Minutes of

Concord Township Board of Trustees

Meeting

BEAR GRAPHICS 800-325-8094 FORM NO. 10148

Held

March 15, 2017

20

The Concord Township Board of Trustees met for a regular meeting March 15, 2017, 7:30 p.m., at Town Hall, located at 7229 Ravenna Road. Chairman Paul R. Malchesky called the meeting to order and led in the Pledge of Allegiance. Trustees present were Paul R. Malchesky, Caroline N. Luhta, and Christopher A. Galloway.

APPROVAL OF MINUTES:

February 1, 2017 Trustees minutes approved as written

February 15, 2017 Trustees minutes approved as written

March 1, 2017 Trustees minutes approved as written

ELECTED OFFICIAL REPORTS:

A. FISCAL OFFICER – Amy L. Dawson As of February 28th, the Treasury Balance for 20 Funds within the Township Treasury was \$5.4 million after posting the advance of the 1st Half 2016 Real Estate Taxes. The remainder will be received in late March. The Treasury Balance includes \$241,336 in funds set aside for specific projects.

B. TRUSTEES:

Mr. Galloway:

- · Starbucks opened
- Phone calls

Mrs. Luhta (No report)

Mr. Malchesky:

- Phone calls
- Attended General Health District Meeting
- Concord Township second in property valuations in Lake County at \$628 million

DEPARTMENT REPORTS:

A. ADMINISTRATION DEPT. - Kathy Mitchell, Administrator (No report)

AUDIENCE:

No one spoke

OLD BUSINESS:

- A. FEBRUARY FINANCIAL REPORTS. Mr. Galloway moved to approve the financial reports for February. Mrs. Luhta seconded. Vote: 3 ayes
- B. AMEND CONTRACT AMOUNT TO \$30,894.50 FOR 2017 MOWING & LANDSCAPE CONTRACT WITH CLASSIC LAWNS; VOTE DID NOT INCLUDE PART 2. Mr. Galloway moved to amend contract amount voted on at 3-1-17 meeting to \$30,894.50 for the 2017 Mowing & Landscape Contract with Classic Lawns, 6267 Chestnut St., Concord, OH. Mrs. Luhta seconded. Vote: 3 ayes

NEW BUSINESS:

A. RESOLUTION 2017-07 / RECOGNITION OF SPENCER ROSCH. Mrs. Luhta moved to adopt the following Resolution:

RESOLUTION 2017-07

In Recognition of Spencer Rosch

Whereas, Spencer Rosch, a resident of Concord Township, has faithfully and diligently devoted many hours of hard work in training with his German Shepherd partner, Tara, in completing dozens of hours of class work, and passing a 25-hour round of practical exams to earn their certifications for the K-9 Search-and-Rescue, and

Whereas, Spencer's daily efforts has presented evidence of his passion in helping others. As a result, he has become the youngest K-9 Search-and-Rescue handler in the country. His unyielding commitment and dedication places him in a class of his own for his age, and

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Whereas, Spencer's maturity has shown in balancing his studies at Riverside High School, holding a part-time job, caring for the family's seven dogs, training with his dog, Tara, going on rescues, and also spending time with his friends.

Now, therefore be it resolved that on behalf of the residents of Concord Township, Lake County, Ohio, the Concord Township Board of Trustees do hereby, with great privilege, recognize and pay honor and tribute to Spencer Rosch, for his exemplary service and contributions to his community.

Mr. Galloway seconded. Vote: 3 ayes

After reading the Resolution, Mrs. Luhta presented it to Spencer Rosch who was present in the audience.

B. LETTER OF RECOGNITION / EAGLE SCOUT ALEXANDER SPONDIKE. Mrs. Luhta moved to approve the following Letter of Recognition for Eagle Scout Alexander Spondike:

Letter of Recognition Eagle Scout Alexander W. Spondike

It is with great pleasure that the Trustees of Concord Township extend their congratulations to Alexander W. Spondike for attainment of the very prestigious honor of Eagle Scout.

Your hard work and dedication has placed you in a category that is only realized by about 2% of your scouting peers, and as a result, you will stand among those Eagle Scouts who have become great leaders in this country.

