were Caroline N. Luhta, Paul R. Malchesky, and Christopher A. Galloway.

The purpose of the meeting was to consider the Proposed Zoning Text Amendment:

Amendment #2016-1: The amendment is for the following section numbers to include new regulations establishing riparian setback regulations. Amended sections include the following: Table of Contents, Sections V, XV, XVI, XVII, XXII, XXXV, and XXXVI.

Heather Freeman, AICP, Planner/Assistant Zoning Inspector, spoke about the Riparian Setback regulations.

No audience spoke.

Public Hearing closed.

The Concord Township Board of Trustees met for regular meeting June 15, 2016, immediately following the Public Hearing. Chairman Caroline N. Luhta called the meeting to order and led in the Pledge of Allegiance. Trustees present were Paul R. Malchesky, Caroline N. Luhta, and Christopher A. Galloway.

PRESENTATION: Lt. Joe Warner – Competed the Executive Fire Officer Program. Chief Matt Sabo presented the award.

APPROVAL OF MINUTES:

May 4, 2016 regular meeting minutes approved with corrections. Mr. Galloway abstained as he was not present at this meeting.

May 18, 2016 regular meeting minutes approved as written.

June 1, 2016 public hearing & regular meeting approved with corrections.

ELECTED OFFICIAL REPORTS:

A. FISCAL OFFICER – Amy L. Dawson, Treasurer – No report

B. TRUSTEES:

Mr. Malchesky – Nothing to report

Mr. Galloway – HB 182 JEDD Legislation 90 days

Mrs. Luhta – Listed recent events she attended

DEPARTMENT REPORTS:

A. ADMINISTRATION DEPT. – Kathy Mitchell, Administrator

- Provided update on road work: finishing up roundabout work on Auburn at Capital Parkway by mid-August. Next phase of work at Auburn & Crile not to begin until late August.

AUDIENCE:

No one spoke

OLD BUSINESS:

- A. DECISION ON PUBLIC HEARING: PROPOSED ZONING TEXT AMENDMENT. Mr. Galloway moved to approve with the following modifications:
- 22.04 E – Add "s" to use (uses plural)
 - 35.09 – Remove extra "e" in Requirements (spelling)

Mr. Malchesky seconded.

Roll Call Vote: Mrs. Luhta – yes; Mr. Galloway – yes; Mr. Malchesky – yes

RECORD OF PROCEEDINGS

Minutes of

Concord Township Board of Trustees

Meeting

BEAR GRAPHICS 800-325-8094 FORM NO. 10148

Held

June 15, 2016

20

NEW BUSINESS:

- A. RESOLUTION 2016-17 / TO PROCEED WITH SUBMISSION OF TAX LEVY FOR GENERAL CONSTRUCTION, RECONSTRUCTION, RESURFACING & REPAIR OF STREETS, ROADS, & BRIDGES IN THE TOWNSHIP. Mr. Malchesky moved to approve the following Resolution:

RESOLUTION 2016-17

A RESOLUTION BY THE CONCORD TOWNSHIP BOARD OF TRUSTEES, LAKE COUNTY, OHIO, TO PROCEED WITH THE SUBMISSION OF A TAX LEVY IN EXCESS OF THE TEN (10) MILL LIMITATION FOR THE GENERAL CONSTRUCTION, RECONSTRUCTION, RESURFACING, AND REPAIR OF STREETS, ROADS, AND BRIDGES IN THE TOWNSHIP.

WHEREAS, the amount of taxes which may be raised within the ten (10.0) mill limitation will be insufficient to provide an adequate amount for the necessary requirements of Concord Township, Lake County, Ohio, for current expenses; and

WHEREAS, by Resolution No. 2016-10, the Board of Township Trustees heretofore declared the necessity of renewing an existing 1.7 mill levy with a .3 mill additional increase to constitute a total 2.0 mill tax levy tax in excess of the ten (10.0) mill limitation within the Township for the benefit of the Township pursuant to the provisions of 5705.19(G) of the Revised Code for the purpose of the general construction, reconstruction, resurfacing, and repair of streets, roads and bridges in Concord Township, Ohio;

