

RECORD OF PROCEEDINGS

01

Minutes of

Concord Township Board of Trustees

Meeting

DAYTON LEGAL BLANK, INC. FORM NO. 10148

Held

January 6, 2016

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The Concord Township Board of Trustees met Organizational & Regular Meeting January 6, 2016, 7:48 p.m., in Township Hall, located at 7229 Ravenna Road. Chairman Christopher A. Galloway called the meeting to order and led in the Pledge of Allegiance. Trustees in attendance were Christopher A. Galloway, Caroline N. Luhta and Paul R. Malchesky.

SWEARING IN: Fire Chief Matthew Sabo (appointed at September 2, 2015 meeting to Full-Time Fire Chief commencing 1-3-16)

Mr. Galloway administered the Oath of Office to Fire Chief Matthew Sabo.

ORGANIZATIONAL MEETING:

Mr. Galloway designated Mrs. Dawson as Chairman pro-tem. Chairmanship of meeting turned over to Mrs. Dawson for the purpose of electing a Chairman.

Mrs. Dawson opened nominations for the position of **Chairman** for 2016.

Mr. Malchesky moved to nominate Mrs. Luhta as Chairman of the Township Board of Trustees for the year 2016. Mr. Galloway seconded. Vote: 3 ayes.

Mrs. Dawson opened nominations for the position of **Vice-Chairman** for 2016.

Mr. Galloway moved to nominate Mr. Malchesky as Vice-Chairman of the Township Board of Trustees for the year 2016. Mrs. Luhta seconded. Vote: 3 ayes.

Mrs. Dawson opened nominations for the position of **Fiscal Officer Pro-Tempore** for 2016.

Mr. Malchesky moved to nominate Mr. Galloway as Fiscal Officer Pro-Tempore for the year 2016. Mrs. Luhta seconded. Vote: 3 ayes.

New Chairman, Mrs. Luhta, assumed the position of Chair. Mr. Malchesky assumed the position of Vice-Chairman, Mr. Galloway assumed the position of Concord Township Trustee and position of Fiscal Officer pro tempore, and Mrs. Dawson assumed the position of Fiscal Officer.

ORGANIZATIONAL MEETING:

Time & date of meetings set for 2016:

Trustee Meetings will be held the First & Third Wednesdays of each month at 7:30 p.m. in the Town Hall Meeting Room. (See list attached.) **Trustee Office Hours** precede the Trustee Meeting: 6:30-7:30 p.m.

Staff Meetings will be set for the Tuesday preceding the First Trustee Meeting of each month, at 12:00 Noon in the Conference Room at Town Hall. (See list attached.) The first Staff Meeting for 2016 was held Tuesday, January 5th at Noon. The Appropriations Workshop will be announced at a later date.

Special Meetings will be announced at least 24 hours in advance on Time Warner Cable Channel 99, AT&T U-Verse Channel 96.2, posted on our Website, and faxed to the local newspapers, including The News Herald, The Plain Dealer, and the Lake County Tribune.

Motion by Mr. Malchesky. Seconded by Mr. Galloway. Vote: 3 ayes

Trustee Department Assignments: Fire Dept. – Mrs. Luhta; Service Dept. – Mr. Malchesky; Zoning & Recreation Departments & Special Projects – Mr. Galloway

Motion by Mr. Galloway. Seconded by Mr. Malchesky. Vote: 3 ayes

Appointment of Township Department Directors: Mr. Galloway moved to approve the Department Directors of the Township according to the list prepared by the Township Fiscal Officer: Administrator – Kathy Mitchell; Legal Counsel – Michael Lucas; Cemetery Sexton – Amy Dawson; Fire Chief – Matthew Sabo; Service Department Director – Frank Kraska; Recreation Director – Debra Bechel-Esker; Zoning Director/Zoning Inspector – Bruce Bullard; Secretary to Board of Zoning Appeals & Zoning Commission – Bruce Bullard.

Mr. Malchesky seconded. Vote: 3 ayes

The Employee Pay Rates for 2016 were passed at the Special Meeting on 12-22-15. Mr. Malchesky had made a motion to approve the rates as discussed. Mr. Galloway seconded the motion. Vote: 3 ayes.