You have exemplified the ideals and goals of scouting in innumerable ways, including participation in many campouts, active in the Order of the Arrow serving in various leadership positions including the highest-ranking position of Senior Patrol Leader, and just completed your term as President of Venturing Crew 68. We congratulate you in balancing your academics at Harvey High School by taking a full load of college preparatory classes, and participation in school activities such as Marching Band and Concert Choir. You also are a member of Future Business Leaders of America where your team won First Place at the State Competition.

It is impressive that you have chosen scouting from your youngest years as one of your primary guides towards character development. Your Eagle Scout project consisting of the construction of four benches, and a beautifully handcrafted "Open" sign for Concord's Old Stone School is very much appreciated by the Concord Township Board of Trustees. The sturdy benches identically match the existing historically accurate benches, and will accommodate much needed additional seating. The handmade wooden sign is complete with hand-forged metal links and a post crafted to resemble a pencil that would have been used in the 1800's when the school was operational. The added drawing of Elga Pomeroy's school bell on the sign honors the artifact displayed in the school. Additionally, the coordination with the Garden Club ensured plantings around the new sign would be historically accurate. The results of your Eagle Scout project were beautifully made, historically authentic, with handcrafted designs, will be enjoyed for many years.

Eagle Scouts are leaders by the nature of their accomplishments, which you will have the opportunity to expand upon through your education and participation in community service.

Congratulations, and we look forward to watching you grow as a future community leader.

Sincerely, The Concord Township Board of Trustees

Mr. Galloway seconded. Vote: 3 ayes

C. LETTER OF RECOGNITION / EAGLE SCOUT DOMINIC ROMANO. Mrs. Luhta moved to approve the following Letter of Recognition for Eagle Scout Dominic Romano:

Letter of Recognition for Eagle Scout Dominic M. Romano

It is with great pleasure that the Trustees of Concord Township extend their congratulations to Dominic M. Romano for attainment of the very prestigious honor of Eagle Scout.

Anyone who has known a Scout understands the hard work and dedication that accompanies the achievement of Eagle Scout. However, it is certainly worth noting that only about 2% of your peers will achieve this same rank and that you will stand among those Eagle Scouts that have become great leaders in this country.

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It is impressive that you have chosen scouting from your youngest years as one of your primary guides towards character development. Your Eagle Scout project consisting of the construction of twelve 6 ft. by 2 ft. eyeglass donation boxes for the Painesville Lion's Club, who distributes them throughout the community to help to improve the vision of countless residents who cannot afford eyeglasses, will enhance the quality of life within the community.

Eagle Scouts are leaders by the nature of their accomplishments, which you will have the opportunity to expand upon through your education and participation in community service.

Congratulations, and we look forward to watching you grow as a future community leader.

Sincerely, The Concord Township Board of Trustees

Mr. Galloway seconded. Vote: 3 ayes

- D. ROUNDABOUT FEASIBILITY PROJECT STUDY FOR SR 84 & OLD JOHNNYCAKE RIDGE ROAD, AS PREPARED BY PARSONS BRINCKERHOFF, MARCH 2017. Mr. Galloway moved to accept the Roundabout Feasibility Project Study for SR 84 & Old Johnnycake Ridge Rd. prepared by Parsons Brinckerhoff dated March 2017. Mrs. Luhta seconded. Vote: 3 ayes
- E. PURCHASE ORDER #15-2017 CHANGE ORDER REQUEST FOR CONRNERSTONE IT, COST: \$4,801.25. Mrs. Luhta moved to approve Purchase Order #15-2017 for website redesign to Cornerstone IT, Inc., 7333 Corporate Blvd., 2nd Floor, Mentor, OH, for \$4,801.25. Mr. Galloway seconded. Vote: 3 ayes
- F. ZONING DEPT.: BOARD OF ZONING APPEALS REGULAR MEMBER REAPPOINTMENT IVAN VALENTIC, EFFECTIVE 4/1/2017 3/31/2022. Mr. Galloway moved to reappoint Ivan Valentic to the Board of Zoning Appeals, effective 4/1/2017 3/31/2022. Mrs. Luhta seconded. Vote: 3 ayes
- G. ZONING DEPT.: BOARD OF ZONING APPEALS ALTERNATE APPOINTMENT TODD GOLLING, EFFECTIVE 4/1/2017 – 3/31/2019. Mr. Galloway moved to appoint Todd Golling as an alternate to the Board of Zoning Appeals, effective 4-1-2017 – 3/31/2019. Mrs. Luhta seconded. Vote: 3 ayes
- H. ZONING DEPT.: ZONING COMMISSION REGULAR MEMBER APPOINTMENT GERARD MORGAN, EFFECTIVE 4/1/2017 – 3/31/2022. Mr. Galloway moved to appoint Gerard Morgan to the Zoning Commission Board, effective 4/1/2017 – 3/31/2022. Mrs. Luhta seconded. Vote: 3 ayes
- ZONING DEPT.: ZONING COMMISSION ALTERNATE APPOINTMENT HIRAM REPPERT, EFFECTIVE 4/1/2017 – 3/31/2019. Mr. Galloway moved to appoint Hiram Reppert as an alternate to the Zoning Commission Board, effective 4/1/2017 – 3/31/2019. Mrs. Luhta seconded. Vote: 3 ayes
- J. ZONING DEPT.: FEE SCHEDULE REVISIONS, EFFECTIVE 4-1-2017. Mrs. Luhta moved accept the following fee schedule revisions, effective 4-1-2017:

RESIDENTIAL USE APPLICATIONS	FEES
New Dwelling Unit	\$400 - single family detached \$700 - two-family duplex; \$400 + \$200 per unit - multi- family/townhouse
Addition to a Dwelling Unit	\$100
Deck/Porch	\$100
Structural Alterations not involving expansion or substantial reconstruction	\$50
Accessory Building or Structure not otherwise provided for herein and requiring a zoning permit, including gazebos, pavilions, detached carports, and dish-type satellite antenna	\$100
Swimming Pool	\$100
Fence or wall	\$50
Parking Lot Alterations, not requiring Site Plan Review	\$100
Temporary Outdoor Storage Unit	\$100 deposit

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\$350 Fee + \$0.07/sq. ft
\$350 Fee + \$0.07/sq. ft
\$250
\$100
\$100
\$100
\$750
\$200 \$300 \$200 \$100 \$100 \$50

ZONING COMMISSION APPLICATIONS ^{(1) (2)} Site Plan Review	
	\$500
Amended Site Plan Review, upon alteration of an approved site plan	\$500
Zoning Amendment (Map or Text)	\$1,000
R-2, Planned Unit Development (PUD) / Residential Conservation Development (RCD) Application & Zoning Map Amendment	\$1,000
Innovative Site/PD Overlay District Application	\$1,000
Major Modifications of approved Final Development Plan for PUD, RCD and/or IS/PD	\$500
Large Campus Designation (per Section 30.06)	\$500
BOARD OF ZONING APPEALS APPLICATIONS ⁽¹⁾ (2)	
Variance (Residential Uses/Non-Residential Uses)	\$300/\$600
Appeal of Zoning Inspector's Decision (Residential Uses/Non- Residential Uses)	\$300/\$600
Conditional Use Permit (Residential Uses/Non-Residential Uses)	\$300/\$600
Special Meeting with BZA, at the request of the applicant (other than a regularly scheduled monthly meeting date)	\$600
WIRELESS TELECOMMUNICATIONS FACILITIES APPLICATIONS	September 1995
New Tower or Facility in a Residential District (Zoning Permit fee following CUP Approval)	\$1,000
Co-location on an existing tower (Zoning permit fee following CUP Approval)	\$500
MISCELLANEOUS	OUT OF THE PARTY OF
Concord Township Zoning Resolution, Comprehensive Plan or Business Corridor Study	\$25
Concord Twp. Zoning Map	\$2
Copy Charges	\$0.25 each – Color \$0.05 each – Black and white
Notes to Table:	

Notes to Table:

(1) All fees shall be paid at the time of application submittal. Fees are not refundable after legal notices sent and posted. Continuances, at the request of the applicant or as a result of insufficient documentation provided by the applicant, shall require a new fee, as outlined above.

(2) Final zoning permit fees still apply, subsequent to board approval, as applicable and outlined above.

