

RECORD OF PROCEEDINGS
Concord Township Board of Trustees

Minutes of

Meeting

BFAIR GRAPHICS 800-325-8094 FORM NO 10148

May 3, 2017

Held

20

The Concord Township Board of Trustees met for a Public Hearing May 3, 2017 at 7:58 PM., in the Town Hall, located at 7229 Ravenna Road. Chairman Paul R. Malchesky called the meeting to order. Trustees present were Paul R. Malchesky, Christopher A. Galloway, and Caroline N. Luhta.

It was established legal notice had been made.

The purpose of the meeting was to discuss the proposed Special Variance for Noise Resolution for Auburn Road Waterline Project.

Mrs. Luhta read, GGJ, Incorporated, on behalf of Painesville City Water, requests permission to work nighttime shifts for the Crile Road/Auburn Road Waterline Improvement Project during hours of less traffic impact, particularly at the Auburn/Crile Road intersection to State Route 44 and along Auburn Road north to Concord-Hambden Road.

Mr. Malchesky gave a brief synopsis of the variance.

Public Hearing closed at 8:00 PM.

The Concord Township Board of Trustees met for a regular meeting May 3, 2017, 7:30 p.m., in Township Hall, located at 7229 Ravenna Road. Chairman Paul R. Malchesky called the meeting to order and led in the Pledge of Allegiance. Trustees present were Paul R. Malchesky, Caroline N. Luhta and Christopher A. Galloway.

APPROVAL OF MINUTES:

April 19, 2017 Trustee Regular Meeting – Tabled.

ELECTED OFFICIAL REPORTS

A. FISCAL OFFICER- Amy Dawson

As of April 30, the Treasury Balance for the 20 Funds within the Township Treasury was \$6.7 million. The Treasury Balance includes \$789,900 in funds set aside for special projects.

Cemetery Sexton's Report. I invite you to join us for a brief ceremony honoring our veterans' and those who have passed away before us at noon on Memorial Day, Monday May 29th, 2017 at the Concord Township Cemetery on RT. 608

B. TRUSTEES

Mr. Malchesky

- Almost finished with the Jordan Creek Project.

Mr. Galloway

- Attended the Brightwood Lake Project Owners meeting with Mrs. Luhta and Mr. Malchesky.
- Annual County Engineers Meeting.
- Road Project discussion.

Mrs. Luhta

- Attended the Law Day Breakfast with Mr. Malchesky.

DEPARTMENT REPORTS

A. ADMINISTRATION DEPT.-Kathy Mitchell, Administrator

- Talked about the Arbor Day Celebration on April 28, 2017

B. FIRE DEPARTMENT-Chief Matt Sabo

Activities Report for April-181 Runs for April, 792 YTD Runs: 7 MVAs, 16 Agency Assists, 4 Fire Alarms, 3 Wires Down, 26 Basic Rescues, 68 Advance/Paramedics, 21 Public Assists, 1 Structure Fire; **Inspections:** 15 General, 1 Information Updates, 28 Follow Ups, 7 Kitchen Hood Suppression, 1 Site, 4 State, 0 Clean Agent, 0 Fire Protection, 11 Fire Alarm, 1 License, 5 Sprinkler Systems, 1 Plan Reviews, 1 Special; **Public Education:** 1 General, 3 Lock Box Installs, 4 Lock Box Removals, 1 Special Group, 0 Elementary School, **Consultations:** 1 General, 2 Site, 0 Building, 1 Fire Protection

SAFETY TIP: You may see us in your neighborhood flushing water from the fire hydrants. During this time, tap water may be discolored. Running cold water for several minutes should clear this discoloration.

C. SERVICE DEPARTMENT-Kathy Mitchell

Activities Report for April:

- Tonight Concord Township Trustee's will accept a bid for road repairs that was submitted by Karvo Paving Company to resurface Tanglewood Trail, Mount Royal, Buckingham Place and Little Mountain Country Club subdivision.