(See 2015 Minute Book, pages 183 & 184)

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Legal Holidays for year were set. (If the holiday falls on a Saturday, it is observed on the preceding Friday. If holiday falls on a Sunday, it is observed on the following Monday.) Mr. Galloway moved to set the following legal holidays for 2016 for Administration, Service Department, and Fire Department Administrative Personnel:

- | | |
|-----------------|--|
| 1) January 1 | New Year's Day |
| 2) January 18 | Martin Luther King, Jr., Day |
| 3) February 15 | President's Day |
| 4) March 25 | Good Friday (Trustee Designated Holiday) |
| 5) May 30 | Memorial Day |
| 6) July 4 | Independence Day |
| 7) September 5 | Labor Day |
| 8) October 10 | Columbus Day |
| 9) November 11 | Veteran's Day |
| 10) November 24 | Thanksgiving Day |
| 11) November 25 | Day after Thanksgiving |
| 12) December 25 | Christmas Day |

Mr. Malcheksy seconded. Vote: 3 ayes.

Mr. Malcheksy moved to set the following holidays for the Fire Department Firefighting Personnel:

- | | |
|----------------|------------------|
| 1) January 1 | New Year's Day |
| 2) March 27 | Easter Sunday |
| 3) May 30 | Memorial Day |
| 4) July 4 | Independence Day |
| 5) September 5 | Labor Day |
| 6) November 24 | Thanksgiving Day |
| 7) December 25 | Christmas Day |

Mr. Galloway seconded. Vote: 3 ayes.

Mr. Galloway moved to establish 2016 mileage rate reimbursements per IRS guidelines. As of 1-1-16, the rate is 54 cents per mile. Mr. Malcheksy seconded. Vote: 3 ayes.

Mrs. Luhta said the Temporary Appropriations for 2016 were passed at the Regular Meeting 12-16-15, Resolution 2015-44. Mr. Malcheksy had made a motion to approve the rates as discussed.

Mr. Galloway seconded the motion. Vote: 3 ayes

SUPER BLANKET CERTIFICATES: 1-2016 THRU 100-2016. Mr. Malcheksy moved to accept the following list of Blanket Certificates effective 1-1-16:

BLANKET CERTIFICATES
January 1, 2016 – December 31, 2016

BC #	Code:	Account:	Amount:
	GENERAL FUND		
1	1000-110-221	Medical Insurance	
2	1000-110-223	Dental / Life Insurance	50,000
3	1000-110-229	Long-Term Disability Ins	5,000
D	1000-110-230	Worker's Compensation	1,000
4	1000-110-312	Auditing Services	30,000
5	1000-110-313	UAN	5,000
D	1000-110-314	Tax Collection Fees	3,000
6	1000-110-330	Travel & Meeting Expense	10,000
7	1000-110-345	Advertising/ Economic Development	4,000
8	1000-110-370	General Health District	1,500
9	1000-110-381	Property & Liability Insurance	120,000
10	1000-110-390	Purchased Services	10,000
11	1000-110-410	Office Supplies	25,000
12	1000-110-410-1	CCC Office Supplies	2,500
13	1000-110-430	Computer Equip & Service	1,500
14	1000-110-519	Dues/ Fees & Publication Subscriptions	10,000
15	1000-110-520	Compensation & Damages	1,000
16	1000-110-590	Other Expenses	2,000
17	1000-110-740	Machinery & Equipment	10,000
18	1000-110-740-1	CCC Machinery & Equipment	2,500
19	1000-120-322	Trash & Recycling Expense	1,500
20	1000-120-323	Repairs & Maintenance	30,000
21	1000-120-323-1	CCC Repairs & Maintenance	10,000
22	1000-120-323-4	Repairs & Maintenance Schoolhouse	5,000
23	1000-120-341	Telephone	500
24	1000-120-341-1	CCC Telephone	2,500
25	1000-120-341-4	Schoolhouse Telephone	1,500
26	1000-120-342	Postage	500
27	1000-120-342-1	CCC Postage	2,000
28	1000-120-344-1	Printing	3,000
			10,000