WHEREAS, pursuant to Section 5705.03 of the Revised Code, the Board of Trustees previously certified Resolution No. 2016-10 to the County Auditor, such Resolution requesting the County Auditor to certify to this Board of Township Trustees the total current tax valuation of Concord Township and the dollar amount of revenue that would be generated by two (2.0) mills per year for each one dollar of valuation, which amounts to twenty cents (\$.20) for each one hundred dollars of valuation for a continuing period of time, as specified in such Resolution, commencing with the tax year 2017 for collection commencing in 2018, and this Board of Trustees has received the Certification of the County Auditor that such total tax valuation is \$623,676,730.00, and that such estimated dollar amount of revenues produced by the stated millage is \$1,206,153.00 (a copy of such Certification is attached hereto as Exhibit "A"); and

WHEREAS, the Board of Trustees desires to proceed with the submission of the question of the tax levy to the electors of Concord Township;

BE IT RESOLVED, by the Trustees of the Concord Township, Lake County, Ohio, as follows:

Section 1: That it is hereby declared that the amount of taxes which may be raised in this Township within the ten (10.0) mill limitation by levies on the current tax duplicate will be insufficient to provide an adequate amount for the necessary requirements of the Township.

Section 2: That pursuant to the provisions of Section 5705.19(G) of the Ohio Revised Code, it is necessary to levy a renewal of an existing 1.7 mill tax with a .3 mill tax additional increase to constitute a total 2.0 mill tax for the benefit of Concord Township in excess of such ten (10.0) mill limitation within the Township for the purpose of the general construction, reconstruction, resurfacing and repair of streets, roads, and bridges in the Township, at a rate not exceeding two (2.0) mills for each one dollar of valuation, which amounts to twenty cents (\$.20) for each one hundred dollars of valuation and for a continuing period of time.

Section 3: That the question of the adoption of said tax levy shall be submitted to the electors of the Township at the general election to be held on November 8, 2016, and if said levy is approved by a majority of said electors, such additional tax shall first be placed upon the 2017 tax list and duplicate, for first collection in calendar year 2018.

Section 4: That the form of the ballot to be used at said election shall be substantially as follows:

RECORD OF PROCEEDINGS

Minutes of

Concord Township Board of Trustees

Meeting

BEAFL GRAPHICS 800.325.8094 FORM NO. 10148

Held

June 15, 2016

20

**PROPOSED TAX LEVY
CONCORD TOWNSHIP**

A majority affirmative vote is necessary for passage

A renewal of an existing 1.7 mill levy with a .3 mill additional increase to constitute a total 2.0 mill tax levy for the benefit of Concord Township, County of Lake, Ohio, for the purpose of the general construction, reconstruction, resurfacing, and repair of street, roads, and bridges in Concord Township under Section 5705.19(G) of the Revised Code, at a rate not exceeding two (2.0) mills for each one dollar of valuation, which amounts to twenty cents (\$.20) for each one hundred dollars of valuation for a continuing period of time, commencing in 2017, first due in calendar year 2018.

	FOR THE TAX LEVY	
	AGAINST THE TAX LEVY	

Section 5: That the Fiscal Officer of this Board of Township Trustees be and hereby is directed to certify a copy of Resolution No. 2016-10, together with a copy of this Resolution and the Certification from the County Auditor to the Board of Elections not later than 4:00 p.m. of the ninetieth (90th) day before the date of said election and to notify said Board of Elections to cause notice of the election on the question of levying said tax to be given as required by law.

Section 6: It is found and determined that all formal actions of the Board of Trustees of Concord Township concerning and relating to the adoption of this Resolution were taken in an open meeting of the Board of Trustees of Concord Township and that all deliberations of this Board that resulted in those formal actions were in a meeting open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

NOW, THEREFORE, this Resolution shall be in full force and effect upon its passage and approval by the Board of Trustees and as further provided under Ohio law.

