

**RECORD OF PROCEEDINGS**  
Concord Township Board of Trustees

Minutes of

Meeting

Held

March 1, 2017

20

The Concord Township Board of Trustees met for a regular meeting March 1, 2017, 10:36 a.m., in Township Hall, located at 7229 Ravenna Road. Chairman Paul R. Malchesky called the meeting to order and led in the Pledge of Allegiance. Trustees present were Paul R. Malchesky, Caroline N. Luhta, and Christopher A. Galloway.

Mr. Malchesky announced the passing of former Trustee, Leo Scully. Moment of silence for Mr. Scully.

**APPROVAL OF MINUTES:**

February 1, 2017 Trustee Regular Meeting – TABLED

February 15, 2017 Trustee Regular Meeting – TABLED

**ELECTED OFFICIAL REPORTS:**

- A. FISCAL OFFICER – Amy L. Dawson (No report - Tabled until 3-15-17)
- B. TRUSTEES: (No reports)

**DEPARTMENT REPORTS:**

- A. ADMINISTRATION DEPT. – Kathy Mitchell, Administrator
- 1) **Road Construction Update** – We are working with ODOT and the contractor to post additional signage and pavement markings to improve traffic circulation. Such things as directional arrows for the Hospital, more no left turn signage & no turnaround at Red hawk. These improvements will become evident in the spring. In the meantime, we ask for your continued patience & adherence to the new traffic flow.
- Other noteworthy roadway improvement changes in this area will be the road resurfacing of Auburn Road under the I-90 Bridge. The County Engineer's Office confirmed that they would be working on this over the summer of 2017.
- 2) **New Website** – New look on our site. These changes have been occurring over the last year. Updates are still occurring, including the meetings & minutes page, the Fire Dept. page, and Featured Businesses on the Home page. However, we have a live Twitter feed; an improved interface and we hope that you like the new features. Check out the new site at [www.concordtwp.com](http://www.concordtwp.com)
- B. FIRE DEPT. – Chief Matt Sabo
- Activities Report for February:** Year to Date Runs: 393; 182 Runs for February: 15 MVAs, 20 Agency Assists, 5 Fire Alarms, 3 Wires Down, 27 Basic rescues, 65 Advance/ Paramedics, 21 Public Assists, 0 Structure Fires; 2 Plan Reviews; Inspections: 31 General, 2 Information Updates, 22 Follow Ups, 2 Kitchen HoodSuppressions, 4 Sites, 2 Fire Protections, 4 Fire Alarms, 1 License, 7 Sprinkler Systems, 3 State; Fire Education: 1 Lock Box Installed, 2 Lock Box Removals; Public Education: 1 General, 1 Elementary School, Consultations: 2 Generals, 1 Site, 3 Fire Alarms

**SAFETY TIP:**

- 1) Sunday, March 12<sup>th</sup>, Daylight Savings Time – Turn clocks forward; Check smoke alarms also.
  - 2) March is the time of year with weather changes; many different types of emergencies can happen. Loss of power, wind damage, or lighting may cause a fire emergency in your home.
- C. SERVICE DEPT. – Kathy Mitchell, Administrator
- Activities Report for February:**
- Full burial at 608 Cemetery
  - Installations of plaques for the columbarium
  - Multiple snow barricade installations
  - Cold patched chuck holes
  - Ditching on various roadways & drainage checks throughout the Township
  - Tree removal on several roads
  - Catch basin inspections
  - Old Stone School - painting & building of shelves completed
  - Concord Community Center – painted interior

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- D. ZONING DEPT. – Heather Freeman, AICP, Planning & Zoning Director/Zoning Inspector  
**Activities Report for February** – 16 Permits, 3 were new dwellings; Fees: \$1,840.00; Board of Zoning Appeals – 2 variances: 1 approved, 1 continued to next month
- E. RECREATION DEPT. – Debra Esker, Recreation Director
- 1) **55+ Group** – Speaker D.M. Pulley, author of The Dead Key, today at 1:30 p.m.  
Next meeting: Wed., March 15<sup>th</sup> – Presentation by Lake Metroparks staff on the *Culture of the Whittlesey Indians of Little Mountain*
  - 2) **Classes** - Essential Oils (make & take body scrubs, body lotions), Kids' Cooking, Mommy & Me, handmade Greeting Cards, Power Yoga, One Pot Meals, A Gardeners Guide to Succulent Planting, Photography from A-Z, Learning Lightroom, Photoshop Elements, Microsoft Windows for Adults, Retirement Planning, Getting Started with Medicare
  - 3) **Community Garden** – Located behind the Old Stone School on Ravenna Road. Still available: two 10x20 organic plots, five 10x20 nonorganic plots, & one 20x20 nonorganic plot.
  - 4) **Community Garage Sale** – Saturday, March 25<sup>th</sup> at the Concord Community Center, 8 a.m. – Noon
  - 5) **Easter Egg Hunt** – Saturday, April 8<sup>th</sup>, 11 a.m., at the ballfield on the Town Hall campus. Bring your baskets & camera for pictures of your children collecting eggs & frolicking with the Easter Bunny.
  - 6) **Concord Community Day** – Saturday, August 12<sup>th</sup>: 5K Run & Pancake Breakfast at the Fire Dept., Kids World, Frog Jump, Parade, Chinese Raffle, Uncorked & Fireworks
  - 7) **Portable Restroom** – Located near the soccer field on SR 608 across from the Fire Station: unavailable the next few months due to road construction in front of the field
- F. CONCORD LAW ENFORCEMENT REPORT – Lt. Menmeur  
**Activities Report for February** – 1,367 Calls: 13 Accidents – 3 injury, 10 property damage; 7 Arrests – 5 male, 2 female; 50 Alarms; 230 Business Checks; 283 Crime Preventions; 42 Citations; 145 Warnings; 4 Driving Under Suspensions; 5 OVIs (2 drugs)
- New Investigations: 4 Burglaries – Danvers, Cabriole, Conley Rd., Concord-Hambden Road; 1 Drug – Conley Rd.; 1 Sex Offense – I-90; 1 Shoplifting – Fredle Dr.; 9 Thefts – Colburn, Woodthrush (credit card), Viewmount, Ledge Lake, Cherry Hill, Harnessfield, Auburn, Johnnycake Ridge Rd.; 2 Menacing – Ravenna Road, Johnnycake Ridge Rd.; 1 Vandalism – Auburn Rd.; 1 Protection Order Violation – Lindmar; 1 Assault – Tri Point; 1 Trespassing - Lindmar