(January 1, 1998; Amended 6/15/2007, 5/5/2010, 11/2/2011 and XX/XX/2017)

Mr. Galloway seconded. Vote: 3 ayes

K. SERVICE DEPT.: ADVERTISE FOR STONE & TAR BIDS. Mrs. Luhta moved to approve advertising for Stone & Tar bids for the Service Department. Mr. Galloway seconded. Vote: 3 ayes

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- L. SERVICE DEPT.: PURCHASE ORDER #16-2017 TO D.J.L. MATERIAL & SUPPLY, INC., FOR CRACK SEALANT, COST: \$30,000.00. Mrs. Luhta moved to approve Purchase Order #16-2017 for \$30,000.00 to D.J.L. Material & Supply, Inc., P.O. Box 5293, Akron, OH, for crack sealant. Mr. Galloway seconded. Vote: 3 ayes
- M. RECREATION DEPT.: CONCORD COMMUNITY DAY PURCHASE ORDER #17-2017 REQUEST FOR SOLID ROCK SPORTS, COST: \$7,028.32. Mrs. Luhta moved to approve Purchase Order #17-2017 for \$7,028.32 to Solid Rock Sports, 3750 Summit Road, Norton, OH, for Community Day Kids World. Mr. Galloway seconded. Vote: 3 ayes

ADDED TO AGENDA:

- N. RECOGNIZE CHANGE ORDER ODOT #16 FOR LAK AUBURN- CRILE CONNECTOR ROAD PROJECT (\$793.14) TO MODIFY DRAINAGE WORK AT THE AUBURN ROAD ROUNDABOUT. Trustees recognized ODOT Change Order #16 for LAK Auburn-Crile Connector Road Project for \$793.14 to modify drainage work at the Auburn Road Roundabout.
- O. ENTER INTO A PROFESSIONAL SERVICES AGREEMENT WITH ROBERT PARKER, P.E. THROUGH JOBES HENDERSON & ASSOCIATES, INC. FOR THE SERVICES OUTLINED IN THE PROPOSAL DATED 3-15-17. Mr. Galloway moved to enter into a professional services agreement with Robert Parker, P.E. through Jobes Henderson & Associates, Inc. for the services outlined in the proposal dated 3-15-17. All prior contractual arrangements with Robert Parker will be revoked and superseded upon approval of this agreement. Mrs. Luhta seconded. Vote: 3 ayes.

FUTURE MEETINGS & ANNOUNCEMENTS:

Tues.	3-28	6:00 PM	SPECIAL JOINT MEETING: TRUSTEES, JEDD-ZC-BZA /
_			Concord Community Center
Tues.	4-4	NOON	STAFF MEETING / Conference Room
		7:00 PM	ZONING COMMISSION MEETING / Town Hall
Wed.	4-5	6:30 PM	TRUSTEE OFFICE HOURS / Conference Room
		7:30 PM	TRUSTEE MEETING / Town Hall

Meeting adjourned

Trustees approved and signed the following checks:

CONCORD TOWNSHIP, LAKE COUNTY

Payment Listing
3/2/2017 to 3/15/2017

3/20/2017 11:35:43 AM UAN v2017.1

Payment Advice #	Post Date	Transaction Date	Туре	Vendor / Payee	Amount	Status
14-2017	03/08/2017	03/08/2017	СН	CONCORD PAYROLL	\$118,766.20	O
15-2017	03/10/2017	03/10/2017	CH	FIRST FEDERAL OF LAKEWOOD	\$208.19	0
16-2017	03/13/2017	03/13/2017	СН	FIFTH THIRD BANK	\$211,23	0
37928	01/06/2017	01/06/2017	AW	ZEPPE'S PIZZERIA OF CONCORD	\$58.91 *	v
37928	03/02/2017	03/02/2017	AW	ZEPPE'S PIZZERIA OF CONCORD	-\$58.91	v
38188	03/02/2017	03/02/2017	AW	ZEPPE'S PIZZERIA OF CONCORD	\$58.91	0
38189	03/08/2017	03/08/2017	AW	OH PUBLIC EMPLOYEES RETIREMENT SY:	\$12,679.37	0
38190	03/08/2017	03/08/2017	AW	OH POLICE & FIRE PENSION FUND (OP&F)	\$18,036.08	0
38191	03/08/2017	03/08/2017	AW	SECURITY BENEFITS	\$2.043.36	
38192	03/08/2017	03/08/2017	AW	OHIO PUBLIC EMPLOYEES DEFERRED CO	\$2,075.00	0
38193	03/08/2017	03/08/2017	AW	AUTO ZONE INC.	\$2,075.00	0
38194	03/08/2017	03/08/2017	AW	CHAGRIN VALLEY AUTO PARTS (NAPA PV	\$429.77	0
38195	03/08/2017	03/08/2017	AW	CINTAS CORPORATION #259	\$1,603.05	0
38196	03/08/2017	03/08/2017	AW	CONCORD AUTO SERVICE	\$2,278.42	0
38197	03/08/2017	03/08/2017	AW	OFESF	\$1,900.00	0
38198	03/08/2017	03/08/2017	AW	21ST CENTURY MEDIA-OHIO	\$769.55	0
38199	03/08/2017	03/08/2017	AW	LAKE CO DEPT UTILITIES-SOLID WASTE F	\$5.00	0
38200	03/08/2017	03/08/2017	AW	SAM'S CLUB/GEMB	\$356.48	0
38201	03/08/2017	03/08/2017	AW	STATE INDUSTRIAL PRODUCTS	\$453.30	0
38202	03/08/2017	03/08/2017	AW	TERMINAL SUPPLY CO	\$519.75	0
38203	03/08/2017	03/08/2017	AW	VERIZON WIRELESS	\$454.17	0
38204	03/08/2017	03/08/2017	AW	SAM'S CLUB/GEMB	\$103.47	0
38205	03/08/2017	03/08/2017	AW	COURTNEY URBAN	\$20.00	
38206	03/08/2017	03/08/2017	AW	ERIC WEAVER	\$200.00	0
38207	03/08/2017	03/08/2017	AW	NICOLLE MULLEN	\$200.00	0
38208	03/08/2017	03/08/2017	AW	REBECCA SCHENK	\$210.00	0
38209	03/08/2017	03/08/2017	AW	JOUGHIN & COMPANY HARDWARF	\$116.45	0
38210	03/08/2017	03/08/2017	AW	MELTON REPORTING	\$394.00	57.5
38211	03/08/2017	03/08/2017	AW	SIEVERS SECURITY INC	\$394.00	0
38212	03/08/2017	03/08/2017	AW	ALVORD'S YARD & GARDEN EQUIPMENT		0
				TO STATE OF	\$13.78	0