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29	1000-120-351	Electricity	4,500
30	1000-120-351-1	CCC Electricity	2,500
31	1000-120-351-4	Schoolhouse Electricity	250
32	1000-120-352	Water & Sewage	2,500
33	1000-120-352-1	CCC Water & Sewage	300
34	1000-120-352-4	Schoolhouse Water & Sewage	250
35	1000-120-353	Natural Gas	1,500
36	1000-120-353-1	CCC Natural Gas	1,500
37	1000-120-353-4	Schoolhouse Natural Gas	300
38	1000-120-599	Other Town Hall Expenses	15,000
39	1000-120-599-1	Rental Refunds	3,000
40	1000-130-300	Purchased Services	5,000
41	1000-130-420	Zoning Supplies	1,500
42	1000-130-599	Zoning Other Expenses	1,500
43	1000-310-360	Street Lighting (Twp portion)	25,000
44	1000-610-323	Parks Repairs & Maintenance	15,000
45	1000-610-390-1	CCC Purchased Services (intangible & non-program	2,500
46	1000-610-420	Parks Supplies	2,500
47	1000-610-420-1	CCC Senior Programs	2,000
48	1000-610-490-1	CCC All Other Programs	3,500
49	1000-610-599	Parks Other -CCD	20,000
50	1000-610-599-1	CCC Refund & Instructor Fees	4,000
	1000-760-730	Improvement of Sites	-
	1000-610-730-1	Improvement of Sites	-
STREET LIGHTING ELECTRICITY			
51	2401-310-351	St Lighting (Assessed Portion)	50,000
AGENCY FUND			
52	9001-610-500-1	CCC Security Deposits Refunded	5,000
MVL TAX			
53	2011-330-323	R & M--Building	8,000
54	2011-330-490	Other Supplies	3,000
55	2011-330-599	Other (drug tests, em'ee exp, training, storm duty)	2,000
GAS TAX			
56	2021-330-323	Repairs & Maintenance	20,000
57	2021-330-490	Other Supplies	1,500
58	2021-330-599	Other (legal notice, office exp)	1,500
ROAD & BRIDGE			
59	2031-330-341	Phone	2,500
60	2031-330-351	Electric	5,000
61	2031-330-352	Water & Sewage	1,500
62	2031-330-353	Natural Gas	5,000
63	2031-330-420	Operating Supplies (Stormwater)	1,000
64	2031-330-490	Other Supplies (Fuel, Garments)	75,000
CEMETERY			
65	2041-410-323	Repairs & Maintenance	2,000
66	2041-410-352	Water & Sewage	150
67	2041-410-490	Other Supplies	2,500
68	2041-410-599	Other	1,000
FIRE LEVY			
69	2191-220-221	Medical Insurance	75,000
70	2191-220-223	Dental / Life Insurance	5,000
71	2191-220-229	Long-Term Disability	3,000
D	2191-220-230	BWC	50,000
72	2191-220-251	Uniform	15,000
D	2191-220-314	Tax Collection Fees	15,000
73	2191-220-318	Training	8,000
74	2191-220-319	Physicals	4,000
75	2191-220-323	Repairs & Maintenance	25,000
76	2191-220-341	Telephone	8,000
77	2191-220-351	Electricity	6,000
78	2191-220-352	Water & Sewage	1,000
79	2191-220-353	Natural Gas	2,500
80	2191-220-360	Communications Contracts	20,000
81	2191-220-381	Property & Liability Insurance	10,000
82	2191-220-410	Office Supplies	1,500
83	2191-220-420	Operating Supplies	30,000
84	2191-220-490	Other Supplies	25,000
	2191-220-740	Machinery & Equipment	-
ROAD LEVY			
85	2192-330-221	Medical Insurance	75,000
86	2192-330-223	Dental / Life Insurance	7,000
87	2192-330-229	Long-Term Disability	2,000
D	2192-330-230	BWC	25,000
D	2192-330-314	Tax Collection Fees	15,000
88	2192-330-323	Equipment Repairs	25,000
89	2192-330-381	Property & Liability Insurance	6,000
90	2192-330-390	Purchased Services	5,000
91	2192-330-410	Office Supplies	1,500
92	2192-330-490	Supplies	2,000
93	2192-330-599	Other Expenses (Road materials)	50,000
	2192-330-740	Machinery & Equipment	-
PERMISSIVE TAX			
94	2231-330-323	Repairs	15,000
95	2231-330-420	Operating Supplies (Road Materials)	25,000