Mr. Galloway seconded. Vote: 3 ayes

- B. LETTER OF COMMITMENT FOR UP TO \$10,000 IN LOCAL MATCH DOLLARS FOR THE JORDAN CREEK MITIGATION PROJECT, FOR BUDGET ADJUSTMENTS NEEDED FOR DEMOLITION AND CLOSING COSTS. Mr. Galloway moved to approve letter of commitment for up to \$10,000 in local match dollars for the Jordan Creek Mitigation Project, for budget adjustments needed for demolition and closing costs. Mr. Malchesky seconded. Vote: 3 ayes

Discussion: Mr. Malchesky discussed the project details.

- C. FIRE DEPT. NEW HIRE: JOHN PITCHLER TO POSITON OF PARTTIME CIVILIAN FIRE INSPECTOR, AT \$15.23/HR., SUBJECT TO PASSING BACKGROUND CHECK, DRUG SCREENING, & COMPLETION OF NEW HIRE/PAYROLL DOCUMENTATION. Mr. Galloway moved to hire John Pitchler to position of Part-time Civilian Fire Inspector, at \$15.23/hr., subject to passing background check, drug screening, & completion of New Hire/Payroll documentation. Mr. Malchesky seconded. Vote: 3 ayes
- D. FIRE DEPT.: ENTER INTO SERVICE CONTRACT FOR HVAC SYSTEMS AT THE FOLLOWING FIRE DEPT. FACILITIES: STATION #1, RED BARN FURNACE& ICE MACHINE, \$1,505; STATION #2 & FIRE PREVENTION OFFICE, \$491. Mr. Malchesky moved to approve the service contract for HVAC Systems at the following Fire Dept. facilities: Station #1, red barn furnace & ice machine, \$1,505; Station #2 & Fire Prevention Office, \$491. Mr. Galloway seconded. Vote: 3 ayes
- E. SERVICE DEPT.: ADVERTISE FOR BID – MELRIDGE DRIVE DRAINAGE IMPROVE-
MENT & REPAVING PROJECT. Mr. Malchesky moved to approve advertising for bid for Melridge Drive Drainage Improvement & Repaving Project. Mr. Galloway seconded. Vote: 3 ayes
- F. SERVICE DEPT.: P.O. #43-2016 / MITCHELL CONSTRUCTION FOR EQUIPMENT RENTAL, COST: \$15,100. Mr. Malchesky moved to approve P.O. #43-2016 to Mitchell Construction for equipment in the amount of \$15,100. Mr. Galloway seconded. Vote: 3 ayes

RECORD OF PROCEEDINGS

Minutes of

Concord Township Board of Trustees

Meeting

BEAR GRAPHICS 800-325-8094 FORM NO. 10148

Held

June 15, 2016

20

- G. SERVICE DEPT. SEASONAL NEW HIRE: NICHOLAS KIRSCHNER, \$10/HR., JULY 5-AUGUST 12, 2016, SUBJECT TO PASSING BACKGROUND CHECK & COMPLETION OF NEW HIRE/PAYROLL DOCUMENTATION. Mr. Malchesky moved to hire Nicholas Kirschner as seasonal help for the Service Dept., at \$10/hr., from July 5-August 12, 2016, subject to passing background check & completion of New Hire/Payroll documentation. Mr. Galloway seconded. Vote: 3 ayes

FUTURE MEETINGS & ANNOUNCEMENTS:

Fri. 6-17 8:00 AM JEDD BOARD MEETING / Town Hall
 Mon. 7-4 CLOSED In observance of Independence Day
 Tues. 7-5 NOON STAFF MEETING / Conference Room
 7:00 PM ZONING COMMISSION MEETING / Town Hall
 Wed. 7-6 10:00 AM BID OPENING: Melridge Dr. Drainage Improvement & Repaving Project / Town Hall
 6:30 PM OFFICE HOURS / Conference Room
 7:20 PM PUBLIC HEARING: 2017 Tax Budget / Town Hall
 7:30 PM TRUSTEE MEETING / Town Hall
 Fri. 7-15 4:30 PM Citizen of the Year nominations deadline

EXECUTIVE SESSION: JEDD Contracts & Pending Litigation – Mrs. Luhta moved to adjourn to Executive Session to discuss JEDD contracts & pending litigation. Mr. Malchesky seconded. Vote: Mr. Malchesky – yes; Mr. Galloway – yes; Mrs. Luhta – yes

Mr. Galloway moved to close Executive Session. Mr. Malchesky seconded. Vote: 3 ayes

Meeting adjourned.