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- In advance of this road program, Township crews have been performing drainage maintenance work on Mount Royal and Buckingham Place.
 - Township is also implementing a drainage initiative to install bio-retention cells on the four existing paved cul de sacs within the Little Mountain subdivision. This will help improve quality of water through a filtering process before released into local drainage system.
 - Reminder to Concord Township Residents that crews will be on hand Saturday May 6th from 8:00am-2:00pm at the Service Dept. facility to collect yard waste and brush. Brush will be chipped and made available to the residents the following week.
- D. ZONING DEPARTMENT-Heather Freeman, AICP, Planning & Zoning Director/Zoning Inspector
39 zoning permits, \$5,975 permit fees collected, 8 single family, BZA had 9 residential variances, 2 conditional permit applications
- E. RECREATION DEPARTMENT-Debra Esker, Recreation Director
- Neil Zurcher was the guest speaker today and recounted some favorite stories for the 55+ Group to encourage the exploration Ohio.
 - Wednesday, May 17, will be the next 55+ Group gathering to pay tribute to Mothers everywhere with a special Mother's Day Tea.
 - May classes: Mixed Media Painting, Photography, Mediterranean Cooking
 - Concord Garden Club is offering a free seminar on Square Foot Gardening on Thursday, May 18 at 7:00pm.
 - Summer camps for kids have been expanded to include Art Camp, Tennis Camp, Summer Fun Camp and a STEM (Science/Technology/Engineering & Mathematics) Camp.
 - Concord Township's first Little Free Library is officially open near the entrance of Old Stone School and was generously donated by The Friends of Morley Library.
 - The Grapevine will be arriving in mailboxes any day now. Concord Community Day schedule of events is on the front page.
 - All Concord Community Day forms are available online at concordtp.com
 - Curbside recycling video dos and don'ts is available on our website and cable station.
 - Garden Club Plant Sale is Saturday, May 13 from 9:00am-12:00pm at Hope Ridge United Methodist Church in Concord.
 - Recreation Dept. is currently seeking Concord Township history through our residents. We are collecting stories, experiences, memories, photos, artifacts and any information about Concord's history.
- F. CONCORD LAW ENFORCEMENT REPORT – None
Activities Report for April: 1,378 Total Calls; **Accidents:** 7 injury, 23 property; 4 Arrests; 60 Alarms; 239 Business; 232 Crime Prevention; 33 Citations; 142 Warnings; 3 Driving Under Suspension; 1 OVI, **New Investigations:** 1 Burglary Williams Rd., 3 Drug-Auburn RD., Hemingway Ln.; 1 Sex Offense-Skyline view; 1 Shoplifting-Crile Rd., 9 Theft-Village Dr., South Meadow, Old Johnnycake Ridge Rd, Concord Hambden Rd., Fredle Dr., Butler Hill Dr.; 5 Threats-Fay Rd., Johnnycake Ridge Rd., Auburn Rd.; 2 Vandalism-Bristlewood, Girdled Rd.

AUDIENCE:

Ron Call of 12355 Girdled Rd. – Questions re: Tax rates going up due to school levy. Girdled Rd. traffic light.

OLD BUSINESS:

No old business

NEW BUSINESS:

- A. SPECIAL VARIANCE FROM NOISE RESOLUTION FOR AUBURN ROAD WATERLINE IMPROVEMENT PROJECT – Closed Public Hearing. Mr. Galloway moved to approve the special variance from noise resolution for Auburn Rd. waterline improvement project. Mrs. Luhta seconded. Vote 3 ayes.
- B. APRIL FINANCIAL REPORTS - Mr. Galloway moved to table April financial reports.
- C. RECOGNITION LETTER FOR EAGLE SCOUT THEODORE GROVE HACH – The Trustees signed, with Mrs. Luhta reading the following Letter of Recognition for Eagle Scout Theodore Grove Hach.