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EMS BILLING			
96	2281-230-420	EMS Supplies	5,000
	2281-230-599	EMS Other Expenses	-
	2281-230-740	EMS Mach, Equip, Furniture	-
FIRE PREVENTION			
97	2902-220-420	Operating Supplies	5,000

Mr. Galloway seconded. Vote: 3 ayes

Appointment of 2 Board Members to the Volunteer Fire Fighter's Dependents Fund Board

Mr. Galloway moved to elect Mr. Malchesky to the VFFDF Board to serve a one-year term commencing on 1-1-16. Mrs. Luhta seconded. Vote: 3 ayes

Mr. Malchesky moved to elect Mrs. Luhta to the VFFDF Board to serve a one-year term commencing on 1-1-16. Mr. Galloway seconded. Vote: 3 ayes

Appointment of Financial Advisory Committee Members

Mr. Galloway moved to appoint Fran Wilson to the Financial Advisory Committee for a two-year term expiring 12-31-17. Mrs. Luhta seconded. Vote: 3 ayes

Mr. Malchesky tabled his appointment at the current time for a two-year term expiring 12-31-17.

Mr. Galloway moved to appoint Beverly Vitaz to the Financial Advisory Committee for a two-year term expiring 12-31-17. Mr. Malchesky seconded. Vote: 3 ayes

Mrs. Luhta: These are all housekeeping items that are critical to operating our Township form of government within the legal guidelines set forth by the Ohio Revised Code. This concludes the Organizational Meeting portion of the Regular Trustees Meeting and we will move to the Regular Meeting Agenda.

APPROVAL OF MINUTES:

December 16, 2015 Trustees Regular Meeting – TABLED
December 22, 2015 Trustees Special Meeting – TABLED

ELECTED OFFICIAL REPORTS:

A. TRUSTEES – No reports

B. FISCAL OFFICER – Amy L. Dawson

Treasurer's Report – The Township began 2015 with \$6.4 million in the Treasury. We collected \$10.8 million in taxes, grants, interest, permit & EMS fees, leases & rents, Community Center classes, cemetery sales and gifts & donations.

We expended \$11.1 million (\$2.0 million expended on Corridor Project) in salaries & benefits, road improvement, road repair & maintenance, emergency services & equipment, property maintenance, fees to Lake County & the State of Ohio, and building improvements. In addition, we ended the year with \$369,000 in encumbered funds set aside for specific projects.

The Township ended 2015 with \$6.1 million in the Treasury in 22 Funds of which \$2.7 million is restricted to the JEDD Fund and the Capital Projects Fund.

\$1.0 million is required to cover expenses until the 1st half Real Estate taxes arrive at the end of March.

DEPARTMENT REPORTS:

A. ADMINISTRATION DEPT. – Kathy Mitchell, Administrator, had no report

B. FIRE DEPT. – Chief Sabo

Activities Report for December 2015 – Total Runs for 2015: 2,277; Total Runs for 2014: 2,118; 178 Runs for December 2015: 9 MVAs, 17 Agency Assists, 13 Fire Alarms, 5 Wires Down, 17 Basic Rescues, 62 Advance/Paramedics; 22 Public Assists

SAFETY TIP: Snow Shoveling

- History of heart trouble – check with doctor
- Avoid caffeine & nicotine before shoveling

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- Drink plenty of water
- Dress in layers
- Warm up muscles
- Use the right shovel
- Lift correctly

- C. SERVICE DEPT. – Frank Kraska, Service Director
- Comparison in dispensing of salt – 280 tons this season to 800 tons this time last year (65% less this season)
 - 81 snow barricades installed for residents
 - Dura patching & pothole repairs at various locations

- D. ZONING DEPT. – Bruce Bullard, Zoning Inspector
Activities Report for December 2015 – 17 Permits – Total Fees: \$2,205; Total Estimated Value: \$1,862,900

BOARD OF ZONING APPEALS: 2 variances – approved

2015 BZA Summary: 16 variances, 6 Conditional Uses, 1 Use Variance

- E. RECREATION DEPT. – Debra Esker, Recreation Director

1) **Activities Report for December 2015:**

Light Up Concord Holiday House Decorating Contest

- People's Choice for Best Overall Decorations – The Brandoni Family
- Clark Griswold/Over-the-Top Theme – The Osborne Family
- All White Light Theme – The Duryea Family
- Traditional Lighting Theme – The Wunderle Family