Trustees approved and signed the following checks:

CONCORD TOWNSHIP, LAKE COUNTY

7/19/2016 11:18:59 AM

Payment Listing

UAN v2016.1

6/2/2016 to 6/15/2016

Payment Advice #	Post Date	Transaction Date	Type	Vendor / Payee	Amount	Status
36641	05/24/2016	05/24/2016	AW	CLEVELAND INDIANS CHARITIES	\$50.00 *	V
36641	06/14/2016	06/14/2016	AW	CLEVELAND INDIANS CHARITIES	-\$50.00	V
36643	05/24/2016	05/24/2016	AW	NANCY MIELNIK	\$200.00 *	V
36643	06/14/2016	06/14/2016	AW	NANCY MIELNIK	-\$200.00	V
36690	06/06/2016	06/06/2016	AW	ALVORD'S YARD & GARDEN EQUIPMENT	\$43.90	O
36691	06/06/2016	06/06/2016	AW	CHAGRIN VALLEY AUTO PARTS (NAPA PV	\$140.21	O
36692	06/06/2016	06/06/2016	AW	CRILE ROAD HARDWARE	\$223.26	O
36693	06/06/2016	06/06/2016	AW	GENE PTACEK & SON FIRE EQUIPMENT IN	\$50.00	O
36694	06/06/2016	06/06/2016	AW	JOUGHIN & COMPANY HARDWARE	\$45.98	O
36695	06/06/2016	06/06/2016	AW	LAKE CO DEPT UTILITIES-SOLID WASTE I	\$30.00	O
36696	06/06/2016	06/06/2016	AW	LAKE COUNTY INFORMATION TECHNOLOI	\$50.22	O
36697	06/06/2016	06/06/2016	AW	LOWE'S	\$580.46	O
36698	06/06/2016	06/06/2016	AW	MELZER'S FUEL SERVICE INC.	\$6,195.12	O
36699	06/06/2016	06/06/2016	AW	MENTOR HARDWARE STORE	\$130.00	O
36700	06/06/2016	06/06/2016	AW	OSBORNE INC	\$2,364.00	O
36701	06/06/2016	06/06/2016	AW	RW DESIGNS	\$162.00	O
36702	06/06/2016	06/06/2016	AW	WILLOUGHBY CONCRETE BUILDERS SUP	\$1,073.50	O
36703	06/06/2016	06/06/2016	AW	AMY L. DAWSON	\$10.13	O
36704	06/06/2016	06/06/2016	AW	CHARDON POLKA BAND	\$550.00	O
36705	06/06/2016	06/06/2016	AW	CATHY MURCH	\$500.00	O
36706	06/06/2016	06/06/2016	AW	EDWARD KUBASKY	\$590.00	O
36707	06/06/2016	06/06/2016	AW	GIUSEPPE GALLO	\$1,000.00	V
36707	06/08/2016	06/08/2016	AW	GIUSEPPE GALLO	-\$1,000.00	V
36708	06/06/2016	06/06/2016	AW	MICHAEL KWITOWSKI	\$750.00	O
36709	06/06/2016	06/06/2016	AW	TERRI KUJAR	\$25.00	O
36710	06/06/2016	06/06/2016	AW	DENISE UNDERWOOD	\$25.00	V
36710	06/14/2016	06/14/2016	AW	DENISE UNDERWOOD	-\$25.00	V
36711	06/06/2016	06/06/2016	AW	LOVE INSURANCE AGENCY	\$17,836.00	O
36712	06/08/2016	06/08/2016	AW	21ST CENTURY MEDIA-OHIO	\$371.50	O
36713	06/08/2016	06/08/2016	AW	AUTO ZONE INC.	\$174.65	O
36714	06/08/2016	06/08/2016	AW	BAILEY PEST CONTROL CO	\$200.00	O
36715	06/08/2016	06/08/2016	AW	BULLDOG BATTERY	\$379.96	O
36716	06/08/2016	06/08/2016	AW	CINTAS CORPORATION #259	\$1,602.95	O
36717	06/08/2016	06/08/2016	AW	COPE FARM EQUIPMENT, INC.	\$101.13	O
36718	06/08/2016	06/08/2016	AW	DeMILTA SAND & GRAVEL INC	\$78.00	O
36719	06/08/2016	06/08/2016	AW	DJL MATERIAL & SUPPLY INC	\$3,275.00	O
36720	06/08/2016	06/08/2016	AW	JONES EQUIPMENT INC	\$20.65	O
36721	06/08/2016	06/08/2016	AW	KVIK KLEEN	\$64.50	O
36722	06/08/2016	06/08/2016	AW	LAKE COUNTY SAFETY COUNCIL	\$20.00	O
36723	06/08/2016	06/08/2016	AW	MAJOR WASTE DISPOSAL SERVICES INC	\$263.00	O
36724	06/08/2016	06/08/2016	AW	MENTOR RECYCLED LANDSCAPE MATERI	\$559.20	O
36725	06/08/2016	06/08/2016	AW	O'REILLY AUTO PARTS	\$18.72	O