**AUDIENCE:**

No one spoke

**OLD BUSINESS:**

No old business

**NEW BUSINESS:**

- A. FEBRUARY FINANCIAL REPORTS – Tabled
- B. RESOLUTION 2017-06 / PERMANENT APPROPRIATIONS. Mr. Galloway moved the adoption of the following Resolution:

**RESOLUTION 2017-06**

**Township Annual Appropriation Resolution  
Concord Township, Lake County  
Revised Code Section 5705.38**

**BE IT RESOLVED** by the Board of Trustees of Concord Township, Lake County, Ohio, that to provide for the current expenses and other expenditures of said Board of Trustees, during the fiscal year ending December 31, 2017, the following sums be and the same are hereby set



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aside and appropriated for the several purposes for which expenditures are to be made for and during said year, as follows, viz:

| <b>GENERAL FUND</b>                                   |           | <b>1000</b>         |
|---|-----------|---------------------|
| <b>ADMINISTRATIVE</b>                                 |           |                     |
| Salaries--Trustees                                    | \$        | 62,000.00           |
| Salary--Fiscal Officer                                |           | 30,000.00           |
| Salary--Administrator                                 |           | 80,000.00           |
| Salary--Legal Counsel                                 |           | 50,000.00           |
| Salaries--Town Hall Staff & Other                     |           | 125,000.00          |
| OPERS   |           | 70,000.00           |
| Social Security                                       |           | 1,000.00            |
| Medicare  |           | 7,500.00            |
| Medical Insurance                                     |           | 150,000.00          |
| Dental / Life Insurance                               |           | 10,000.00           |
| Long-Term Disability Insurance                        |           | 3,000.00            |
| Workers' Compensation                                 |           | 25,000.00           |
| Auditing Services                                     |           | 6,000.00            |
| UAN   |           | 6,000.00            |
| County Auditor & Treasurer's Fees                     |           | 20,000.00           |
| Election Expense                                      |           | 8,000.00            |
| Travel & Meeting Expense (Officials)                  |           | 10,000.00           |
| Economic Development/Advertising                      |           | 2,500.00            |
| General Health District (Other Political Subdivision) |           | 230,000.00          |
| Property and Liability Insurance                      |           | 25,000.00           |
| Purchased Services                                    |           | 50,000.00           |
| Office Supplies                                       |           | 6,000.00            |
| Office Supplies--Community Center                     |           | 1,500.00            |
| Computer (Small Equipment)                            |           | 30,000.00           |
| Other Dues & Fees                                     |           | 3,000.00            |
| Compensation & Damages                                |           | 2,000.00            |
| Other Expenses  |           | 30,000.00           |
| Machinery, Equipment & Furniture                      |           | 10,000.00           |
| Machinery, Equipment & Furniture--Community Center    |           | 1,500.00            |
| SD Salaries   |           | 10,000.00           |
| Trash Removal   |           | 25,000.00           |
| Repairs & Maintenance                                 |           | 20,000.00           |
| Repairs & Maintenance--Community Center               |           | 15,000.00           |
| Repairs & Maintenance--Old School & Barn              |           | 1,000.00            |
| Phone   |           | 10,000.00           |
| Phone--Community Center                               |           | 1,500.00            |
| Phone--Old School                                     |           | 750.00              |
| Postage   |           | 3,500.00            |
| Postage--Community Center                             |           | 6,000.00            |
| Recreation Printing                                   |           | 30,000.00           |
| Recreation Advertising                                |           | 250.00              |
| Electric  |           | 4,500.00            |
| Electric--Community Center                            |           | 5,000.00            |
| Electric--Old School & Barn                           |           | 300.00              |
| Water & Sewer   |           | 3,000.00            |
| Water & Sewer--Community Center                       |           | 600.00              |
| Water & Sewer--Old School                             |           | 300.00              |
| Natural Gas   |           | 2,000.00            |
| Natural Gas--Community Center                         |           | 2,500.00            |
| Natural Gas--Old School & Barn                        |           | 500.00              |
| Other Expenses  |           | 30,000.00           |
| CCC Rental Refunds                                    |           | 5,000.00            |
| Land & Improvements                                   |           | 145,000.00          |
| <b>ZONING</b>   |           |                     |
| Zoning Board Salaries                                 |           | 10,000.00           |
| Zoning Office Salaries                                |           | 125,000.00          |
| Zoning Purchased Services                             |           | 10,000.00           |
| Supplies  |           | 4,000.00            |
| Other Expenses  |           | 6,000.00            |
| Communications & Advertising                          |           | 12,000.00           |
| Engineering Services                                  |           | 12,500.00           |
| Street Lighting Contracts                             |           | 30,000.00           |
| <b>PARKS &amp; RECREATION</b>                         |           |                     |
| Salaries  |           | 5,000.00            |
| Salaries--Community Center                            |           | 110,000.00          |
| Repairs   |           | 45,000.00           |
| Purchased Services                                    |           | 2,500.00            |
| Parks Supplies  |           | 5,000.00            |
| Senior Programs--Community Center                     |           | 5,000.00            |
| Schoolhouse Supplies                                  |           | 250.00              |
| Recreation Programs                                   |           | 6,000.00            |
| Other Expenses (CCD)                                  |           | 55,000.00           |
| Other Expenses--Community Center                      |           | 10,000.00           |
| Parks--Improvement of Sites                           |           | 65,000.00           |
| Parks--Improvement of Sites--Community Center         |           | 20,000.00           |
| Improvement of Sites                                  |           | 55,000.00           |
| Transfers-Out   |           | -                   |
| Contingency Account                                   |           | 200,000.00          |
| <b>TOTAL GENERAL FUND</b>                             | <b>\$</b> | <b>2,169,950.00</b> |