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Eagle Scout Theodore Grove Hach

June 3, 2017

It is with great pleasure that the Trustees of Concord Township extend their congratulations to you for attainment of the very prestigious honor of Eagle Scout.

Your hard work and dedication have placed you in a category that is only realized by about 2% of your scouting peers, and as a result, you will stand among other Eagle Scouts who have grown to become great leaders in our country.

We commend you on your Eagle Scout Service Project of providing fundraising, collecting, organizing, and packing school supplies helping over 60 needy Lake County children, and distributing supplies to over 1200 kids in the annual school supply drive at the Salvation Army in Painesville, Ohio.

Eagle Scouts are leaders by nature of their accomplishments, which you will have the opportunity to expand upon by joining the Christian Appalachian Project in Kentucky to help build homes for the poor.

Congratulations, and we look forward to watching you grow as a future community leader!

- D. SERVICE DEPT.: READ BIDS FOR 2017 ROAD REPAIRS PROGRAM – Mr. Malchesky read the following bids received on 4-26-17:

<u>Contractor:</u>	<u>Bond/Ck/Ltr</u>	<u>Signed</u>	<u>TOTAL BID</u>
Roynak Paving Inc. PO Box 567 Burton, Oh 44021	Bond	Yes	\$512, 188.00
Karvo Companies 4524 Hudson Drive Stow OH 44224	Bond	Yes	\$494,930.60 (addition error) \$487, 930.60
Chagrin Valley Paving 17290 Munn Road Chagrin Fall, OH 4023	Bond	Yes	\$511, 070.00
Specialized Construction Inc. 711 Harvard Ave. Cuyahoga Heights, OH 44105	Bond	Yes	\$529, 955.00
Burton Scot Contractors 11330 Kinsman Rd. Newbury, OH 44065	Bond	Yes	\$519, 316.00

- E. SERVICE DEPT.: AWARD SUMMER ROAD PROGRAM TO KARVO COMPANIES FOR \$494,930.60, PO #38-2017 - Mrs. Luhta moved to approve purchase order #38-2017 to Karvo Companies at the cost of \$494,930.60. Mr. Galloway seconded. Vote 3 ayes.
- F. PO #42-2017 CONWAY LAND TITLE \$30,250 JORDAN CREEK MITIGATION PROJECT. Mr. Galloway moved to approve purchase order #42-2017. Mrs. Luhta seconded. Vote 3 ayes.
- G. FIRE DEPT.: ACCEPT RESIGNATION OF PROBATIONARY FIREFIGHTER DYLAN MURREY EFFECTIVE 4-30-17 - Mr. Galloway moved to approve the resignation letter of probationary FF Dylan Murrey effective 4-30-17. Mrs. Luhta seconded. Vote 3 ayes.
- H. SERVICE DEPT.: SEASONAL EMPLOYEE CAMERON DODICK \$10.00 PER HOUR, MAY-AUGUST 2017 - Mrs. Luhta moved to approve the hiring of seasonal employee Cameron Dodick at \$10.00 per hour from May-August 2017. Mr. Galloway seconded. Vote 3 ayes.
- I. PO #39-2017 MENTOR RECYCLE \$5,000 FOR OSM – Mrs. Luhta moved to approve purchase order #39-2017 for \$5,000. Mr. Galloway seconded, Vote 3 ayes.
- J. PO #40-2017 LAKE COUNTY NURSERY \$5,000 FOR OSM – Mrs. Luhta moved to approve purchase order #40-2017 for \$5,000. Mr. Galloway seconded. Vote 3 ayes.
- K. PO #41-2017 MENTOR MFG PURCHASE OF KUBOTA MOWER \$6,930 – Mrs. Luhta moved to approve purchase order #41-2017 to Mentor Mfg. for \$6,930.00. Mr. Galloway seconded. Vote 3 ayes.