RECORD OF PROCEEDINGS

Minutes of

Concord Township Board of Trustees

Meeting

BEAR GRAPHICS 800.325.8094 FORM NO. 10148

Held

June 15, 2016

20

CONCORD TOWNSHIP, LAKE COUNTY

7/19/2016 11:18:59 AM

Payment Listing

UAN v2016.1

6/2/2016 to 6/15/2016

Payment Advice #	Post Date	Transaction Date	Type	Vendor / Payee	Amount	Status
36726	06/08/2016	06/08/2016	AW	OSBORNE CONCRETE & STONE COMPAN	\$1,231.88	O
36727	06/08/2016	06/08/2016	AW	OSBORNE INC	\$2,364.00	O
36728	06/08/2016	06/08/2016	AW	SIEVERS SECURITY INC	\$475.75	O
36729	06/08/2016	06/08/2016	AW	JANET HLAVAC	\$8.64	O
36730	06/08/2016	06/08/2016	AW	CLEVELAND HOSPITALITY PROFESSIONAL	\$1,000.00	O
36731	06/14/2016	06/14/2016	AW	OH POLICE & FIRE PENSION FUND (OP&F)	\$17,059.43	O
36732	06/14/2016	06/14/2016	AW	OH PUBLIC EMPLOYEES RETIREMENT SY:	\$15,520.73	O
36733	06/14/2016	06/14/2016	AW	SECURITY BENEFITS	\$2,224.88	O
36734	06/14/2016	06/14/2016	AW	OHIO PUBLIC EMPLOYEES DEFERRED CO	\$1,735.00	O
36735	06/14/2016	06/14/2016	AW	ADVANCED GAS & WELDING SOLUTIONS,	\$99.22	O
36736	06/14/2016	06/14/2016	AW	AIRGAS USA, LLC	\$65.08	V
36736	06/15/2016	06/15/2016	AW	AIRGAS USA, LLC	-\$65.08	V
36737	06/14/2016	06/14/2016	AW	ALLEGA RECYCLED MATERIALS INC	\$310.80	O
36738	06/14/2016	06/14/2016	AW	ALVORD'S YARD & GARDEN EQUIPMENT	\$73.70	O
36739	06/14/2016	06/14/2016	AW	BACKTRACK--EMPLOYMENT SCREENING:	\$80.50	O
36740	06/14/2016	06/14/2016	AW	BOB'S GARAGE & TOWING SERVICE	\$225.00	O
36741	06/14/2016	06/14/2016	AW	CINTAS FAS LOCKBOX 636525	\$55.76	O
36742	06/14/2016	06/14/2016	AW	DIVAL SAFETY EQUIPMENT INC	\$950.00	O
36743	06/15/2016	06/15/2016	AW	AIRGAS USA, LLC	\$268.53	O
36744	06/15/2016	06/15/2016	AW	ERGOMETRICS	\$257.60	O
36745	06/15/2016	06/15/2016	AW	HANS' FREIGHTLINER OF CLEVELAND	\$96.00	O
36746	06/15/2016	06/15/2016	AW	HEMLY TOOL SUPPLY INC	\$28.76	O
36747	06/15/2016	06/15/2016	AW	HOME DEPOT CREDIT SERVICES	\$211.25	O
36748	06/15/2016	06/15/2016	AW	KETTERER'S RESCUE PRODUCTS	\$130.75	O
36749	06/15/2016	06/15/2016	AW	LAKE COUNTY TELECOMMUNICATIONS DI	\$520.34	O
