

# RESOLUTION 2005-60

## Establishing a Policy for Mailbox Replacement on Township-Maintained Roads (Amendment to Resolution 2003-01)

**Whereas**, mailboxes are a road obstruction within the Township road rights-of-way that represent a hazard to the traveling public (*Ohio Revised Code references 5547.03, 5547.04; Ohio Supreme Court (1992) 63 Ohio St. 3d 318*), and

**Whereas**, the Concord Township Service Department has historically, within limits, repaired or replaced mailboxes damaged by maintenance operations and due to the increasing number of residential developments has seen the number of replacements and repairs increase over time.

**Now, therefore, be it resolved**, that the Board of Trustees, on behalf of the residents of Concord Township, does hereby establish a mailbox replacement policy as follows:

All mailbox units shall comply with the United States Postal Regulations as well as guidelines set forth by the Federal Highway Administration as follows :

- Mailbox:** Shall be of an approved U.S. Postal Service design. The Mailbox unit shall be entirely of plastic and/or lightweight galvanized steel construction. Decorative enhancements that increase the weight or mass of the mailbox are not permitted.
- Post:** Maximum single 4" x 4" square 4½" diameter wood post or a metal post with a strength no greater than a 2" diameter standard strength steel pipe.
- Hardware:** Plates, screws, bolts, etc., shall be commercial grade galvanized steel.
- Setting Posts:** Posts shall be set in compacted earth or driven into the ground at a depth not to exceed twenty-four (24) inches. In no case should the post be encased in concrete or be permanently affixed in any manner.
- Mounting Boxes:** Support hardware shall accommodate either a single or a double mailbox installation. No more than two (2) boxes shall be mounted on a single post. The door of the mailbox shall be placed a minimum of four (4) inches outside the shoulder portion of the roadway. When a mailbox is installed in the vicinity of existing guardrail, it shall be placed behind the guardrail unless otherwise approved by the Concord Township Service Superintendent.

**Damage:**

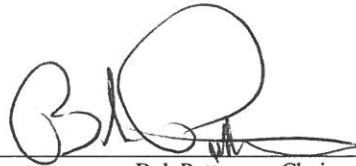
Mailboxes damaged by maintenance operations will be repaired or replaced by Concord Township. Mailboxes damaged by **DIRECT** contact with a truck or plow will be repaired or replaced with an approved design as described above.

**DAMAGE BY THROWN SNOW/SLUSH/ICE DOES NOT WARRANT REPLACEMENT OR REPAIR.** In the event that the mailbox is of a specialty or exotic type of construction, the owner has the option of accepting a one-time only cash settlement not to exceed fifty dollars (\$50.00). An inspection of the damaged mailbox by the Concord Township Service Superintendent along with a signed release form is required prior to payment.

Damage claims and settlements are subject to review by the Service Superintendent and/or the Concord Township Board of Trustees.

Adopted this 5<sup>th</sup> Day of October, 2005

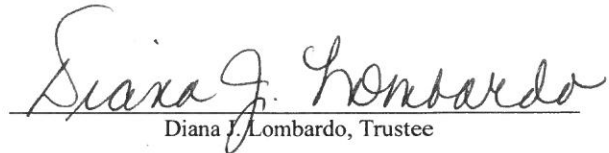
Vote: 3 Ayes 0 Nays



Bob Patterson, Chairman



Caroline N. Luhta, Vice-Chairman

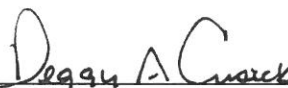


Diana J. Lombardo, Trustee

**CLERK'S CERTIFICATE:**

I, Peggy A. Cusick, duly elected Clerk of Concord Township, Lake County, Ohio, do hereby certify that the following is a true and accurate copy of a resolution adopted by said Board of Trustees on October 5, 2005.

**WITNESS MY HAND**, this Fifth day of October, 2005, in Concord Township, Lake County, Ohio:



Peggy A. Cusick, Clerk-Treasurer  
Concord Township, Lake County, Ohio