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| MOTOR VEHICLE LICENSE TAX                           |           | 2011                |
|---|-----------|---------------------|
| Repairs & Maintenance                               |           |                     |
| Contracted Services                                 | \$        | 10,000.00           |
| Other Supplies & Materials                          |           |                     |
| Other Expenses                                      |           | 3,000.00            |
| Other Financing Uses (Carryover Account)            |           | 4,000.00            |
| <b>TOTAL MOTOR VEHICLE LICENSE TAX FUND</b>         | <b>\$</b> | <b>26,000.00</b>    |
| GASOLINE TAX  |           | 2021                |
| OPERS   |           |                     |
| Repairs   | \$        | 110,000.00          |
| Contracted Services                                 |           | 35,000.00           |
| Other Supplies & Materials                          |           |                     |
| Other Expenses                                      |           | 2,000.00            |
| Other Financing Uses (Carryover Account)            |           | 2,000.00            |
| <b>TOTAL GASOLINE TAX FUND</b>                      | <b>\$</b> | <b>154,000.00</b>   |
| ROAD & BRIDGE                                       |           | 2031                |
| Salaries  | \$        | 750,000.00          |
| Phone   |           | 5,000.00            |
| Electric  |           | 13,000.00           |
| Water & Sewer                                       |           | 2,500.00            |
| Natural Gas   |           | 8,000.00            |
| Contracted Services                                 |           |                     |
| Operating Supplies & Materials                      |           | 2,500.00            |
| Other Supplies & Materials                          |           | 150,000.00          |
| Buildings & Additions                               |           |                     |
| Machinery, Equipment & Furniture                    |           | 250,000.00          |
| Other Financing Uses (Carryover Account)            |           | 40,000.00           |
| <b>TOTAL ROAD &amp; BRIDGE FUND</b>                 | <b>\$</b> | <b>1,221,000.00</b> |
| CEMETERY  |           | 2041                |
| Salaries--Cemetery Sexton                           | \$        | 9,000.00            |
| Salaries--SD  |           | 10,000.00           |
| Repairs   |           | 2,500.00            |
| Water   |           | 500.00              |
| Other Supplies                                      |           | 6,000.00            |
| Other Expenses                                      |           | 3,000.00            |
| Other Financing Uses (Carryover Account)            |           | 5,000.00            |
| <b>TOTAL CEMETERY FUND</b>                          | <b>\$</b> | <b>36,000.00</b>    |
| FIRE LEVY FUND                                      |           | 2191                |
| Salaries  | \$        | 500,000.00          |
| OPERS   |           | 30,000.00           |
| Social Security                                     |           | 30,000.00           |
| Medicare  |           | 30,000.00           |
| OP & F  |           | 225,000.00          |
| Medical Insurance                                   |           | 150,000.00          |
| Dental / Life Insurance                             |           | 10,000.00           |
| Long-Term Disability                                |           | 6,000.00            |
| Workers' Compensation                               |           | 80,000.00           |
| Uniforms  |           | 30,000.00           |
| County Auditor & Treasurer Fees                     |           | 35,000.00           |
| Training  |           | 20,000.00           |
| Other Professional & Technical Services (Physicals) |           | 12,000.00           |
| Repairs & Maintenance                               |           | 60,000.00           |
| Phone   |           | 16,000.00           |
| Electric  |           | 12,000.00           |
| Water & Sewer                                       |           | 2,000.00            |
| Natural Gas   |           | 6,000.00            |
| Contracts   |           | 50,000.00           |
| Property Insurance                                  |           | 30,000.00           |
| Office Supplies                                     |           | 3,000.00            |
| Operating Supplies & Materials                      |           | 60,000.00           |
| Other Supplies                                      |           | 25,000.00           |
| Machinery, Equipment & Furniture                    |           | 200,000.00          |
| Improvement of Sites                                |           |                     |
| Other-Harrisburg                                    |           | 7,500.00            |
| Transfers Out                                       |           | 200,000.00          |
| Other Financing Uses (Carryover Account)            |           | 100,000.00          |
| <b>TOTAL FIRE LEVY FUND</b>                         | <b>\$</b> | <b>1,929,500.00</b> |