36750	06/15/2016	06/15/2016	AW	LAKE HEALTH	\$858.00	O
36751	06/15/2016	06/15/2016	AW	MATTHEW S. SENYES	\$62.50	O
36752	06/15/2016	06/15/2016	AW	OSBORNE INC	\$9,636.00	O
36753	06/15/2016	06/15/2016	AW	PS CONSTRUCTION FABRICS INC	\$1,420.00	O
36754	06/15/2016	06/15/2016	AW	SOUTHEASTERN EMERGENCY EQUIPMEN	\$1,234.96	O
36755	06/15/2016	06/15/2016	AW	HELMETS R US	\$204.20	O
36756	06/15/2016	06/15/2016	AW	WITMER PUBLIC SAFETY GROUP, INC.	\$2,524.00	O
36757	06/15/2016	06/15/2016	AW	BRIAN DANIELS	\$65.00	O
36758	06/15/2016	06/15/2016	AW	DARLENE HARTING	\$100.00	O
36759	06/15/2016	06/15/2016	AW	DEBORAH BOWMAN	\$200.00	O
36760	06/15/2016	06/15/2016	AW	ELLIS BLACKWELL	\$200.00	O
36761	06/15/2016	06/15/2016	AW	GREGORY BENNETT	\$200.00	O
36762	06/15/2016	06/15/2016	AW	LAKE COUNTY HISTORY CENTER	\$50.00	O
36763	06/15/2016	06/15/2016	AW	LINDA THIRION	\$7.99	O
36764	06/15/2016	06/15/2016	AW	MICHELLE RICKETTS	\$400.00	O
36765	06/15/2016	06/15/2016	AW	PAUL ENGEL	\$281.25	O
36766	06/15/2016	06/15/2016	AW	BONNIE VICTOR	\$390.00	O
36767	06/15/2016	06/15/2016	AW	TAMMY CANDER	\$60.00	O
36768	06/15/2016	06/15/2016	AW	NANCY MIELNIK	\$200.00	O
36769	06/15/2016	06/15/2016	AW	ADP INC	\$353.40	O
36770	06/15/2016	06/15/2016	AW	BAUER SUPPLY	\$240.70	O
36771	06/15/2016	06/15/2016	AW	JEN'S CLEANING SERVICE	\$156.00	O
36772	06/15/2016	06/15/2016	AW	VERIZON WIRELESS	\$443.98	O
36773	06/15/2016	06/15/2016	AW	AT&T U-VERSE	\$120.00	O
36774	06/15/2016	06/15/2016	AW	AT&T	\$65.30	O
36775	06/15/2016	06/15/2016	AW	AT&T	\$377.30	O
36776	06/15/2016	06/15/2016	AW	CITY OF PAINESVILLE, UTILITIES OFFICE	\$339.97	O
36777	06/15/2016	06/15/2016	AW	DOMINION EAST OHIO	\$263.20	O
36778	06/15/2016	06/15/2016	AW	THE ILLUMINATING COMPANY	\$11,141.58	O
36779	06/15/2016	06/15/2016	AW	TIME WARNER CABLE - NORTHEAST	\$61.87	O
36780	06/15/2016	06/15/2016	AW	RW DESIGNS	\$586.25	O

Total Payments: \$115,401.01

Total Conversion Vouchers: \$0.00

Total Less Conversion Vouchers: \$115,401.01

Caroline N. Luhta

Caroline N. Luhta, Chairman

Amy L. Dawson

Amy L. Dawson, Fiscal Officer