- 2) **55+ Group** – Next gathering is Wed., January 20th, for Winter Bingo

- 3) **Classes being offered:** Watercolors, stained glass, cooking, photography, dance, power yoga, tennis camp, stress management, caring for the caregiver, getting started with Medicare, maximizing your social security benefits, fixed index annuities, investing for women & caring for aging parents

- 4) **2016 Winter/Spring Concord Grapevine** – Due in homes in mid-January, includes a lot of useful information. You can now receive via email instead of hardcopy.

- 5) **Credit Card Offering** – Can now register online for classes & pay by credit card

- 6) **Concord Community Center Rental**

- F. CONCORD LAW ENFORCEMENT REPORT – Lt. Reed

Activities Report for December 2015 – 1,281 Calls: Accidents – 1 Injury, 14 Property Damage; 10 Arrests – 1 female, 9 males; 70 Alarms; 224 Business Checks; 291 Crime Preventions; 25 Citations; 118 Warnings; 1 Driving Under Suspension; 3 OVIs

New Investigations: 1 Assault – Auburn Rd.; 2 B&E to Vehicle – Melridge & Johnnycake Ridge Rd.; 1 Burglary – Mountain Park; 1 Bad Checks – Johnnycake Ridge Rd.; 1 Drugs – Rio Vista; 1 Sex Offense – Morley Rd.; 17 Thefts – N. Excalibur, Ellison Creek, Johnnycake Ridge Rd., N. Downing Place, Auburn Rd., Country Scene, Baintree Lane, Cherry Hill, Discovery Lane, Hunting Lake, Stonehedge, Fredle Drive, Barchester; 4 Threats – Auburn Rd., Lancaster Court, Chestnut, Johnnycake Ridge Rd.; 6 Vandalisms – N. Galahad Place, Northpointe Court, Nobhill Lane, Ravenna Rd., Village Dr., & Augusta Lane; 1 Stolen Vehicle – Old Johnnycake Ridge Rd.

AUDIENCE:

No one spoke

OLD BUSINESS:

No old business

NEW BUSINESS:

- A. RESOLUTION 2016-1 / ACCEPTING AMOUNTS & RATES. Mrs. Dawson presented the

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Resolution accepting amounts & rates. Mr. Malchesky moved to adopt the following Resolution:

RESOLUTION 2016-1

Resolution Accepting the Amounts and Rates as Determined by the Budget Commission and Authorizing the Necessary Tax Levies and Certifying Them to the Auditor

RESOLVED, By the Board of Trustees of Concord Township, Lake County, Ohio, in accordance with the provisions of law had previously adopted a Tax Budget for the next succeeding fiscal year commencing January 1st, 2016; and

WHEREAS, The Budget Commission of Lake County, Ohio has certified its action thereon to this Board together with an estimate by the County Auditor of the rate of each tax necessary to be levied by this Board, and what part thereof is without, and what part within, the ten mill tax limitation;

NOW, THEREFORE, BE IT RESOLVED, By the Board of Trustees of Concord Township, Lake County, Ohio that the amounts and rates, as determined by the Budget Commission in its certification, be and the same are hereby accepted; and be it further

RESOLVED, That there be and is hereby levied on the tax duplicate of said Township the rate of each tax necessary to be levied within and without the ten mill limitation as follows:

SCHEDULE A

Table with 4 columns: Fund, Tax Rate to be Levied, Inside 10 Mill Limit, and Outside 10 Mill Limit. Rows include General Fund, Road & Bridge Levy Fund, Safety Forces Levy Fund, and Fire & Emergency Levy Fund.

SCHEDULE B

Road & Bridge Fund: Levy authorized by voters on 11-8-11, Maximum Rate Authorized to be Levied 1.70, not to exceed 5 years.

Police Levy Fund: Levy authorized by voters on 11-4-14, Maximum Rate Authorized to be Levied 1.00, not to exceed 5 years.