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| <b>ROAD LEVY</b>                         |           | <b>2192</b>         |
|--|-----------|---------------------|
| Medicare                                 |           | 12,000.00           |
| Medical Insurance                        |           | 230,000.00          |
| Dental / Life Insurance                  |           | 15,000.00           |
| Long-Term Disability Insurance           |           | 3,000.00            |
| Workers' Compensation                    |           | 35,000.00           |
| Tax Collection Fees                      |           | 25,000.00           |
| Repairs                                  |           | 25,000.00           |
| Contracted Services                      |           | 600,000.00          |
| Property Insurance                       |           | 12,000.00           |
| Purchased Services                       |           | 15,000.00           |
| Office Supplies                          |           | 2,000.00            |
| Supplies                                 |           | 2,500.00            |
| Operating Supplies                       |           | 200,000.00          |
| Operating Supplies—Road Salt             |           | 200,000.00          |
| Machinery, Equipment & Furniture         |           | -                   |
| Other Financing Uses (Carryover Account) |           | 50,000.00           |
| <b>TOTAL ROAD LEVY FUND</b>              | <b>\$</b> | <b>1,426,500.00</b> |
| <b>POLICE PROTECTION LEVY</b>            |           | <b>2193</b>         |
| Contracts                                | \$        | 110,088.35          |
| <b>TOTAL POLICE PROTECTION LEVY FUND</b> | <b>\$</b> | <b>110,088.35</b>   |
| <b>SAFETY SERVICES LEVY</b>              |           | <b>2194</b>         |
| Fire Salaries                            | \$        | 1,750,000.00        |
| Policing Contracts                       |           | 625,000.00          |
| Tax Collection Fees                      |           | 40,000.00           |
| Other Financing Uses (Carryover Account) |           | 500,000.00          |
| <b>TOTAL POLICE PROTECTION LEVY FUND</b> | <b>\$</b> | <b>2,915,000.00</b> |
| <b>PERMISSIVE MOTOR VEHICLE TAX</b>      |           | <b>2231</b>         |
| Repairs & Maintenance                    | \$        | 20,000.00           |
| Contracts                                |           | 25,000.00           |
| Operating Supplies                       |           | 25,000.00           |
| Other Financing Uses (Carryover Account) |           | 10,000.00           |
| <b>TOTAL PERMISSIVE MVL TAX FUND</b>     | <b>\$</b> | <b>80,000.00</b>    |
| <b>EMS BILLING</b>                       |           | <b>2281</b>         |
| Salaries                                 | \$        | 300,000.00          |
| Contracts                                |           | 10,000.00           |
| Supplies                                 |           | 15,000.00           |
| Other Expenses                           |           | 1,000.00            |
| Machinery & Equipment                    |           | -                   |
| Reserve Fund Balance Account             |           | 50,000.00           |
| <b>TOTAL EMS BILLING FUND</b>            | <b>\$</b> | <b>376,000.00</b>   |
| <b>LIGHTING ASSESSMENT</b>               |           | <b>2401</b>         |
| Salaries                                 |           | 500.00              |
| Contracts                                | \$        | 125,000.00          |
| <b>TOTAL LIGHTING ASSESSMENT FUND</b>    | <b>\$</b> | <b>125,500.00</b>   |
| <b>TIF-AUBURN ROAD INTERCONNECT</b>      |           | <b>2402</b>         |
| Tax Collection Fees                      | \$        | 1,000.00            |
| SIB Loan-Principal                       |           | 125,000.00          |
| Loan Interest                            |           | 9,000.00            |
| <b>TOTAL TIF FUND</b>                    | <b>\$</b> | <b>135,000.00</b>   |
| <b>FIRE PREVENTION</b>                   |           | <b>2802</b>         |
| Operating Supplies                       | \$        | 6,000.00            |
| <b>TOTAL FIRE PREVENTION FUND</b>        | <b>\$</b> | <b>6,000.00</b>     |