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L. FUTURE MEETINGS & ANNOUNCEMENTS:

MON.	5-08	4:00 PM	AUDIT COMMITTEE / Conference Room
WED.	5-10	7:00 PM	BOARD OF ZONING APPEALS/Town Hall
FRI.	5-12	8:00 AM	JEDD MEETING/Town Hall
WED.	5-17	6:30 PM	TRUSTEE OFFICE HOURS/Conference Room
		7:30 PM	TRUSTEE MEETING/Town Hall
MON.	5-29	12:00 PM	MEMORIAL SERVICE/Cemetery

Meeting adjourned.

Transcript on file in Town Hall and online.

Trustees approved and signed the following checks:

CONCORD TOWNSHIP, LAKE COUNTY

Payment Listing

4/20/17 thru 5/3/2017

PAYMENT ADVICE #	TRANSACTION DATE	VENDOR/PAYEE	AMOUNT
29-2017	4/28/2017	FIRST FEDERAL OF LAKEWOOD	\$10.00
30-2017	5/2/2017	FIFTH THIRD BANK	\$15.00
31-2017	5/3/2017	CONCORD PAYROLL OH PUBLIC EMPLOYEES RETIREMENT SYSTEM	\$118,996.87
32-2017	5/3/2017	OH POLICE & FIRE PENSION FUND (OP&F)	\$12,383.62
38440	5/3/2017	SECURITY BENEFITS	\$18,180.66
38441	5/3/2017	OHIO PUBLIC EMPLOYEES DEFERRED COMP	\$1,863.14
38442	5/3/2017	21ST CENTURY MEDIA-OHIO	\$2,105.00
38443	5/3/2017	A&B TIRE SERVICE	\$830.60
38444	5/3/2017	ADP INC	\$1,468.00
38445	5/3/2017	AIRGAS USA,LLC	\$685.38
38446	5/3/2017	ARIS COMPANY	\$24.78
38447	5/3/2017	THE ARMS TRUCKING CO.	\$441.50
38448	5/3/2017	ARSENAL CHIROPRACTIC INC DBA FIREHOUSEBED	\$2,335.19
38449	5/3/2017	ATWELL'S POLICE AND FIRE EQUIPMENT CO	\$2,397.80
38450	5/3/2017	BACKTRACK--EMPLOYMENT SCREENING SPEC	\$3,017.64
38451	5/3/2017	BAUER SUPPLY	\$80.50
38452	5/3/2017	BAILEY PEST CONTROL CO	\$129.80
38453	5/3/2017	BREMEC GREENHOUSES & NURSERY	\$200.00
38454	5/3/2017	CareWorksComp	\$248.93
38455	5/3/2017	CLASSIC LAWNS	\$7,329.00
38456	5/3/2017	CLEVELAND CHEMICAL PEST CONTROL	\$6,351.00
38457	5/3/2017	COLD SPRING GRANITE COMPANY	\$130.00
38458	5/3/2017	COUNTRYSIDE TRUCK SERVICE INC	\$321.00
38459	5/3/2017	CRAIN'S CLEVELAND BUSINESS	\$4,762.15
38460	5/3/2017	CRILE ROAD HARDWARE	\$70.00
38461	5/3/2017	CRILE ROAD HARDWARE	\$306.49
38461	5/3/2017	CT CONSULTANTS	\$(306.49)
38462	5/3/2017	FASTENAL COMPANY	\$351.06
38463	5/3/2017	FAYETTE FLAG & BANNER SUPPLY	\$151.64
38464	5/3/2017	FIFTH THIRD BANK	\$622.08
38465	5/3/2017	GABLE ELEVATOR	\$2,135.84
38466	5/3/2017	GAME TIME	\$312.97
38467	5/3/2017	GRAND RIVER ASPHALT, INC.	\$1,405.00
38468	5/3/2017	H & T SUPPLY CO.	\$225.00
38469	5/3/2017	HEALTH & FITNESS, INC.	\$170.00
38470	5/3/2017		\$6,517.00