Fire & Emergency Fund: Levy authorized by voters on 11-6-12, Maximum Rate Authorized to be Levied 2.70, not to exceed 5 years.

Fire & Emergency Fund: Levy authorized by voters on 5-6-14, Maximum Rate Authorized to be Levied 2.00, not to exceed 5 years.

Safety Forces Fund: Levy authorized by voters on 11-3-15, Maximum Rate Authorized to be Levied 4.00, not to exceed continued years.

County Auditor's Estimate of Yield of Levy on Road & Bridge Levy Fund \$1,019,019.00, both Fire & Emergency Fund \$1,618,444.00, and Safety Force Fund \$2,402,072.00.

And be it further RESOLVED, That the Fiscal Officer of this Board be and she is hereby directed to certify a copy of this Resolution to the County Auditor of said County.

Mr. Galloway seconded.

Roll Call Vote: Mr. Galloway – yes; Mrs. Luhta – yes; Mr. Malchesky – yes

A. RESOLUTION 2016-2 / ADVANCE TO SAFETY FUND FROM GENERAL FUND. Mr. Malchesky moved to adopt the following Resolution:

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RESOLUTION 2016-2

Resolution to Approve a General Fund Advance to Safety Services Levy Fund

WHEREAS, the Safety Services Levy Fund # 2194 needs cash to meet its obligations, awaiting disbursement from the 2015 Real Estate Taxes, and

WHEREAS, the General Fund #1000 can supply that cash,

THEREFORE BE IT RESOLVED, the General Fund Advance an approved \$300,000 on 1/6/16.

Mr. Galloway seconded. Vote: 3 ayes

- B. APPROVE DECEMBER 2015 FINANCIAL REPORTS – Tabled
- C. SIGN MYLAR FOR STANFORD SPRINGS SEWER IMPROVEMENT PLAN. Trustees signed
- D. SIGN LETTER OF RECOGNITION: EAGLE SCOUT MICHAEL J. FOLKMAN. Mrs. Luhta read the following:

**Eagle Scout Michael J. Folkman
January 9, 2016**

It is with great pleasure that the Trustees of Concord Township extend their congratulations to Eagle Scout Michael J. Folkman for attainment of the very prestigious honor of Eagle Scout.

Anyone who has known a Scout understands the hard work and dedication that accompanies the achievement of Eagle Scout. However, it is certainly worth noting that only about 6% of your peers will achieve this same rank and that you will stand among those Eagle Scouts that have become great leaders in this country.

You have exemplified the ideals and goals of scouting in innumerable ways including attendance to the National Youth Leadership Training course, where you later returned as staff for three consecutive years to help teach leadership principles to other scouts. You have had many leadership positions in the troop, including being elected as the Senior Patrol Leader and also as a member of two Venture Crews where you currently hold the position of President in one of them.

We congratulate you in balancing your scouting activities and leadership with those at Notre Dame Cathedral Latin (NDCL) High School with leading an active life in playing football and running track at NDCL, and growing up playing baseball and football in recreation leagues. You have completed the prestigious Leadership Geauga youth program, which educates select high school students about leadership in the community. You have won national showmanship awards for showing alpacas at competitions. You also won state-level competitions with 4-H for Special Projects in Computers and Electricity. Among the uncounted hours of community service projects was your Eagle Project in which you built eight shelving units with five shelves each for Heart to Hands, a non-profit organization that collects and distributes goods such as soap, toothpaste, tissue, etc. to those in need.

Eagle Scouts are leaders by the nature of their accomplishments, which you will have the opportunity to expand upon through your continuing education in the field of Chemical Engineering.

Congratulations, and we look forward to watching you grow as a future community leader!

Sincerely,
The Concord Township Board of Trustees

Trustees signed

- E. APPROVED AT OFFICE HOURS:
Administrative Assistant Hours – Mr. Malchesky moved to change the Administrative Assistant position for Linda Thirion from fulltime 40 hours to fulltime 35 hours per week, effective 2-1-16, with no changes to benefits. Mr. Galloway seconded. Vote: 3 ayes

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F. FUTURE MEETINGS & ANNOUNCEMENTS:

- Mon. 1-18 CLOSED In observance of Martin Luther King Day
- Wed. 1-20 6:30 PM TRUSTEES OFFICE HOURS / Conference Room
- 7:30 PM TRUSTEES MEETING / Town Hall
- Fri. 1-22 8:00 AM JEDD BOARD MEETING / Town Hall

Meeting adjourned.