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| JEDD FUND                                 |           | 2905                 |
|---|-----------|----------------------|
| Contracts                                 | \$        | 600,000.00           |
| Principal Payments                        |           | 412,081.00           |
| <b>TOTAL JEDD FUND</b>                    | <b>\$</b> | <b>1,012,081.00</b>  |
| CAPITAL PROJECTS FUND                     |           | 4901                 |
| Contracts                                 | \$        | 1,050,000.00         |
| <b>TOTAL CAPITAL PROJECTS FUND</b>        | <b>\$</b> | <b>1,050,000.00</b>  |
| SERVICE DEPT CAPITAL PROJECTS FUND        |           | 4903                 |
| Other                                     | \$        | 25,000.00            |
| <b>TOTAL SD CAPITAL PROJECTS FUND</b>     | <b>\$</b> | <b>25,000.00</b>     |
| FIRE DEPT CAPITAL PROJECTS FUND           |           | 4904                 |
| Other                                     | \$        | 75,000.00            |
| <b>TOTAL FD CAPITAL PROJECTS FUND</b>     | <b>\$</b> | <b>75,000.00</b>     |
| CEMETERY TRUST                            |           | 4951                 |
| Restricted Amount: \$46,815.00            |           |                      |
| Supplies & Materials                      | \$        | 2,000.00             |
| <b>TOTAL CEMETERY TRUST FUND</b>          | <b>\$</b> | <b>2,000.00</b>      |
| AGENCY FUND-SECURITY DEPOSITS             |           | 9001                 |
| Community Center                          |           | 20,000.00            |
| <b>TOTAL AGENCY FUND</b>                  | <b>\$</b> | <b>20,000.00</b>     |
| RECAPITULATION OF FUNDS:                  |           |                      |
| GENERAL FUND                              | \$        | 2,169,950.00         |
| MOTOR VEHICLE LICENSE TAX FUND            |           | 26,000.00            |
| GASOLINE TAX FUND                         |           | 154,000.00           |
| ROAD and BRIDGE FUND                      |           | 1,221,000.00         |
| CEMETERY FUND                             |           | 36,000.00            |
| FIRE LEVY                                 |           | 1,929,500.00         |
| ROAD LEVY                                 |           | 1,426,500.00         |
| POLICE PROTECTION LEVY                    |           | 110,088.35           |
| SAFETY SERVICES LEVY                      |           | 2,915,000.00         |
| PERMISSIVE MOTOR VEHICLE LICENSE TAX FUND |           | 80,000.00            |
| EMS BILLING                               |           | 376,000.00           |
| LIGHTING ASSESSMENT FUND                  |           | 125,500.00           |
| TIF-AUBURN ROAD INTERCONNECT              |           | 135,000.00           |
| FIRE PREVENTION ACCOUNT                   |           | 6,000.00             |
| JEDD FUND                                 |           | 1,012,081.00         |
| CAPITAL PROJECTS FUND                     |           | 1,050,000.00         |
| SD CAPITAL PROJECTS FUND                  |           | 25,000.00            |
| FD CAPITAL PROJECTS FUND                  |           | 75,000.00            |
| CEMETERY TRUST FUND                       |           | 2,000.00             |
| AGENCY FUND-SECURITY DEPOSITS             |           | 20,000.00            |
| <b>GRAND TOTAL ALL FUNDS</b>              | <b>\$</b> | <b>12,894,619.35</b> |

Mrs. Luhta seconded.

Roll Call Vote: Mrs. Luhta – yes; Mr. Galloway – yes; Mr. Malchesky – yes

- C. ADMIN. DEPT.: MOWING CONTRACT 2017 OPTION FOR \$29,469.50. Mrs. Luhta moved to accept the 2017 Option Proposal of the bid submitted in 2016 by current landscaper, Classic Lawns, 6267 Chestnut Street, Concord, OH, for \$29,469.50. Mr. Galloway seconded. Vote: 3 ayes
- D. ADMIN. DEPT.: RELEASE \$1 MILLION ON STATE INFRASTRUCTURE BANK LOAN. Mrs. Luhta moved to approve releasing \$1 million on the State Infrastructure Bank Loan. Mr. Galloway seconded. Vote: 3 ayes
- E. ADMIN. DEPT.: ACCEPT LINDA THIRION'S LETTER OF INTENT TO RETIRE, EFFECTIVE 5-1-17. Mr. Galloway moved to accept Linda Thirion's letter of intent to retire, effective 5-1-17. Mrs. Luhta seconded. Vote: 3 ayes
- F. CEMETERY: NO FULL BURIALS ALLOWED IN 1932 SECTION, CREMATIONS ALLOWED,

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OR LOT EXCHANGE FOR FULL BURIAL, EFFECTIVE 3-1-17. Mrs. Luhta moved to approve no full burials allowed in the 1932 Section of the Cemetery, cremations allowed only or a lot exchange will be given for a full burial, effective 3-1-17. Mr. Galloway seconded. Vote: 3 ayes