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38471	5/3/2017	JOUGHIN & COMPANY HARDWARE	\$10.00
38472	5/3/2017	JEN'S CLEANING SERVICE	\$684.00
38473	5/3/2017	KIMBALL MIDWEST	\$656.84
38474	5/3/2017	KWIK KLEEN	\$64.50
38475	5/3/2017	LAKE COUNTY PLANNING COMMISSION	\$75.00
38476	5/3/2017	LOWE'S	\$239.16
38477	5/3/2017	MASCON EQUIPMENT & SUPPLY CO INC	\$501.97
38478	5/3/2017	MATTHEW S. SENYES	\$62.50
38479	5/3/2017	MELTON REPORTING	\$190.00
38480	5/3/2017	NEO ELECTRICAL SUPPLY CO	\$106.05
38481	5/3/2017	NORTHCOAST MEMORIALS	\$80.00
38482	5/3/2017	CRILE ROAD HARDWARE	\$5.41
38483	5/3/2017	O'REILLY EQUIPMENT, LLC	\$73.70
38484	5/3/2017	OSBORNE CONCRETE & STONE COMPANY	\$465.19
38485	5/3/2017	OSBORNE INC	\$3,614.00
38486	5/3/2017	PIPELINES INC	\$1,071.28
38487	5/3/2017	POSTMASTER	\$1,683.11
38488	5/3/2017	RONYAK BROTHERS PAVING INC	\$1,445.00
38489	5/3/2017	RW DESIGNS	\$366.25
38490	5/3/2017	SAM'S CLUB/GEMB	\$225.66
38491	5/3/2017	SAM'S CLUB/GEMB	\$104.64
38492	5/3/2017	SHERWIN WILLIAMS CO	\$50.97
38493	5/3/2017	SIEVERS SECURITY INC	\$446.32
38494	5/3/2017	SIRENNET.COM	\$51.75
38495	5/3/2017	SOUTHEASTERN EQUIPMENT CO INC	\$487.73
38496	5/3/2017	STAPLES ADVANTAGE	\$727.31
38497	5/3/2017	STATE INDUSTRIAL PRODUCTS	\$425.88
38498	5/3/2017	SUMMERS RUBBER COMPANY	\$58.77
38499	5/3/2017	SUMMIT AUTOMOTIVE EQUIPMENT	\$610.00
38500	5/3/2017	TERMINAL SUPPLY CO	\$222.79
38501	5/3/2017	TRACTOR SUPPLY DEPT 30-1202587877	\$153.94
38502	5/3/2017	BRIAN DANIELS	\$65.00
38503	5/3/2017	DAVE LEROY	\$50.00
38504	5/3/2017	DAVID TANNER	\$200.00
38505	5/3/2017	DEBRA BECHEL-ESKER	\$29.53
38506	5/3/2017	DORIS SMITH	\$15.00
38507	5/3/2017	GENEVA ROTHROCK	\$200.00
38508	5/3/2017	GISELLA THIEMENS	\$200.00
38509	5/3/2017	JOHN RILEY	\$95.00
38510	5/3/2017	KIM HAGY	\$15.00
38511	5/3/2017	SANDY OLECH	\$15.00
38512	5/3/2017	SUZANNE MURO	\$400.00
38513	5/3/2017	AQUA OHIO INC	\$87.00
38514	5/3/2017	AT&T U-VERSE	\$64.20
38515	5/3/2017	AT&T	\$78.02
38516	5/3/2017	CITY OF PAINESVILLE, UTILITIES OFFICE	\$327.21
38517	5/3/2017	DOMINION EAST OHIO	\$308.17
38518	5/3/2017	THE ILLUMINATING COMPANY	\$2,693.47
38519	5/3/2017	ILLUMINATING CO (STREET LIGHTING)	\$10,850.23

Total Payments**\$226,920.70**


Paul R. Malchesky, Chairman



Amy L. Dawson, Fiscal Officer