Transcript of proceedings attached to page 9

Trustees approved and signed the following checks:

CONCORD TOWNSHIP, LAKE COUNTY

1/13/2016 12:41:36 PM

Payment Listing

UAN v2016.1

12/23/2015 to 12/31/2015
1/1/2016 to 1/6/2016

Payment Advice #	Post Date	Transaction Date	Type	Vendor / Payee	Amount	Status
51-2015	12/29/2015	12/29/2015	CH	CONCORD PAYROLL	\$124,097.11	C
52-2015	12/31/2015	01/04/2016	CH	FIRST FEDERAL OF LAKEWOOD	\$71.39	C
35917	12/29/2015	12/29/2015	AW	OH POLICE & FIRE PENSION FUND (OP&F)	\$17,211.95	O
35918	12/29/2015	12/29/2015	AW	OH PUBLIC EMPLOYEES RETIREMENT SY:	\$14,873.40	O
35919	12/29/2015	12/29/2015	AW	SECURITY BENEFITS	\$1,575.00	O
35920	12/29/2015	12/29/2015	AW	OHIO PUBLIC EMPLOYEES DEFERRED CO	\$2,160.00	O
35921	12/29/2015	12/29/2015	AW	ADP INC	\$35.03	O
35922	12/29/2015	12/29/2015	AW	AT&T	\$74.16	O
35923	12/29/2015	12/29/2015	AW	BACKTRACK--EMPLOYMENT SCREENING :	\$80.50	O
35924	12/29/2015	12/29/2015	AW	BAIN ENTERPRISES	\$436.80	O
35925	12/29/2015	12/29/2015	AW	CINTAS CORPORATION #259	\$223.53	O
35926	12/29/2015	12/29/2015	AW	DOMINION EAST OHIO	\$106.19	O
35927	12/29/2015	12/29/2015	AW	THE ILLUMINATING COMPANY	\$317.35	O
35928	12/29/2015	12/29/2015	AW	LAFARGE NORTH AMERICA INC	\$691.84	O
35929	12/29/2015	12/29/2015	AW	LAKE TRUCK SALES & SERVICE INC	\$247.77	O
35930	12/29/2015	12/29/2015	AW	MELTON REPORTING	\$179.50	O
35931	12/29/2015	12/29/2015	AW	NEO ELECTRICAL SUPPLY CO	\$124.34	O
35932	12/29/2015	12/29/2015	AW	NORTHCOAST PRODUCTS	\$2,642.50	O
35933	12/29/2015	12/29/2015	AW	PAINESVILLE ELEVATOR COMPANY, INC	\$26.00	O
35934	12/29/2015	12/29/2015	AW	SAM'S CLUB/GEMB	\$319.54	O
35935	12/29/2015	12/29/2015	AW	SIEVERS SECURITY INC	\$295.00	O
35936	12/29/2015	12/29/2015	AW	STAPLES ADVANTAGE	\$71.60	O
35937	12/29/2015	12/29/2015	AW	JANET HLAVAC	\$8.05	O
35938	12/29/2015	12/29/2015	AW	LINDA THIRION	\$41.20	O
35939	12/29/2015	12/29/2015	AW	MATT SENYES	\$83.62	O
35940	12/30/2015	12/30/2015	AW	AQUA OHIO INC	\$23.15	O
35941	12/30/2015	12/30/2015	AW	AT&T U-VERSE	\$53.50	O
35942	12/30/2015	12/30/2015	AW	FIFTH THIRD BANK	\$1,655.42	O
35943	12/30/2015	12/30/2015	AW	CONCORD RENTAL	\$51.88	O
Total Payments:					\$167,777.32	