- G. ZONING DEPT.: FINAL PLAT MYLAR - SUMMERWOOD PHASE IV-G. Mr. Galloway moved to accept the final plat Mylar for Summerwood Phase IV-G. Mrs. Luhta seconded. Vote: 3 ayes. Trustees signed Mylar.
- H. FIRE DEPT. PAY INCREASE: FTFF MICHAEL LERMAN, EFFECTIVE 3-31-17. Mrs. Luhta moved to approve pay increase for Fulltime Firefighter Michael Lerman, per contract, effective 3-31-17. Mr. Galloway seconded. Vote: 3 ayes
- I. FIRE DEPT. RESIGNATION: PROBATIONARY PTFB BRYAN SWETEL, EFFECTIVE 3-1-17. Mrs. Luhta moved to accept the resignation of Probationary Part-time Firefighter Bryan Swetel, effective 3-1-17. Mr. Galloway seconded. Vote: 3 ayes
- J. FIRE DEPT.: PURCHASE ORDER TO ATWELLS, FOR UNIFORMS, COST: \$15,000.00. Mr. Galloway moved to approve P.O. 11-2017 for uniforms from Atwell's Police & Fire Equipment, 207 Chestnut Street, Painesville, OH, for \$15,000.00. Mrs. Luhta seconded. Vote: 3 ayes
- K. FIRE DEPT. PURCHASE ORDER TO COUNTRYSIDE TRUCK SERVICE, FOR REPAIR & MAINTENANCE, COST: \$20,000.00. Mr. Galloway moved to approve P.O. 12-2017 for equipment repairs from Countryside Truck Service, Inc., P.O. Box 196, Montville, OH, for \$20,000.00. Mrs. Luhta seconded. Vote: 3 ayes
- L. FIRE DEPT.: PURCHASE ORDER TO WARREN FIRE EQUIPMENT, INC., FOR TURN OUT GEAR, COST: \$11,280.00. Mr. Galloway moved to approve P.O. 10-2017 for 6 sets of turnout gear from Warren Fire Equipment, Inc., 6880 Tod Avenue, Warren, OH, for \$11,280.00. Mrs. Luhta seconded. Vote: 3 ayes
- M. RECREATION DEPT.: HIRE SEASONAL PART-TIME RECREATION OFFICE ASSISTANT, MARCH THRU AUGUST. Mrs. Luhta moved to hire seasonal part-time office assistant for March thru August for the Recreation Department. Mr. Galloway seconded. Vote: 3 ayes

ADD TO THE AGENDA:

- N. FIRE DEPT.: PURCHASE ORDER TO PHYSIO-CONTROL, FOR 2017 CONTRACT FOR OPERATING SUPPLIES, COST: \$7,405.00. Mr. Galloway moved to approve P.O. 13-2017 for 2017 Contract for operating supplies, from Physio-Control, Inc., 11811 Willows Road NE, Redmond, WA, for \$7,405.00. Mrs. Luhta seconded. Vote: 3 ayes

O. FUTURE MEETINGS & ANNOUNCEMENTS:

|      |      |         |   |
|------|------|---------|---|
| TUES | 3-7  | 7:00 PM | ZONING COMMISSION MEETING / Town Hall   |
| WED. | 3-8  | 7:00 PM | BOARD OF ZONING APPEALS / Town Hall   |
| FRI. | 3-10 | 8:00 AM | JEDD MEETING / Town Hall  |
| WED. | 3-15 | 5:00 PM | COMMUNITY DAY MEETING / Conference Rm   |
|      |      | 6:00 PM | SPECIAL MEETING: CHARDON TWP. ANNUAL JOINT ROAD MAINTENANCE MEETING / Conference Room |
|      |      | 6:30 PM | TRUSTEE OFFICE HOURS/Conference Room  |
|      |      | 7:30 PM | TRUSTEE MEETING / Town Hall   |

Meeting adjourned at 11:02 a.m.

Trustees approved & signed the following checks:

CONCORD TOWNSHIP, LAKE COUNTY  
Payment Listing  
2/16/2017 to 3/1/2017

3/9/2017 4:01:05 PM  
UAN v2017.1

| Payment Advice # | Post Date  | Transaction Date | Type | Vendor / Payee                     | Amount      | Status |
|------------------|------------|------------------|------|------------------------------------|-------------|--------|
| 38110            | 02/16/2017 | 02/16/2017       | AW   | ADVANCED GAS & WELDING SOLUTIONS,  | \$128.98    | C      |
| 38111            | 02/16/2017 | 02/16/2017       | AW   | AUBURN CAREER CENTER               | \$875.00    | C      |
| 38112            | 02/16/2017 | 02/16/2017       | AW   | BAILEY PEST CONTROL CO             | \$365.00    | C      |
| 38113            | 02/16/2017 | 02/16/2017       | AW   | CARGILL INC.DEICING TECHNOLOGY     | \$6,347.24  | C      |
| 38114            | 02/16/2017 | 02/16/2017       | AW   | CHARDON WELDING INC.               | \$49.76     | C      |
| 38115            | 02/16/2017 | 02/16/2017       | AW   | CONCORD TOWNSHIP-CITY OF PAINESVIL | \$22,034.61 | C      |
| 38116            | 02/16/2017 | 02/16/2017       | AW   | EWC MEDIA LLC                      | \$1,000.00  | O      |
| 38117            | 02/16/2017 | 02/16/2017       | AW   | INTERNATIONAL ASSOC OF FIRE CHIEFS | \$209.00    | C      |
| 38118            | 02/16/2017 | 02/16/2017       | AW   | KIMBALL MIDWEST                    | \$457.80    | C      |
| 38119            | 02/16/2017 | 02/16/2017       | AW   | LAKE ERIE LAWN & GARDEN            | \$48.93     | C      |
| 38120            | 02/16/2017 | 02/16/2017       | AW   | LBL PRINTING                       | \$226.05    | C      |
| 38121            | 02/16/2017 | 02/16/2017       | AW   | LAKE COUNTY TELECOMMUNICATIONS DI  | \$518.46    | C      |