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3/20/2017 11:35:43 AM

UAN v2017.1

ayment dvice #	Post Date	Transaction Date	Туре	Vendor / Payee	Amount	Status
38213	03/08/2017	03/08/2017	AW	CHARDON WELDING INC.	\$119.52	0
38214	03/08/2017	03/08/2017	AW	MELZER'S FUEL SERVICE INC.	\$4,140.27	0
38215	03/08/2017	03/08/2017	AW	MILL SUPPLY INC	\$229.00	0
38216	03/08/2017	03/08/2017	AW	MULLET'S HARNESS SHOP	\$150.00	0
38217	03/08/2017	03/08/2017	AW	OSBORNE CONCRETE & STONE COMPAN'	\$201.15	0
38218	03/08/2017	03/08/2017	AW	SUMMIT AUTOMOTIVE EQUIPMENT	\$1,241.00	0
38219	03/08/2017	03/08/2017	AW	LOWE'S	\$188.05	0
38220	03/15/2017	03/15/2017	AW	ADVANCED GAS & WELDING SOLUTIONS,	\$237.09	0
38221	03/15/2017	03/15/2017	AW	AIRGAS USA,LLC	\$65.40	0
38222	03/15/2017	03/15/2017	AW	BACKTRACKEMPLOYMENT SCREENING:	\$35.00	0
38223	03/15/2017	03/15/2017	AW	BLUE TECHNOLOGIES	\$182.34	0
38224	03/15/2017	03/15/2017	AW	CATTS CONSTRUCTION, INC.	\$8,868.54	0
38225	03/15/2017	03/15/2017	AW	LAKE TRUCK SALES & SERVICE INC	\$497.71	0
38226	03/15/2017	03/15/2017	AW	CHARDON OIL CO., INC.	\$24.46	0
38227	03/15/2017	03/15/2017	AW	CONCORD TOWNSHIP-CITY OF PAINESVIL	\$21,917.57	0
38228	03/15/2017	03/15/2017	AW	CORNERSTONE IT, INC	\$8,251.25	V
38228	03/15/2017	03/15/2017	AW	CORNERSTONE IT, INC	-\$8,251.25	V
38229	03/15/2017	03/15/2017	AW	CRILE ROAD HARDWARE	\$207.01	o
38230	03/15/2017	03/15/2017		EMS/MC	\$44.02	0
38231	03/15/2017	03/15/2017		FULTON SIGN & DECAL, INC.	\$1,156.00	0
38232	03/15/2017	03/15/2017		HOME DEPOT CREDIT SERVICES		
38233	03/15/2017	03/15/2017		IMPERIAL TREE, INC.	\$15.99	0
38234	03/15/2017	03/15/2017		JEN'S CLEANING SERVICE	\$1,100.00	0
38235	03/15/2017	03/15/2017		LAKE COUNTY TELECOMMUNICATIONS DE	\$18.00	0
38236	03/15/2017	03/15/2017		CORNERSTONE IT. INC	\$547.21	0
38237	03/15/2017	03/15/2017			\$3,450.00	0
38238	03/15/2017	03/15/2017		MAJOR WASTE DISPOSAL SERVICES INC	\$300.00	0
38239	03/15/2017	03/15/2017		NEOFPA	\$100.00	0
38240	03/15/2017	03/15/2017		PHYSIO-CONTROL, INC.	\$2,405.70	0
38241	03/15/2017	03/15/2017		SBJ CONSULTING, LLC	\$3,750.00	0
38242	03/15/2017	03/15/2017	1000	STAPLES ADVANTAGE	\$679.54	0
38243	03/15/2017			BRIAN DANIELS	\$162.50	0
		03/15/2017		FRANK KRASKA	\$30.00	0
38244	03/15/2017	03/15/2017		JESSICA GOJAK	\$200.00	0
38245	03/15/2017	03/15/2017		KEN AVRAM	\$20.00	0
38246	03/15/2017	03/15/2017		MICHAEL SENYES	\$100.00	0
38247	03/15/2017	03/15/2017	AW	PAMELA SUYDAM	\$60.00	0
38248	03/15/2017	03/15/2017		RITCHIE MAKUCH	\$60.00	0
38249	03/15/2017	03/15/2017		STACEY MIELNIK	\$200.00	0
38250	03/15/2017	03/15/2017	AW	DIVISION OF LIQUOR CONTROL	\$150.00	0
38251	03/15/2017	03/15/2017	AW	AT&T U-VERSE	\$125.00	0
38252	03/15/2017	03/15/2017		AT&T	\$27.78	0
38253	03/15/2017	03/15/2017		AT&T	\$411.17	0
38254	03/15/2017	03/15/2017		AQUA OHIO INC	\$16.23	0
38255	03/15/2017	03/15/2017	AW	CITY OF PAINESVILLE, UTILITIES OFFICE	\$336.09	0
38256	03/15/2017	03/15/2017	AW	DOMINION EAST OHIO	\$1,065.79	0
38257	03/15/2017	03/15/2017	AW	ILLUMINATING CO (STREET LIGHTING)	\$10,965.13	0
38258	03/15/2017	03/15/2017	AW	L.C.D.U.	\$95.94	0
38259	03/15/2017	03/15/2017	AW	TIME WARNER CABLE - NORTHEAST	\$61.87	0
38260	03/15/2017	03/15/2017	AW	SHERWIN WILLIAMS CO	\$200.36	0
38261	03/15/2017	03/15/2017	AW	BLUE TECHNOLOGIES	\$4.80	0
38262	03/15/2017	03/15/2017	AW	NORTH EASTERN OHIO FIRE CHIEFS' ASS	\$100.00	0
38263	03/15/2017	03/15/2017		WARREN FIRE EQUIPMENT INC	\$500.00	0
38264	03/15/2017	03/15/2017		OSBORNE CONCRETE & STONE COMPAN	\$64.60	0
38265	03/15/2017	03/15/2017	AW	UNIQUE PAVING MATERIALS CORP	\$231.00	0
				Total Payments:	\$231,451.44	U
				Total Conversion Vouchers:	\$231,451.44	
				Total Less Conversion Vouchers:	\$231,451.44	

Paul R. Malchesky, Chairman