Payment Advice #	Post Date	Transaction Date	Type	Vendor / Payee	Amount	Status
1-2016	01/06/2016	01/06/2016	CH	FIFTH THIRD BANK	\$15.00	O
35944	01/06/2016	01/06/2016	AW	ADP INC	\$332.02	O
35945	01/06/2016	01/06/2016	AW	AIRGAS USA,LLC	\$85.30	O
35946	01/06/2016	01/06/2016	AW	AQUA OHIO INC	\$76.51	O
35947	01/06/2016	01/06/2016	AW	BAUER SUPPLY	\$163.80	O
35948	01/06/2016	01/06/2016	AW	BLUE TECHNOLOGIES	\$179.00	O
35949	01/06/2016	01/06/2016	AW	CHAGRIN VALLEY AUTO PARTS (NAPA PV	\$536.12	O
35950	01/06/2016	01/06/2016	AW	CITY OF PAINESVILLE, UTILITIES OFFICE	\$331.09	O
35951	01/06/2016	01/06/2016	AW	CRILE ROAD HARDWARE	\$208.18	O
35952	01/06/2016	01/06/2016	AW	JEN'S CLEANING SERVICE	\$789.00	O
35953	01/06/2016	01/06/2016	AW	LAKE BUSINESS PRODUCTS	\$15.74	O
35954	01/06/2016	01/06/2016	AW	LAKE HEALTH	\$78.00	O
35955	01/06/2016	01/06/2016	AW	LOWE'S	\$162.82	O
35956	01/06/2016	01/06/2016	AW	MJ AUTO-TRUCK PARTS	\$279.43	O
35957	01/06/2016	01/06/2016	AW	RW DESIGNS	\$333.75	O
35958	01/06/2016	01/06/2016	AW	STAPLES ADVANTAGE	\$46.81	O
35959	01/06/2016	01/06/2016	AW	SUSAN A.E.KAREL	\$187.50	O
35960	01/06/2016	01/06/2016	AW	LAKE CNTY MAYORS & CITY MANAGERS A	\$150.00	O
35961	01/06/2016	01/06/2016	AW	SIEVERS SECURITY INC	\$225.00	O
35962	01/06/2016	01/06/2016	AW	TIME WARNER CABLE - NORTHEAST	\$89.99	O
35963	01/06/2016	01/06/2016	AW	MAHONING COUNTY FIRE CHIEF'S ASSOC	\$35.00	O
35964	01/06/2016	01/06/2016	AW	EASTERN LAKE COUNTY CHAMBER OF CC	\$55.00	O
35965	01/06/2016	01/06/2016	AW	MAJOR WASTE DISPOSAL SERVICES INC	\$5,175.00	O
35966	01/06/2016	01/06/2016	AW	KEYBANK	\$72,345.59	O
35967	01/06/2016	01/06/2016	AW	MELZER'S FUEL SERVICE INC.	\$3,719.06	O
35968	01/06/2016	01/06/2016	AW	ROBERT TARR	\$400.00	O
35969	01/06/2016	01/06/2016	AW	GEM PRODUCTIONS LLC	\$950.00	O
35970	01/06/2016	01/06/2016	AW	ZP SYSTEMS (ZONE PRO)	\$235.00	O
Total Payments:					\$87,199.71	

RECORD OF PROCEEDINGS

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Minutes of

Concord Township Board of Trustees

Meeting

DAYTON LEGAL BLANK, INC. FORM NO. 10148

Held _____ January 6, 2016 _____ 20 _____

Transcript on file in Town Hall and on line.

CONCORD TOWNSHIP BOARD OF TRUSTEES
LAKE COUNTY, OHIO
REGULAR MEETING

Concord Town Hall
7229 Ravenna Road
Concord, Ohio 44077

January 6, 2016
7:30 p.m.

TRANSCRIPT OF PROCEEDINGS

Present on behalf of the Board of Trustees:

Caroline Luhta, Chairwoman
Paul Malchesky, Vice Chairman
Christopher Galloway, Trustee
Amy Dawson, Fiscal Officer

Also Present:

Michael Lucas, Esq., Legal Counsel
Kathy Mitchell, Administrator
Matthew Sabo, Fire Chief
Frank Kraska, Service Director
Bruce Bullard, Zoning Director
Debra Esker, Recreation Director
Lieutenant Mike Reed, Sheriff's Department

Melton Reporting
11668 Girdled Road
Concord, Ohio 44077
(440) 946-1350

Caroline N. Luhta

Caroline N. Luhta, Chairman

Amy L. Dawson

Amy L. Dawson, Fiscal Officer