RECORD OF PROCEEDINGS

Minutes of

Concord Township Board of Trustees

Meeting

BEAR GRAPHICS 800-325-8094 FORM NO. 10148

Held

March 1, 2017

20

CONCORD TOWNSHIP, LAKE COUNTY

3/9/2017 4:01:05 PM

Payment Listing  
2/16/2017 to 3/1/2017

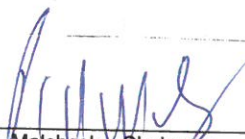
UAN v2017.1

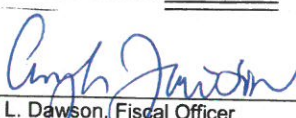
| Payment Advice # | Post Date  | Transaction Date | Type    | Vendor / Payee                       | Amount       | Status |
|------------------|------------|------------------|---------|--------------------------------------|--------------|--------|
| 38122            | 02/16/2017 | 02/16/2017       | AW      | MAJOR WASTE DISPOSAL SERVICES INC    | \$390.00     | C      |
| 38123            | 02/16/2017 | 02/16/2017       | AW      | LARSON DESIGN GROUP                  | \$2,308.78   | C      |
| 38124            | 02/16/2017 | 02/16/2017       | AW      | SHEPP ELECTRIC CO INC                | \$10,800.00  | C      |
| 38125            | 02/16/2017 | 02/16/2017       | AW      | SIEVERS SECURITY INC                 | \$1,224.85   | C      |
| 38126            | 02/16/2017 | 02/16/2017       | AW      | SUMMERS RUBBER COMPANY               | \$54.69      | C      |
| 38127            | 02/16/2017 | 02/16/2017       | AW      | STAPLES ADVANTAGE                    | \$263.98     | C      |
| 38128            | 02/16/2017 | 02/16/2017       | AW      | WILES & RICHARDS                     | \$3,680.00   | C      |
| 38129            | 02/16/2017 | 02/16/2017       | AW      | BONNIE VICTOR                        | \$360.00     | C      |
| 38130            | 02/16/2017 | 02/16/2017       | AW      | ERIC GRAEF                           | \$100.00     | O      |
| 38131            | 02/16/2017 | 02/16/2017       | AW      | FRANK KRASKA                         | \$22.07      | C      |
| 38132            | 02/16/2017 | 02/16/2017       | AW      | LARA PROEGLER                        | \$60.00      | O      |
| 38133            | 02/16/2017 | 02/16/2017       | AW      | REBECCA SCHENK                       | \$75.00      | O      |
| 38134            | 02/16/2017 | 02/16/2017       | AW      | AABLE RENTS                          | \$5,211.75   | C      |
| 38135            | 02/16/2017 | 02/16/2017       | AW      | AMERICAN FIREWORKS COMPANY           | \$4,000.00   | O      |
| 38136            | 02/16/2017 | 02/16/2017       | AW      | ARIS COMPANY                         | \$825.00     | O      |
| 38137            | 02/16/2017 | 02/16/2017       | AW      | ROBERT TARR                          | \$300.00     | O      |
| 38138            | 02/16/2017 | 02/16/2017       | AW      | LOVE INSURANCE AGENCY                | \$24,748.00  | C      |
| 38139            | 02/16/2017 | 02/16/2017       | AW      | US BANK INSTITUTIONAL CUSTODY SERV   | \$39,279.05  | C      |
| 38139            | 02/23/2017 | 03/01/2017       | POS ADJ | US BANK INSTITUTIONAL CUSTODY SERV   | \$0.46       | C      |
| 38140            | 02/17/2017 | 02/17/2017       | AW      | CT CONSULTANTS                       | \$1,164.15   | C      |
| 38141            | 02/22/2017 | 02/22/2017       | AW      | ODOT DIV OF FINANCE, MAILSTOP 2130   | \$220,658.51 | O      |
| 38142            | 02/22/2017 | 02/22/2017       | AW      | OH POLICE & FIRE PENSION FUND (OP&F) | \$18,018.50  | O      |
| 38143            | 02/22/2017 | 02/22/2017       | AW      | OH PUBLIC EMPLOYEES RETIREMENT SY:   | \$15,637.06  | O      |
| 38144            | 02/22/2017 | 02/22/2017       | AW      | SECURITY BENEFITS                    | \$2,101.12   | O      |
| 38145            | 02/22/2017 | 02/22/2017       | AW      | OHIO PUBLIC EMPLOYEES DEFERRED CO    | \$2,185.00   | O      |
| 38146            | 02/22/2017 | 02/22/2017       | AW      | A&B TIRE SERVICE                     | \$700.00     | O      |
| 38147            | 02/22/2017 | 02/22/2017       | AW      | AIRGAS USA,LLC                       | \$274.28     | O      |
| 38148            | 02/22/2017 | 02/22/2017       | AW      | ALVORD'S YARD & GARDEN EQUIPMENT     | \$61.51      | O      |
| 38149            | 02/22/2017 | 02/22/2017       | AW      | AT&T                                 | \$411.17     | O      |
| 38150            | 02/22/2017 | 02/22/2017       | AW      | BACKTRACK--EMPLOYMENT SCREENING :    | \$394.50     | O      |
| 38151            | 02/22/2017 | 02/22/2017       | AW      | BREATHING AIR SYSTEMS                | \$267.30     | O      |
| 38152            | 02/22/2017 | 02/22/2017       | AW      | COLD SPRING GRANITE COMPANY          | \$1,383.00   | O      |
| 38153            | 02/22/2017 | 02/22/2017       | AW      | KIMBALL MIDWEST                      | \$394.54     | O      |
| 38154            | 02/22/2017 | 02/22/2017       | AW      | SHEPP ELECTRIC CO INC                | \$75.00      | O      |
| 38155            | 02/22/2017 | 02/22/2017       | AW      | SOUTHEASTERN EMERGENCY EQUIPMEN      | \$928.00     | O      |
| 38156            | 02/22/2017 | 02/22/2017       | AW      | SUTPHEN CORPORATION                  | \$425.80     | O      |
| 38157            | 02/22/2017 | 02/22/2017       | AW      | TIME WARNER CABLE - NORTHEAST        | \$151.86     | O      |
| 38158            | 02/27/2017 | 02/27/2017       | AW      | CARGILL INC.DEICING TECHNOLOGY       | \$10,175.33  | O      |
| 38159            | 02/27/2017 | 02/27/2017       | AW      | DEARBORN NATIONAL                    | \$1,429.17   | O      |
| 38160            | 02/27/2017 | 02/27/2017       | AW      | DECKED LLC                           | \$1,193.99   | O      |
| 38161            | 02/27/2017 | 02/27/2017       | AW      | DELTA DENTAL                         | \$2,965.37   | O      |
| 38162            | 02/27/2017 | 02/27/2017       | AW      | JEN'S CLEANING SERVICE               | \$666.00     | O      |
| 38163            | 02/27/2017 | 02/27/2017       | AW      | MELTON REPORTING                     | \$102.50     | O      |
| 38164            | 02/27/2017 | 02/27/2017       | AW      | SHAMROCK GEAR RESTORATION LLC        | \$196.30     | O      |
| 38165            | 02/27/2017 | 02/27/2017       | AW      | VISION SERVICE PLAN - (OH)           | \$1,466.93   | O      |
| 38166            | 02/27/2017 | 02/27/2017       | AW      | CLEVELAND METROPARKS                 | \$65.00      | O      |
| 38167            | 02/27/2017 | 02/27/2017       | AW      | DEBORAH ROSSY                        | \$435.00     | O      |
| 38168            | 02/27/2017 | 02/27/2017       | AW      | MARIA LLAMAS                         | \$660.00     | O      |
| 38169            | 02/28/2017 | 02/28/2017       | AW      | CHRISTOPHER A. GALLOWAY              | \$299.37     | O      |
| 38170            | 02/28/2017 | 02/28/2017       | AW      | ADP INC                              | \$1,465.00   | O      |
| 38171            | 02/28/2017 | 02/28/2017       | AW      | ACTIVE PLUMBING SUPPLY CO            | \$73.24      | O      |
| 38172            | 02/28/2017 | 02/28/2017       | AW      | AT&T U-VERSE                         | \$70.27      | O      |
| 38173            | 02/28/2017 | 02/28/2017       | AW      | AT&T                                 | \$77.86      | O      |
| 38174            | 02/28/2017 | 02/28/2017       | AW      | AQUA OHIO INC                        | \$73.78      | O      |
| 38175            | 02/28/2017 | 02/28/2017       | AW      | BLUE TECHNOLOGIES                    | \$422.41     | O      |
| 38176            | 02/28/2017 | 02/28/2017       | AW      | COUNTRYSIDE TRUCK SERVICE INC        | \$1,452.35   | O      |
| 38177            | 02/28/2017 | 02/28/2017       | AW      | CINTAS FAS LOCKBOX 636525            | \$35.62      | O      |
| 38178            | 02/28/2017 | 02/28/2017       | AW      | DOMINION EAST OHIO                   | \$558.75     | O      |
| 38179            | 02/28/2017 | 02/28/2017       | AW      | ILLUMINATING CO (STREET LIGHTING)    | \$10,965.13  | O      |
| 38180            | 03/01/2017 | 03/01/2017       | AW      | FIFTH THIRD BANK                     | \$4,621.94   | O      |
| 38181            | 03/01/2017 | 03/01/2017       | AW      | HEMLY TOOL SUPPLY INC                | \$85.41      | O      |
| 38182            | 03/01/2017 | 03/01/2017       | AW      | THE ILLUMINATING COMPANY             | \$2,848.61   | O      |
| 38183            | 03/01/2017 | 03/01/2017       | AW      | RW DESIGNS                           | \$472.50     | O      |
| 38184            | 03/01/2017 | 03/01/2017       | AW      | UNIQUE PAVING MATERIALS CORP         | \$158.00     | O      |
| 38185            | 03/01/2017 | 03/01/2017       | AW      | CONNIE SIEDLARCZYK                   | \$200.00     | O      |
| 38186            | 03/01/2017 | 03/01/2017       | AW      | JIM SEDLACEK                         | \$730.00     | O      |
| 38187            | 03/01/2017 | 03/01/2017       | AW      | MINERVA KUCERA                       | \$200.00     | O      |

Total Payments: \$435,272.37

Total Conversion Vouchers: \$0.00

Total Less Conversion Vouchers: \$435,272.37

  
Paul R. Malchiesky, Chairman

  
Amy L. Dawson, Fiscal Officer